

POLICY REVIEW & PERFORMANCE
SCRUTINY COMMITTEE

30 September 2014

BUDGET MONITORING 2014/15 MONTH 4 REPORT – INFORMATION REPORT

Reason for the Report

1. To enable the Committee to consider the Council's projected outturn for 2014/15 compared with the budget approved by the Council, based on the first four months of the financial year. The Budget Monitoring report, which was presented to the Cabinet on 18 September 2014, is attached at **Appendix A**.

Background

2. The Policy Review and Performance Scrutiny Committee has responsibility for monitoring the overall Council budget. It also has responsibility for monitoring specific service budgets:
 - Resources Directorate;
 - Corporate Management;
 - County Clerk and Monitoring Officer Directorate, including Democratic Services, Scrutiny and the Welsh Language Unit. Within this Directorate, the Communications and Media team budget is currently recorded against the Corporate Management budget for monitoring purposes. Savings relating to the Equalities Team, which now sits under the County Clerk Directorate, are logged under their former Directorate, Communities, Housing & Customer Services (as part of 'Citizen Focus');
 - Strategic Estates and International Policy within the Economic Development Directorate;
 - Customer Services, Corporate Grants and the Third Sector within the Communities, Housing & Customer Services Directorate.

Issues

3. Members will note from the report that the Council is currently projecting an overspend of £1.0 million compared to the 2014/15 budget. Directorate budgets are currently projecting overspends totalling £7.1 million, which it is anticipated that management actions will reduce significantly by the end of the financial year. These management actions are set out at paragraph 7 of **Appendix A**.
4. An overview of each Directorate budget monitoring projection is included from paragraph 12 onwards in the attached report. The Committee will also note that the Budget Monitoring report includes an appendix detailing progress in achieving the specific Directorate savings which were set as part of the 2014/15 budget. A similar breakdown was provided for Month 3 of the 2013/14 financial year, which the Committee at that time very much welcomed.
5. The Wales Audit Office (WAO) Corporate Assessment, which the Committee considered at its 2 September 2014 meeting, concluded that 'there is a high risk that savings targets for 2014-15 will not be achieved and longer-term savings requirements are unlikely to be met if current methods of service delivery are sustained'.¹ The Corporate Assessment noted that, when WAO considered the schedule of savings in March 2014, they had concerns that a number of the savings proposals had only a 'general' delivery plan in place rather than a 'detailed' one. Members may note that at Month 4 it is projected that, of total savings of £43.833 million: £24.139 million of savings have already been achieved; £38.870 million is currently projected to be achieved by the end of the financial year; and £4.963 million is currently projected not to be achieved.

Scope of the Scrutiny

6. At its work programming forum meeting on 4 August 2014 the Committee agreed that, given the pressures of other agenda items, this report would be received for information only. However the item will give Members the opportunity to discuss whether they would like to scrutinise any of the issues raised at a future meeting.

¹ Wales Audit Office Corporate Assessment, page 31, available at:
<https://www.wao.gov.uk/news/improvements-not-being-made-key-service-areas-cardiff-council>

Way Forward

7. This report is for information purposes, but Members may like to discuss scheduling future scrutiny of any of the issues raised by the report.

Legal Implications

8. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

9. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

10. The Committee is recommended to:

- i. Note the agreed approach to preparing the 2015/16 budget report;
- ii. Consider whether it wishes to undertake further scrutiny of any of the issues raised in the attached report;

MARIE ROSENTHAL

County Clerk and Monitoring Officer

24 September 2014

CABINET MEETING: 18 SEPTEMBER 2014

BUDGET MONITORING – MONTH 4 REPORT

REPORT OF THE CORPORATE DIRECTOR RESOURCES

AGENDA ITEM:8

**PORTFOLIO: CORPORATE SERVICES & PERFORMANCE (COUNCILLOR
GRAHAM HINCHEY)**

Reason for this Report

1. To provide the Cabinet with an update of the financial monitoring position for the authority based on the first four months of the financial year and as updated for significant movements to date.

Background

2. This monitoring report provides details of the projected outturn for 2014/15 compared with the budget approved by Council on the 27th February 2014.
3. The presentation of surpluses and deficits in this report follows the convention, which shows an excess of expenditure over budget as a positive and additional income over budget as a negative. Conversely, expenditure less than budget would be shown as a negative while income lower than expected would be denoted as a positive. Negative items are shown in brackets.

Issues

Revenue

4. The overall position indicates a potential overspend of £1.0 million when compared with the budget, with financial pressures and projected overspends evident in a number of areas. Overall, directorate budgets are currently projected to be overspent by £7.1 million however it is anticipated that management actions will significantly reduce this by the year end. The current position includes significant projected overspends in relation to the Health & Social Care, Environment, Sport, Leisure & Culture and Education & Lifelong Learning Directorates. This reflects a number of factors including shortfalls against budget savings targets set as part of the 2014/15 budget. The directorate overspends are partially

offset by the £4.0 million General contingency budget which was allocated to reflect the risk and planning status of the proposed savings for 2014/15 together with the overall quantum, which at £48.6 million was significantly higher than the level of savings required in previous budgets. The projected overspends in directorate budgets are also partly offset by savings on NDR refunds on Council properties and by a projected surplus on Council Tax collection. A summary of the overall position is attached as Appendix 1 to this report.

5. The projected overspends in directorate budgets include £3.975 million in Health & Social Care, £1.239 million in Environment, £0.894 million in Sport, Leisure & Culture and £0.729 million in Education & Lifelong Learning. The overspends reflect a range of factors including increased demographic pressures, shortfalls in income and the failure to fully achieve the savings targets set as part of the 2014/15 budget.
6. The detailed savings targets for each directorate are set out in Appendix 2 to this report together with the projected savings currently anticipated to be achieved. An overall shortfall of £4.963 million is currently anticipated against the £43.833 million directorate savings target with £24.139 million having been achieved to date and a further £14.731 million also anticipated to be achieved by the year end. The projected shortfall is reflected in the directorate monitoring positions although where possible shortfalls have been offset by savings in other budget areas. The £4.0 million General contingency budget which was allocated to reflect the risk and planning status of the proposed savings for 2014/15 is also available to offset the shortfall in the current financial year, however despite this the shortfall represents a significant cause for concern particularly as the Council is about to embark on another very difficult budget round.
7. Actions are being taken by those directorates currently reporting a projected overspend in order to try to resolve the issues that led to the current position or alternatively to identify offsetting savings in other areas of the service. As part of this process the Cabinet Member for Corporate Services & Performance and the Corporate Director Resources have held challenge meetings with cabinet members and directors in those areas where significant overspends are reported and a series of further meetings are planned in order to review progress on the actions being taken. The Chief Executive has also implemented a number of management actions to reduce the level of spend across the Council with the intention of improving the overall position as the year progresses and enabling a balanced position to be achieved by the end of the financial year. The management actions include:

Purchase of Goods and Services

- review all uncommitted revenue funded works contracts on buildings, roads and other infrastructure.
- review all spending budgets to ensure that no further spend is incurred unless essential including but not limited to:
 - Non-essential supplies and services.
 - Furniture, ICT and other equipment.

Training courses and events (excl essential H&S/First Aid/Fire Evacuation training).
Use of non-council buildings for council activities.
Non-essential travel.

Consultants

- review engagement of interims, consultants and specialists for new contracts in accordance with the strategy that took effect from 1 August 2013.
- review existing use of interims, consultants and specialists in order to reduce involvement where feasible.

Use of resources

- review use of colour copying
- reduce the quantity of paper produced for meetings & increase reliance on electronic methods.
- Re-use office materials and equipment wherever possible.

Maximise income

- review all fees and charges and income sources in order to seek opportunities to further maximise income in the current year.

Staffing Arrangements

- review and limit any new agency engagements or extensions to current agency engagements (incl. Cardiff works but see exceptions).
- review and limit any increase in level of contracted hours currently being worked.
- review the need to fill any posts as they become vacant.
- further review and limit external recruitment.
- review all temporary contracts of less than 12 months and any extensions to existing temporary contracts.
- review of overtime working with a view to reducing non essential spend.

Exceptions

It is recognised that there will be exceptions where for technical funding reasons the implementation of measures will not result in direct savings to the council's revenue account. These exceptions need to be agreed with the council's Service Accountancy Manager and include:

- (i) Harbour Authority.
- (ii) Housing Revenue Account (posts fully and/or part funded)).
- (iii) External grant funded services.
- (iv) Trading Accounts, undertaking work on capital schemes or on schools delegated budgets.

8. The 2014/15 Budget included specific contingencies of £1.925 million for pay awards for non teaching staff and £2.515 million in relation to waste disposal reflecting the difficulty of predicting tonnage figures and the consequent impact on disposal costs. No agreement has yet been reached in relation to a pay award for 2014/15 however for the purposes of this report the contingency budget which was based on an increase of

1% is currently treated as committed. With regard to waste disposal the latest information suggests that tonnages and the related waste disposal costs can be contained within the existing budget allocated to the Environment Directorate, however given the potential for fluctuations to occur during the year this budget is also currently treated as committed.

9. A financial statement showing the spending position for each directorate is attached as Appendix 1 to this report. Comments on the main variances and any significant issues are as follows:

Capital Financing – On target

10. The projection for Capital Financing currently indicates a balanced position, but is dependant on the timing of when additional external borrowing is undertaken. Whilst the cost of borrowing is greater than the opportunity cost of interest receivable on investments, this approach can result in short term savings, however it can also result in increased costs in the long term should interest rates for future borrowing rise. The Council aims to utilise its temporary cash balances to pay for Capital Programme works and take an element of its borrowing requirement during the year to ensure this approach does not expose the Council to undue risk. The position is monitored closely in conjunction with the Council's treasury advisors.
11. Delaying borrowing is likely to result in an underspend against this budget which will be updated in future monitoring reports as the year progresses and whilst there are some pressures particularly in terms of interest receivable, this will be managed within the existing budget.

Children's Services +£365,000 (+£1,315,000 prior to proposed contingency allocation)

12. Initial projections indicate an overspend of £365,000 however this currently assumes the allocation of the £950,000 specific contingency budget which formed part of the Council's 2014/15 Budget, the allocation of which is subject to Cabinet approval. This is required in order to offset the cost of the recently commissioned managed social work service with the balance offsetting the cost of external residential placements. The managed social work service is estimated to cost £600,000 in the current year and is a one-off additional resource designed to reduce backlogs and enable the effective alignment of social work resources.
13. Although the directorate received an additional budget re-alignment of £2.7 million as part of the 2014/15 budget process, on-going pressures on the budgets for external placements, leaving care support costs, adoption fees and allowances, agency social work and external legal costs have all contributed to the projected overspend. These pressures have been alleviated to a certain extent by mitigating actions taken in respect of guardianship allowances that provides a significant offsetting saving in the current financial year. A shortfall of £45,000 is currently anticipated against the 2014/15 savings targets.

14. An overspend of £725,000 is currently projected in respect of external placements for looked after children with on-going pressures on external residential placements and a recent increase in the number of external fostering placements increasing costs in these areas. An external residential placement can typically cost in excess of £150,000 a year so even a small increase in numbers can have a significant impact on costs. The projections include an anticipated saving of £360,000 in placement costs during the remainder of this year reflecting savings proposals in relation to the Social Impact Bond initiative and reviews of external placements. The achievement of this saving will continue to be reviewed as the year progresses and adjustments made to the monitoring position where necessary.
15. Other projected overspends include £279,000 in relation to external legal advice and court fees. Over £700,000 was spent in this area in 2013/14 and initial costs and projections suggest this will be exceeded in the current financial year. Other costs of looked after children including support for those leaving care in the +16 age group is currently projecting an overspend of £138,000. The overspend largely reflects the continuing high cost of supported accommodation together with other support and allowances for homeless children aged 16 and over. Costs in this area have increased significantly in recent years and is also affected by the cost of accommodating asylum seeker children. The overspend on leaving care support is partly offset by savings on social work and personal advisor staff budgets. An overspend of £290,000 is projected in relation to adoption fees and allowances. This follows a significant increase in the numbers placed for adoption during the previous year. Whilst this has resulted in higher fees and allowances the increase in adoptions will have prevented higher expenditure on more expensive forms of care. This is partly offset by savings of £209,000 on internal fostering allowances and staffing budgets within the In House Fostering and Adoption service.
16. A saving of £515,000 is projected in relation to guardianship orders with no increase in the level of residential order allowances anticipated in this financial year. The saving is partly offset by an increase in the number of allowances which is reflected in the figure above. A saving of £110,000 is projected in relation to Child Health & Disability commissioning budgets mainly in respect of domiciliary and respite care. This follows a significant reduction in spend in this area in the last two years based on a new process of reviews. A saving of £78,000 is also anticipated on exceptional needs and budgets in respect of recourse to public funds. Other areas of savings include £56,000 in development, administration and training budgets, £50,000 in the Youth Offending Service and £15,000 in Safeguarding all mainly as a result of staffing savings. A saving of £30,000 is also projected on staffing costs in social work teams reflecting a significant reduction in the number of agency social workers employed within the service. This reflects the impact of the active recruitment initiatives and the realignment of resources within the social work teams.

Communities, Housing & Customer Services (£306,000)

17. The directorate is currently projecting a saving of £306,000 mainly due to a significant underspend against the budget provision for the Council Tax Reduction Scheme. This is partly offset by an overall shortfall £477,000 against the 2014/15 budget savings mainly in relation to the Central Library and the Community Buildings Review.
18. Housing and Neighbourhood Renewal functions are currently projecting an overall underspend of £675,000 of which £600,000 relates to the Council Tax Reduction Scheme. This is based on current claimant numbers and will continue to be closely monitored as the year progresses. A saving of £154,000 is also projected in relation to Housing Strategy, Support & Lettings reflecting savings in administrative costs and general homelessness budgets with a saving of £36,000 also forecast for the Disabled Facility Service as a result of staff vacancies. Benefits, Finance and Tenant Services are currently reporting a balanced position after allowing for a budgeted drawdown from earmarked reserves to fund temporary staff costs. The savings are partly offset by a projected overspend of £115,000 on gypsy sites reflecting unbudgeted highways works at the Rover Way site.
19. Other areas of savings within the directorate include £35,000 on Supporting People reflecting vacancies in the administrative team, £16,000 in Partnerships and Communities where in-year vacancies and additional income exceed the shortfall against the budget savings targets and £16,000 in service management and support functions. The savings are partly offset by a projected overspend of £426,000 against the Libraries Service. This includes a projected shortfall of £235,000 against the savings target for the Community Buildings Review which reflects the current timetable for the related restructurings and completion of property moves. A projected shortfall of £146,000 is also anticipated in relation to the budget savings target for the Central Library mainly due to the timing of the restructure process. The balance of the overspend on the Libraries Service relates to income shortfalls and projected overspends on supplies and services budgets. The Adult and Community Learning Service are also projecting an overspend of £10,000 with all other areas within the directorate currently forecasting a balanced position.

Corporate Management – On target

20. The overall position indicates a balanced spend against budget with projected overspends in Media & Communications and the Council's contribution to the Coroner's budget offset by savings elsewhere within Corporate Management. A shortfall of £38,000 is currently forecast against the budget savings targets for 2014/15.
21. Media and Communications is currently reporting a projected overspend of £65,000 mainly as a result of income shortfalls including £30,000 arising from the budget savings targets for 2014/15. The income

shortfalls are partly offset by savings on supplies and services budgets. A further overspend of £8,000 is also anticipated as a result of redeployment costs arising from a restructure linked to the 2014/15 budget savings. An overspend of £59,000 is currently anticipated in relation to the Council's contribution to the Coroner's budget although discussions regarding service provision are on-going and this will be reviewed as the year progresses.

22. The projected overspends are offset by savings elsewhere within Corporate Management including £88,000 on general expenses and other costs and £36,000 in relation to senior management budgets. The savings in general expenses include £39,000 arising from the Council's new banking arrangements, £36,000 in reduced ICT support costs and £30,000 from a reduction in external audit fees. These are partly offset by additional credit card commission of £16,000.

Council Tax Collection (£1,800,000) and NDR refunds on Council Properties (£300,000)

23. A review of the Council Tax position indicates a potential surplus of £1.8 million. This reflects a number of factors including a higher than estimated number of properties across the city, lower than anticipated levels of exemptions and an improved collection rate resulting in an overall reduction to the bad debt provision. The surplus represents a variance of 0.9% of the estimated gross debit and may be subject to further fluctuations as the year progresses. A saving of £300,000 is currently anticipated in relation to refunds of NDR on council properties achieved through the appeals process, however further appeals are being taken forward and this may provide an opportunity for an increased saving as the year progresses.

County Clerk & Monitoring Officer – On target

24. The overall position indicates a balanced spend against budget with a projected overspend in Member Services offset by savings elsewhere within the directorate. A shortfall of £48,000 is currently forecast against the budget savings targets for 2014/15.
25. The projected overspend of £11,000 in Member Services is mainly in relation to Braille translation costs. This is offset by projected savings in Protocol Services and Democratic Services. An overspend of £56,000 is currently projected in Scrutiny Services mainly due to shortfalls against income targets however it is anticipated that in the current year this will be offset by contributions from reserves. All other areas within the directorate are broadly in line with budget.

Economic Development +£122,000

26. The overall position indicates a projected overspend of £122,000 reflecting a combination of cost pressures and shortfalls in income. A shortfall of £65,000 is currently forecast against the budget savings targets for 2014/15.

27. An overspend of £62,000 is currently projected in relation to Major Projects reflecting a shortfall in income for the sponsorship of the naming rights in connection with the Doctor Who Experience. This issue arose during 2013/14 and it is anticipated that it will continue to be a problem in the current financial year. An overspend of £47,000 is also projected in relation to City Centre Management reflecting an unavoidable delay in the implementation of a restructure within the core team. This formed part of the savings proposals for 2014/15 and is currently anticipated to be completed by September 2014. The only other area currently reporting a significant overspend is Business & Investment where it is anticipated that income levels for the Film Unit are unlikely to fully cover expenditure resulting in a projected overspend of £15,000. All other areas within the directorate are broadly in line with budget with significant shortfalls in income within Tourism offset by savings on expenditure, mainly as a result of savings on employee budgets.

Education & Lifelong Learning +£729,000

28. The projected overspend reflects a combination of additional service pressures together with an anticipated shortfall of £700,000 against the savings targets set as part of the 2014/15 budget. These are partly offset by savings in other areas within the Directorate.
29. An overspend of £447,000 is currently projected in relation to School Improvement, Management and Support Services mainly as a result of predicted shortfalls against savings targets. This includes £177,000 on education management and £200,000 on business support both of which were delayed due to the timing of the Estyn monitoring visit. There are also shortfalls arising from the identification of savings on staff agency costs with further work also required in relation to the Workforce Agreement.
30. Inter Authority Recoupment and Special Educational Needs (SEN) budgets are currently projecting an overspend of £226,000. This is mainly due to an overspend of £195,000 on out of county placements which represents a shortfall against the savings target for 2014/15. There are also projected overspends of £40,000 on home and hospital tuition and £12,000 on services of a specialised nature although these are partly offset by a saving of £21,000 on the pupil referral unit.
31. Other projected overspends include £74,000 on Early Years and Childcare. This is mainly in relation to the County Hall Nursery for which an overspend of £70,000 is currently anticipated although the final position will depend on the actions taken during the year. Lifelong Learning is also projecting an overspend of £70,000 mainly in relation to costs arising from the occupation of the Friary and the Parade. An overspend of £27,000 is projected in relation to Centrally Funded Education budgets with projected overspends of £44,000 on Storey Arms and £6,000 on the Music Service partly offset by savings in Strategic Management. These overspends are partly offset by underspends against net budgets of £65,000 in Cleaning and £50,000 in Catering.

Environment +£1,239,000 (£1,831,000 prior to proposed contingency allocation)

32. The overall position indicates a projected overspend of £1.239 million reflecting a combination of cost pressures and shortfalls in income. A shortfall of £397,000 is also currently forecast against the budget savings targets for 2014/15. A number of initiatives have already been taken to mitigate the potential overspend and are reflected in the reported position. Further initiatives are being considered but have yet to be confirmed. No commitments have been included in relation to potential costs arising from the position on landfill allowance and recycling targets in 2013/14. This requires clarification with the Welsh Government but will be closely monitored as the year progresses. The projected overspend of £1.239 million reflects proposed contributions from specific contingency budgets amounting to £592,000 although this remains subject to Cabinet approval. This includes the £350,000 which was set aside specifically to meet shortfalls in income at the Material Recycling Facility (MRF) reflecting on-going pressures and market volatility. An amount of £242,000 is also proposed to reflect the on-going pressures arising from the reductions in Sustainable Waste Management (SWM) Grant which has been reduced since 2012/13 by circa £500,000.
33. An overspend of £644,000 is currently projected in relation to Recycling Processing of which £505,000 is in respect of the MRF. The projected overspend on the MRF includes overspends on external processing costs and anticipated income shortfalls due to reduced market prices per tonne for paper, cardboard, steel cans, aluminium cans and glass. After adjusting the budget for the contingency allocation income still shows a shortfall of £203,000. A projected overspend is also reported in relation to household waste recycling centres (HWRC). This amounts to £304,000 and reflects a combination of employee overtime and agency provision as well as a shortfall against the savings target for 2014/15 with the redesign of the HWRC sites still to be reviewed and implemented to manage operational costs going forward. Other processing costs show a projected overspend of £152,000 mainly in relation to the processing of essential materials captured at HWRCs. These overspends are partly offset by a saving of £316,000 on post sorting with no current plans to commit this budget. The service area needs to continue to support diversion activities from landfill in order to mitigate the high financial risk of recycling fines.
34. Reclamation and Disposal is currently reporting a small surplus of £3,000 however this includes a number of significant variances. An overspend of £464,000 is projected in relation to landfill diversion reflecting the cost of processing stockpiled road sweepings and sending MRF rejects to an external operator rather than landfill. Significant income shortfalls are anticipated within landfill and aftercare including £189,000 from reduced tipping income and £146,000 in relation to the waste transfer station. These are partly offset by reduced employee costs of £100,000 and an underspend of £213,000 through reduced maintenance, gas oil and plant hire costs. A saving of £315,000 is currently projected in respect of

landfill tax. This is based on current tonnage levels and may be subject to change as the year progresses. A saving of £174,000 is also anticipated in relation to processing by Viridor reflecting the reduced annual tonnages projected as a result of diversion activities and the overall reduction in waste collected during the early stages of this year.

35. An overspend of £108,000 is currently projected in relation to Collection Services with projected overspends of £43,000 on commercial waste and £65,000 on supporting the free entitlement for the bulky waste collections. The commercial waste position has significantly improved since 2013/14 and further service enhancements are planned to remove the overspend. Household waste collections is currently reporting a balanced spend against budget with additional vehicle costs of £210,000 and pressures on agency and overtime budgets offset by further savings on employee costs. Cleaner Cardiff is also reporting an overspend of £145,000 with additional vehicle costs of £562,000 partly offset by reduced employee costs and reduced expenditure on illegal dumping. Management & Support currently shows an overspend of £179,000 reflecting shortfalls against a range of savings targets including business administration, service redesign and other efficiency measures. These are partly offset by a projected saving of £139,000 in Strategy, Education & Enforcement.
36. A saving of £25,000 is projected in relation to Energy & Sustainability Management. This includes a shortfall of £62,000 against the savings targets for 'Invest to save' and 'Invest to earn' energy schemes. However, this is offset by savings on the Carbon Reduction budget and by reduced expenditure on employees and supplies and services.
37. Regulatory Services are currently projecting an overspend of £330,000 with projected overspends of £197,000 in Licensing, £105,000 on the County Analyst, £68,000 on unallocated savings and £10,000 in Consumer Protection. These are partly offset by savings elsewhere within the service. The projected overspend in Licensing includes £147,000 in respect of taxi licensing. This reflects a reduction in fee income following the setting of revised fees in March 2014 together with one-off costs of £55,000 in relation to a new database system and potential legal costs of £20,000. An overspend of £101,000 is also projected in relation to street trading licensing with an anticipated shortfall in income of £108,000 partly offset by savings on expenditure. The overspends in these areas are partly offset by anticipated savings against other licenses. The projected overspend of £105,000 on the County Analyst reflects a projected shortfall against the savings target for 2014/15 together with additional costs of maintaining the service whilst new contract arrangements are implemented.

Health & Social Care +£3,975,000

38. An overspend of £3.975 million is currently projected in relation to Health and Social Care. This is mainly as a result of increased demographic pressures and subsequent demand for services but also reflects cost increases and a projected shortfall of £1.3 million against the budget

savings targets for 2014/15. The overspend is despite a budget realignment of £5.1 million which was allocated as part of the 2014/15 budget process in order to meet known pressures at that time together with a further £1.3 million in order to meet new demographic pressures in 2014/15. The projected overspend includes £4.1 million on externally commissioned services with significant overspends projected in relation to services for older people, people with learning disabilities and mental health services. An overspend of £458,000 is also projected in relation to direct services mainly due to a projected shortfall against the budget savings targets including the reconfiguration of the Hafod contract and the proposed transfer of Cathedral View. These are partly offset by savings in other areas within the directorate.

39. The projected overspends within externally commissioned services includes £1.6 million in respect of older people, £1.2 million in relation to people with learning disabilities and £1.0 million in Mental Health Services. The overspend on older people reflects a range of factors. Although the rate of growth in the provision of domiciliary care has been lower than in previous years there is still combined growth of 5.5% in the level of domiciliary care and direct payments compared to 2013/14. This implies cost growth of £700,000 with additional costs also arising due to a partial shift from framework providers to more expensive spot contracts. There has also been recent growth in demand for nursing placements notably in relation to MHSOP. This growth, combined with increases in the commissioned cost of a placement has resulted in increased expenditure of £800,000 in this area. The projected overspend also includes an element of shortfall against 2014/15 savings targets.
40. The projected overspend of £1.2 million in learning disabilities includes increased expenditure of £800,000 on residential services and reflects the impact of placements which commenced in the latter part of 2013/14 some of which had been continuing health care (CHC) and previously funded by Health. There have also been a number of new college placements in 2014/15. The overspend also includes some increase in domiciliary care together with a projected shortfall in the savings targets for the closer to home project, where greater savings are now anticipated in future years. The projected overspend of £1.0 million in mental health is largely a reflection of additional care costs with £600,000 relating to former CHC placements which have transferred or are due to transfer from Health. There are also increased costs of £140,000 relating to additional supported living packages which commenced in the latter part of the previous year. Additional pressures of £180,000 resulting from new legal requirements associated with deprivation of liberty have also been identified and are included in the projected overspend.
41. Within Direct Services an overspend of £509,000 is currently projected in relation to residential care. This includes an anticipated shortfall of £500,000 against the budget saving relating to the reconfiguration of the contract arrangements with Hafod Care. This reflects the difficulties that have occurred in finalising the potential transfer of the Cathedral View Home. A shortfall of £100,000 is also projected in respect of the budget saving relating to the internal supported living service although this is

partly offset by other savings within the service. The projected overspend on residential care is partly offset by savings of £51,000 in other areas within Direct Services.

42. A saving of £483,000 is projected in relation to assessment and care management and occupational therapy budgets. This is a reflection of existing staff vacancies but also includes the impact of recent management actions to reduce the number of agency social workers employed within the service. A saving of £156,000 is also projected in relation to management and support budgets also mainly as a result of savings on staffing budgets.
43. The current projection makes no assumptions in relation to further growth arising from demographic pressures during the remainder of this financial year. Demand for services can be volatile and costs, particularly in relation to residential placements can be high. If demand continues to increase then the overall cost to the directorate will also increase. The projection also includes £2.7 million of assumed savings relating to 2014/15 savings targets which have yet to be achieved. This is a significant area of risk but the directorate remains confident that these will be achieved as the year progresses.

Resources +£97,000

44. The overall position indicates a projected overspend of £97,000 reflecting a combination of cost pressures and shortfalls in income. The most significant overspend is in respect of Fleet Management but projected overspends are also reported in relation to Legal Services, ICT, Health & Safety and Human Resources. These are partly offset by savings in other areas within the directorate. A shortfall of £416,000 is currently forecast against the budget savings targets for 2014/15.
45. The most significant variance is in relation to Fleet Management with a projected overspend of £443,000 currently reported. This represents a significant improvement compared to the position in 2013/14 but remains a cause for concern. The overspend includes the impact of delays in the fleet replacement and reduction programme resulting in the continued use of short term hire. There are also projected overspends on fuel, tyres and unbudgeted costs in relation to vehicle trackers together with a shortfall in external income. These overspends are partly offset by savings on employee budgets.
46. An overspend of £94,000 is projected in relation to Legal Services with a continuing shortfall against the 2013/14 budget saving aimed at reducing external legal spend and a shortfall in income partially offset by savings on employee costs. Other projected overspends include £51,000 in ICT where shortfalls against the budget savings targets for the Customer Relationship Management Project and a reduction in software licences are partly offset by savings on employee costs and other budgets. An overspend of £49,000 on Health & Safety reflects a projected shortfall in the savings target relating to the proposal to work jointly with the Vale of Glamorgan Council while other overspends include £32,000 in Human

Resources and £6,000 in Improvement and Information. The projected overspend in Human Resources includes a shortfall of £256,000 against the budgeted surplus for Cardiff Works. This is partly offset by savings on employee budgets and the Cardiff Academy.

47. All other divisions within the directorate are currently reporting projected savings. This includes £167,000 in Finance, £127,000 in Enterprise Architecture, £75,000 in Organisational Development, £42,000 in Business Administration and £2,000 in Commissioning & Procurement all mainly as a result of savings on employee budgets or additional income. A saving of £164,000 is also projected in relation to Facilities Management with overspends on building costs offset by savings arising from building closures and a surplus on the Office Accommodation Account.

Sport, Leisure & Culture +£894,000

48. The projected overspend is mainly due to an anticipated shortfall of £1.070 million against the budget savings targets for 2014/15. In addition further service pressures have also been identified although these are offset by savings elsewhere within the directorate. A number of initiatives and actions are being taken and further options considered to reduce the overspend as the year progresses, however the Directorate is largely dependent upon income generation, which can fluctuate according to market conditions.
49. An overspend of £549,000 is projected in relation to Culture, Tourism and Events. This includes an anticipated shortfall of £300,000 against the budget saving based on securing a new management operator for St. David's Hall or New Theatre. An overspend of £110,000 is also projected in relation to the Mansion House although it is anticipated that the introduction of a new business plan will help to generate additional income. The Events budget is also projected to overspend by £96,000 with reductions in commercial income only partly offset by reductions in costs. The Catering Service is currently projecting a shortfall of £80,000 against its savings targets whilst the Cardiff Museum is also reporting an overspend of £28,000. These are partly offset by a projected surplus of £48,000 for the Castle. Other areas are broadly in line with budget or are reporting small surpluses.
50. Leisure Services is currently projecting an overspend of £88,000. This includes a projected overspend of £119,000 on community halls mainly due to delays to the community asset transfer of the community halls at Maes-y-coed Road and Plasnewydd. These are partly offset by surpluses on other halls. As previously agreed the costs relating to Pontprennau will be funded from corporate initiatives in the current year. An overspend of £22,000 is currently projected in relation to leisure and sports facilities with a significant shortfall against income targets partly offset by reductions to staff costs and other operational costs. The income shortfall includes £160,000 in relation to the budget saving from the reprogramming of swimming provision which is currently anticipated to be only partly achieved. Other projected overspends within Leisure Services

include £46,000 on Leisure Support and £20,000 on Leisure Management both arising from unachieved savings. The overspends are partly offset by projected savings of £83,000 against the budget for the Cardiff International White Water Facility (CIWW) and £36,000 on specialist facilities. The saving on specialist facilities is mainly in relation to the Cardiff Riding School which shows a reduction against subsidy of £34,000 resulting in an overall trading surplus of £3,000. The Sailing Centre is currently reporting a balanced position against budget.

51. An overspend of £19,000 is currently projected in respect of Parks and Sports. This includes an overspend of £136,000 in relation to the disposal of waste generated through litter clearance, bin emptying and fly tipping. This reflects both an increase in the amount of waste collected and the disposal costs although initiatives are being taken forward to try to reduce these costs. Other overspends include £87,000 relating to grounds maintenance, £39,000 on vehicle costs and an anticipated shortfall of £40,000 relating to the planned introduction of car parking charges at Pontcanna and Llandaff Fields due to the time required in ensuring the relevant traffic regulation orders are in place. These overspends are partly offset by savings elsewhere within Parks & Sports including significant savings on staffing budgets.
52. Play Services are currently projecting an overspend of £186,000 reflecting a shortfall against the £320,000 savings target which formed part of the 2014/15 Budget. Although a restructuring of the service is being undertaken the full saving will not be achieved in this financial year. Other projected overspends within the directorate include £50,000 relating to unachieved savings in Management & Support and £3,000 in the Registration Service. In line with expectations it is currently assumed that the £200,000 trading surplus in Bereavement Services will transfer to reserves in order to fund future investment in the service.

Strategic Planning, Highways and Traffic & Transport – On target

53. The Directorate is currently reporting a balanced position against budget. This is despite a projected shortfall of £472,000 in respect of the 2014/15 budget savings targets. Mitigating actions have been taken by the directorate to offset these, particularly within Highways and Traffic & Transportation.
54. The Highways Service is currently projecting an underspend of £261,000. This includes £192,000 in Highway Operations where savings reflect a number of factors including the impact of a service review of planned spend on tarmac, paving and footway repair works including workforce reductions. It also reflects an additional drawdown from commuted sums providing funding for specific targeted work to be undertaken by the directorate. These are partly offset by a shortfall against the savings target for the Highways Maintenance redesign and by a reduction in staff recharge income for Chapter 8 works. Other areas of savings within the Highways Service include £69,000 in Highways Maintenance Management, £25,000 in Asset Management Services and £10,000 in relation to the South Wales Trunk Road Agency (SWTRA). These are

partly offset by a projected overspend of £27,000 against Street Lighting with a shortfall against the budget saving for the street lighting dimming contract partly offset by additional income. All other areas including Drainage Services are broadly in line with budget.

55. An underspend of £58,000 is currently projected in relation to Traffic and Transportation. This includes a projected saving of £104,000 in Telematics where additional funding from commuted sums and managed underspends offset projected shortfalls against budget savings. An underspend of £95,000 is also projected in relation to Public Transport reflecting reduced staff costs as a result of vacancies, additional income from concessionary fares and reduced security costs at the Central Bus Station. Other underspends within Traffic and Transportation include £48,000 against the school crossing patrol budget as a result of staff vacancies at low risk sites and a £23,000 surplus in the Infrastructure Design Service due to a managed saving on maintenance at the Riverwalk site. These underspends are partly offset by a projected overspend of £155,000 on School Transport. This includes increased costs of £174,000 resulting from additional service pressures and initiatives such as the revolving door initiative and the WLGA independent travel initiative. These are partly offset by a saving of £19,000 on employee costs resulting from the secondment of a member of staff to a neighbouring authority. An overspend of £60,000 is also projected in relation to Local Transport Projects based on a shortfall against additional income targets from traffic regulation orders.
56. Indications are that the Civil Parking Enforcement Account will achieve a surplus of £4.022 million against the £4.062 million budget expectation, resulting in a net trading deficit of £40,000. This assumes full income recovery from the new moving traffic offences scheme which is currently delayed whilst awaiting ministerial approval. Subject to such approval being received the directorate remains confident that the budgeted income is still achievable in this financial year. This is based on a data analysis of the level of offences occurring throughout the city, however forecasting in this area will remain uncertain and will require detailed monitoring throughout the year. Income receipts of £8.149 million are currently reported against the target of £8.298 million resulting in an under recovery of £149,000. This includes the impact of implementation delays for evening charging within the city centre now anticipated to be operational from November 2014 with a shortfall of £40,000 against related targets. In addition, the decision not to proceed with the removal of the first free hour of parking in the Butetown area results in a £75,000 shortfall. The balance of the variance relates to under recovery of penalty charge notices and income below target from long stay bays in the civic centre. These deficits are partly offset by savings on expenditure of £109,000 primarily due to vacancy savings within the enforcement function. A budgeted drawdown of £3.926 million from the Parking Reserve is currently anticipated in order to fund operational costs in the Traffic and Transportation service.
57. The Planning and Building Control Service is currently projecting an overspend of £144,000. This includes an overspend of £138,000 in

Strategic Planning mainly as a result of anticipated shortfalls against budget savings on employee costs including an inability to meet the current level of vacancy provision. These are partly offset by a saving on supplies and services budgets. The Development and Control Division is reporting a projected overspend of £6,000 with a projected surplus of £88,000 on planning fee income offset by an estimated shortfall of £23,000 on Section 106 income and projected overspends on staffing and other operational budgets within the division. Income levels will continue to be closely monitored as these are dependent on a range of factors and may be subject to fluctuations during the year. Other areas including both the fee earning and non fee earning elements of Building Control are currently projecting a balanced position.

Housing Revenue Account

58. The Housing Revenue Account (HRA) is currently projecting a balanced spend against budget however within this overall position there are a number of variances. Employee costs are currently projecting an underspend of £310,000 reflecting vacancies and other savings against the staffing budget. An overspend of £589,000 is currently anticipated in relation to premises budgets with increased costs of £689,000 projected in relation to the Housing Repairs Account reflecting trends in jobbing and emergency repairs. This is partly offset by the estimated trading surplus of £100,000 in the Community Maintenance Service which forms part of the HRA. Other variances include underspends of £95,000 on supplies and services with savings on equipment, tenant's removal costs and other expenses, £70,000 on estimated support costs and £50,000 on the level of housing subsidy payable. Income forecasts currently suggest a surplus of £64,000 mainly due to a lower than budgeted level of void rent loss.

Cardiff Harbour Authority

59. A new three year budget has been agreed with the Welsh Government covering the period 2014/15 to 2016/17. The revised budget for 2014/15 was set at £6.397 million which represented a reduction of almost £1.2 million. This has increased the level of financial risk to the Council as any unforeseen costs have to be absorbed within the agreed fixed cost budget unless there are qualifications within the agreement. The funding reduction is planned to be achieved through a combination of staffing reductions, efficiency savings and increased income generation.
60. The financial position at the end of quarter one indicates that the annual draw down of Welsh Government funding will be £6.253 million against the budget of £6.397 million, resulting in an underspend of £144,000.

Heading	Budget £'000	Projected Out-turn £'000	Variance £'000
Expenditure	6,765	6,734	(31)
Income	(700)	(710)	(10)
Fixed Costs	6,065	6,024	(41)
Asset Renewal	332	229	(103)
TOTAL	6,397	6,253	(144)

61. The underspend of £41,000 on the Fixed Costs budget includes reduced groundwater control and facilities management expenditure. In addition there is a projected income surplus of £10,000 against the target of £700,000. The income includes £400,000 from car parking fees, £222,000 from harbour dues, £86,000 from water activities and a further £2,000 from other sources.
62. The Asset Renewal budget is currently indicating an underspend of £103,000 due to various schemes that are considered not necessary at this stage. It is planned to submit alternative proposals to the Welsh Government to undertake other essential improvements and renewals and if these are approved then this position will change.
63. The balance in the Project and Contingency Fund at 1st April 2014 was £735,000. An amount of £200,000 has been earmarked for the high ropes facility at the Cardiff International White Water activity whilst the remainder will be retained as a contingency against future spending.

Capital

64. Council in February 2014 approved a 2014/15 Capital Programme and an indicative programme to 2018/19. The sections below indicate a forecast position for 2014/15 for General Fund and Public Housing after revisions to include actual slippage reported at outturn, incorporation of new grant approvals and confirmation of actual grant awards.

General Fund

65. The approved Capital programme of £117.092 million for 2014/15 included a range of assumptions in relation to General Fund Capital Programme slippage together with projected spend for other schemes planned to be undertaken in the year. The budget has since been adjusted to £125.277 million following the revisions mentioned above.
66. The projected outturn for the year is currently £84.986 million, a variance of £40.291 million. This is represented by a projected over spend of £502,000 together with estimated slippage of £40.793 million. Expenditure at the end of Month 4 was £11.723 million which represents 13.8% of the projected outturn at a point 33% through the financial year.

67. A summarised General Fund capital outturn position against Directorates is shown in the table below.

Capital Programme 2014/15	Budget	Projecte d Outturn at Month 4	Variance	Variance represented by:	
				(Under) /over spend	Slippage
	£'000	£'000	£'000	£'000	£'000
Communities, Housing & Customer Services	9,765	8,184	(1,581)	0	(1,581)
Economic Development	16,757	10,100	(6,657)	(41)	(6,616)
Education & Lifelong Learning	52,145	33,492	(18,653)	2,543	(21,196)
Environment	7,190	2,920	(4,270)	0	(4,270)
Health & Social Care	1,416	1,416	0	0	0
Resources	5,890	3,804	(2,086)	0	(2,086)
Sport, Leisure & Culture	8,470	5,106	(3,364)	0	(3,364)
Strategic Planning, Highways, Traffic & Transportation	23,644	19,964	(3,680)	(2,000)	(1,680)
Total	125,277	84,986	(40,291)	502	(40,793)

Capital Schemes Update

68. Delivery of capital projects is complex, may span a number of years and is influenced by a number of external and internal factors such as weather, statutory and non statutory approval processes. Following concerns raised previously by Wales Audit Office about the level of slippage, directorates continue to be reminded of the need to set achievable profiles of expenditure and to identify slippage at an early stage.
69. Given the significant capital pressures and reductions in funding seen over the last few years and highlighted in the Budget Strategy Report to Council in July, slippage not identified at month 4, particularly in relation to annual sums, will not automatically be carried forward. Therefore, directorates are encouraged to review existing schemes and plan future schemes to determine realistic expenditure profiles in order to avoid slippage.
70. The following provides an update of some capital schemes in addition to the detailed list in Appendix 3.

Economic Development & Partnerships

Economic Development, Tourism & Heritage

71. The original budget of £10.596 million for the Urban Broadband scheme is revised to £8.1 million following discussions with the Department for Culture, Media and Sport (DCMS) around delivery of the required infrastructure to support the *Internet Exchange* strand of the scheme. This is now being delivered by a specialist external organisation, and therefore the original funding allocated for this is not required. A sum of £620,000 was spent in 2013/14, resulting in £7.5 million being available in 2014/15.
72. There are 5 main strands to this DCMS capital grant funded scheme (£8.1million). All schemes should be closely monitored and managed to avoid the risk of losing grant funding.
- Take up for the *Cardiff Connection Voucher scheme* (£3.162 million) is currently below target, however this is being addressed with marketing activity and an extensive national campaign.
 - *WIFI in public buildings* (£3.0 million) and *WIFI on buses* (£378,000) are currently in procurement.
 - Internet exchange (£844,000) is expected to become operational imminently.
 - The Demonstrator project (£698,000) is projecting an underspend of £166,000 due to the scheme expected to be delivered for less than originally anticipated.
73. Support to small to medium enterprises (SMEs) from the Cardiff Capital Fund continues to be provided in the form of loans and grants, with the funding for this dependent on the recoupment of previous loans issued, with £168,000 of such monies increasing this years budget to £192,000.
74. Discussions are ongoing around the refurbishment and future operation of Llanrumney Hall. Subject to legal agreements being concluded with the current licence holder, the work is expected to be completed by the end of this financial year, with the council contributing the £350,000 dilapidations money received in 2013/14 towards the total refurbishment costs.
75. Work on the Longcross Farm renovation scheme is ongoing, with a 2014/15 budget of £683,000 including £633,000 slipped from 2013/14 together with £50,000 vired from Property & Asset Management asset renewal. Projected outturn is reported as £808,000 (total scheme costs £1.291million) – a further variance of £125,000 in 2014/15, in addition to £123,000 previously contributed by the Council in 2013/14. This is due to unforeseen additional works requiring specialist materials. The directorate is to consider alternative options to secure additional funding or reduce projected scheme costs and is expected to require a report to

approve the variation, in accordance with the Council's constitution. There is a risk that costs may escalate further on this Grade 2 listed building, on which total spend to date is £649,000.

City Development & Major Projects

76. Wood Street NCP car park is being purchased as part of the Cardiff Enterprise Zone scheme, with a deposit of £675,000 paid recently, and the balance of the total £9.0 million purchase price to be paid in 2015/16. Work on design and planning around City centre sites will cost circa £700,000 during 2014/15, resulting in projected slippage of £6.616 million.

Community Development, Cooperatives & Social Enterprise

Neighbourhood Regeneration

77. The Neighbourhood Renewal schemes budget is £904,000 with significant schemes including public realm improvements at: North Ely Youth Centre (£150,000); Ann Street, Canton (£150,000); Bedford Street, Roath (£125,000) and Clarendon Road shops, Penylan (£100,000), together with enhanced footpath lighting at Llanedeyrn & Pentwyn (£130,000) and restoration of unused green space at Lydstep Park (£125,000).
78. The main schemes in the Local Shopping Centre regeneration budget of £581,000 include a comprehensive scheme at Clare Road and Penarth Road to provide junction improvements (£250,000) and grants to improve shop fronts (£100,000), together with improvements at Llangrannog Road shops (£100,000). Vibrant & Viable Places WG grant of £111,000 has been received for improvements to business premises at Clare Road/Penarth (£46,000) and environmental improvements at this location (£65,000).
79. The Renewal Area environmental schemes budget of £360,000 will be let as a single contract, covering environmental works at Hereford Street, Compton Street and Jubilee Street, all in North Grangetown, with a start on site expected in November.
80. Alleygating schemes are being implemented principally in Grangetown, Gabalfa, Plasnewydd and Cathays. A new specification for the gates and associated fittings, together with requirements arising from the recent resident consultation such as disabled access, mean that the cost of gates has increased by around 12%. The directorate are therefore required to mitigate the risk of an overspend, by planning work to remain within budget.

Citizen Hubs

81. Expenditure of £650,000 is projected in 2014/15, primarily in relation to the Ely Hub which opened in June 2014, and commencement of the Grangetown library extension, expected during the latter part of the year.

Cymal grant has been received for these schemes (£80,000 each) together with WG Vibrant and Viable Places grants (£117,000) for the Grangetown scheme, with all grants required to be spent by the end of the financial year. Slippage of £723,000 is recognised at Month 4, with the budgets carried forward for the potential development of further hub proposals in the East and Llandaff North which are the subject of separate Cabinet reports.

82. Planned expenditure on the STAR Community Hub is circa £350,000 during 2014/15. Proposals for the hub are the subject of a separate Cabinet report in September. Any expenditure in 2014/15 is expected to be primarily on design costs and the costs of demolishing the Splott Pool site.
83. Discussions are ongoing with the developer to establish a viable Maelfa Regeneration scheme. With £340,000 expected to be spent on advanced demolition works and compensation payments, slippage of £145,000 is reported at this stage.
84. Pentwyn Hub proposals assumed expenditure of £550,000 on the Powerhouse and accessibility improvements to Pentwyn Leisure centre. Detailed proposals are being determined and will be subject to potential disposal proceeds from the Dome site, with no expenditure currently assumed for 2014/15, and the £550,000 reported as slippage. Pentwyn proposals are also linked to options being considered to ensure that the Maelfa redevelopment scheme remains viable.

Venues & Cultural facilities

85. The sum of £80,000 is for renewal of carpets in the function rooms at City Hall, though this scheme has not yet been implemented.

Leisure

86. The directorate has produced a list of potential Asset Renewal schemes which total over £300,000, including a replacement pool air handling unit at Llanishen Leisure Centre (£100,000), pigeon abatement at the Maindy Centre (£20,000) and improvements at Fairwater Leisure Centre car park (£30,000). Schemes will need to be prioritised within the available budget of £200,000, and amounts not spent in 2014/15 will not be carried forward.
87. The procurement process for the Insole Court scheme is at the contract award stage, with the aim of starting Phase 1 on site in Autumn and the scheme expected to take 14 months. The total capital funding is £3.139 million with the £1.995 million 2014/15 allocation revised to £750,000 and slippage of £1.245 million reported as the scheme has not started on site. The main risks are around the costs, particularly that additional works will be found to be required on this significant Grade 2 listed property, and that the contingency allowed within the contract sum will not be sufficient. A further risk is that the circa £50,000 of external funding not yet secured may not materialise.

88. Cabinet gave approval in June for a procurement process to select a contractor for the development and refurbishment of Eastern Leisure Centre. The budget is £2.539 million in 2014/15 (£4.005 million in 2015/16). The tender process is expected to commence in August, with a possible start on site in January 2015 with works taking over a year to complete. Accordingly, slippage is estimated at £1.0 million at this stage.
89. The reconfiguration of Llanishen and Pentwyn Leisure Centre bar and café areas has commenced and the budgets of £75,000 and £90,000 respectively are projected to be fully spent.

Corporate Services & Performance

Technology

90. The main priority for the Modernising IT to improve Business Processes budget in 2014/15 is for technology that will support key projects in the Organisational Development programme. Accordingly, focus of resources is on projects such as Customer Relationship Management system, with options to be considered for planned expenditure to be brought forward into 2014/15. Delivery of projects is dependent on the capacity of the organisation to support and implement new systems, and given these risks, some slippage is reported now (£1.180 million) but there is a risk of further slippage. Progress on schemes such as the Asset Management system is likely to be deferred into 2015/16.

Property & Asset Management

91. Schemes proposed by the Directorate for the £130,000 Property Asset Renewal budget initially included renewal of windows and doors at Bishopston Road shops (£80,000) and security bollards and overcladding repairs at Lamby Way workshops (£60,000). However, following a £50,000 virement to the Longcross Farm scheme, the remaining £80,000 budget will be reviewed and schemes reprioritised.

Facilities Management

92. The 2014/15 Office Accommodation rationalisation budget is £606,000 (£383,000 in 2015/16). Potential developments this year include: the rehousing of the Youth Offending service and the Looked After Children team from The Rise, Penhill and Suffolk House subject to funding; the demolition and office move of staff at Brindley Road and the relocation of the Fuel Tank at Bessemer Close. The above moves will result in sites for disposal which will generate capital receipts, to be used towards funding the capital programme. Slippage of £226,000 is reported at this stage.
93. Plans for the £474,000 Asset Renewal Buildings budget include £225,000 for the provision of a new ramp at City Hall to enable egress from the building for wheelchair users as well as fire alarm (£35,000), security system (£34,000) and CCTV renewal (£10,000) at City Hall and

renewal of CCTV at County Hall (£30,000). Scheme costs are subject to the outcome of tenders. No spend has been incurred to date, and any unspent sums will not be carried forward.

94. No requests have been received for use of the £65,000 Legionella budget. The CCTV at Council sites budget of £50,000 was slipped from 2013/14, with plans for expenditure part of a wider security review to be undertaken by the directorate.

Corporate

95. The Cardiff Social Innovation Fund has been established to support social enterprises with start up costs, with £70,000 now allocated from the Community Buildings contingency budget. The remaining £680,000 is reported as slippage.

Education

(Non-Schools Organisation Plan)

Asset Renewal

96. The original 2014/15 budget of £2.963 million is revised to £3.004 million following a virement of £41,000 from the Facilities Management asset renewal budget. The directorate is holding a contingency for potential emergency works arising later in the year, following the comments below, included in the 2013/14 Outturn report:

Given the material amount of the over spend on schools asset renewal budgets during 2013/14 (£2.114 million), it is vital that the Education directorate implements improved, robust, budget monitoring and management arrangements for 2014/15. In particular, the Directorate should consider the proportion of budget to be retained as a contingency for works later in the financial year, given that many planned works take place before September. Also, improved processes for individual works should be implemented to ensure that initial estimates are accurate and that monitoring against these estimates as jobs is undertaken on a timely basis.

Schools Wireless & ICT

97. Schools wireless infrastructure network was funded by WG grant as well as use of revenue budgets while affordable, funding expenditure of up to £3 million on a rolling basis for investment in schools ICT. Following completion of the network in 2014/15, work is progressing to examine how schools can now begin to maximise use of the new network including use of mobile devices and the provision of advice, training and support in the use of tablet devices for teaching and learning. Such plans continue to be developed, and therefore slippage of £850,000 is shown at this stage.

Schools Organisation Plan

98. The Schools Organisation Plan (SOP) Programme profiles over £255 million of capital expenditure over the life of the programme, including historic costs incurred to date. The Programme is funded by a combination of prudential borrowing, capital receipts, specific grants, Section 106 contributions and other Capital Programme resources.
99. The previous iteration of the SOP Consolidated Financial Model was subdivided into several phases: Fast Track, Welsh Medium, Cardiff East, Whitchurch and 21st Century Schools. The earlier phases are now nearing completion, except those which are also part of the 21st Century Schools Programme. It is therefore expedient to classify schemes as either '21st Century Schools', or 'SOP Other'. The 2014/15 Capital Programme included £42.588 million in relation to SOP, with £38.874 million allocated to 21st Century Schools and £3.714 million to SOP Other.

21st Century Schools

100. The projected outturn is £16.865 million, with a net variance of £22.009 million, made up of overspend of £1.594 million and slippage of £23.603 million.
101. The overspend of £1.594 million relates to: Millbank Primary (£238,000) – additional costs associated with dry rot; Gabalfa Primary / Glan Ceubal (£477,000) – an increased scope of works and Pontprennau Primary (£879,000) – tenders were higher than original estimates.
102. Of the total slippage of £23.603 million, the most significant amount is £14.751 million relating to the Eastern High School new build project being slipped into future years. The conclusion of the public consultation to determine a site for the new school was reported to Cabinet in July 2014. Other notable slippage is recognised as the Council awaits the outcome of several consultations, prior to finalising proposals and profiling expenditure, namely: Four Wards (£3.851 million), Gabalfa Primary and Ysgol Glan Ceubal (£2.189 million) and Baden Powell and Moorland Primaries (£2.510 million). Fitzalan High School is reporting slippage of £2.040 million into 2015/16, with only design costs expected to be incurred this financial year.
103. The new build Pontprennau Primary School scheme is at the procurement stage, with an estimated overspend of £879,000 reported on the overall scheme at this stage. The 2014/15 allocation (including slippage) of £3.026 million was increased by £732,000 (Cabinet Report April 2014), with a further amount of £456,000 required this year and brought forward from 2015/16. The proposed Howardian Primary School was approved at July 2014 Cabinet, and the £719,000 was brought forward from 2015/16.

Other SOP Schemes

104. The Capital Programme approved in February 2014 profiled £3.714 million of expenditure in 2014/15. At Month 4, this forecast has increased to £7.920 million – a variance of £4.206 million.
105. Overspends on two Cardiff High School (£81,000) and Llanishen High School (£868,000) are also reported at Month 4, with the latter overspend due to a difference between the pre tender and contract values, as well as required works not originally anticipated including highways, gas and boiler works.

Health, Housing & Wellbeing

Housing

106. The Disabled Facility Assistance budget is £2.930 million, with £1.6 million expenditure and commitments on the ledger at the end of the first quarter, i.e. over half the annual budget spent or committed. Robust monitoring should be undertaken by the Directorate to ensure expenditure stays within budget as whilst additional expenditure in previous years has been managed, this is likely to be more difficult in 2014/15.

Adult Social Care

107. Welsh Government Intermediate Care Fund grant of £1.292 million has been awarded for 2014/15 for development of a Smart house (£180,000); Interim care flats (£400,000) and preventative measures to enable people to live in their homes for longer (£680,000). It should be noted that in accordance with the terms and conditions of the grant, expenditure must be undertaken by 31st March 2015

Environment

Waste Management & Recycling

108. The Wedal Road Household Waste Recycling Centre scheme is expected to be complete by February 2015. The £1.712 million budget is projected to be fully spent, subject to planning permission and other scheme risks such as much of the construction phase taking place in the winter months.

Parks & Green Spaces

109. The Asset Renewal Infrastructure budget of £65,000 will be used to provide improvements at allotments; renew footpaths in public open spaces, and for drainage and water course improvements at various sites.
110. The Play Equipment budget of £90,000 will be used for upgrades at Canal Park Heath Park, Heol Homfrey and Heol Maes Eirwyg. Works will

include resurfacing of playgrounds and replacement of playground equipment.

111. A phased programme of *Flood Prevention works* will address issues at various locations where water flows from paths and open spaces onto adjacent land causing flooding. Sites have been prioritised and a 3 year programme of works at £100,000 per annum is at the planning stage with Priority 1 sites expected to be complete in 2014/15.
112. A scheme to improve Hywel Dda Public Open Space, Ely (£130,000 slipped into 2014/15) was approved as part of the 2013/14 Capital Programme. The demolition work is complete and tenders are being prepared for this scheme which will create a safe, accessible public open space at a previously disused site.
113. Detailed costs are awaited for the Bishops Palace & Llandaff Belltower scheme, for which the Council's contribution is £107,000, with confirmation of 2015/16 CADW funding required prior to commencement of the scheme.

Bereavement & Registration services

114. The Bereavement Reserve programme of works includes Floral Tribute; Main entrance improvements and Mess room refurbishment, which are all nearing completion. Other works scheduled include Thornhill Office and Café works, Memorialisation and Replacement plant and vehicles. The 2014/15 budget of £595,000 is projected to be fully spent.

Harbour Authority

115. The Harbour Asset Renewal budget of £332,000 forms part of a 3 year programme to 2016/17 for works at the Harbour and Barrage and the surrounding environmental infrastructure. Works included in the programme include: spare cylinders for locks and bridges (£60,000); replacement catering unit at Barrage building (£40,000), midlife refit of harbour equipment (£40,000) and replacement of water quality monitoring sondes (£25,000).
116. The construction phase of the High Ropes scheme at the Cardiff International Whitewater is planned to be on site for the end of August, and completed several weeks later, with the £200,000 budget projected to be fully spent.

Transport, Planning & Sustainability

Strategic Planning

117. The Heritage programme has a budget of £150,000 in 2014/15, with £90,000 per annum thereafter. Schemes include bringing back into beneficial use former toilets at Cathays Park and Pontcanna Street public realm works, as well as a range of small schemes with values of circa

£6,000 each. Schemes typically require listed consent and involve use of specialist materials.

Energy Projects & Carbon Management

118. The Greener Grangetown scheme is a partnership project which includes £750,000 Council fund and £2.050 million grant over 2014/15 and 2015/16. The scheme will retrofit sustainable drainage systems and in the process improve the public realm in the relevant areas. It is currently at the public consultation stage, with the risk that issues arising from this, together with any planning issues, may result in delays to start on site. It is anticipated that a contractor will be appointed in Spring 2015, hence slippage of £1.550 million – all external funding - is reported against the 2014/15 budget of £1.650 million.
119. A priority list of Council buildings has been developed for Energy Retrofit of Buildings, which seeks to reduce energy bills and the carbon footprint. The directorate is currently reviewing the procurement route for the works, as well as identifying buildings for inclusion in the scheme in accordance with the Council's Asset Management Strategy, with slippage of £640,000 reported at this stage.
120. The Radyr Weir scheme is at the procurement stage, with the two-stage procurement method being used which includes an affordability test following initial design, intended to mitigate the risks which include technical performance, scheme cost, and the required income generation. Slippage of £2.050 million is reported.
121. The Solar PV Renewable Energy initiative involves installing solar panels on Lamby Way depot roof and enabling works to link the landfill site to the grid for a proposed Solar Farm. The scheme is currently at the procurement stage with £30,000 slippage reported against the £400,000 budget.

Highway Maintenance

122. Work in relation to the Local Government Borrowing Initiative (LGBI) funding which is in the third and final year, must be spent by 31st March 2015. The total 2014/15 budget of £8.242 million includes £3.237 million slippage from previous years.
123. The LGBI funded Highway Resurfacing budget (£4.230 million) covers several contracts, some of which are scheduled by the directorate for completion in March 2015 (£2.284 million) There is therefore a significant risk that these works will not be completed in time and that the external funding will be lost. The LGBI Footway Resurfacing budget (£881,000) is projected for completion around the year end and therefore is subject to similar risks. The Street Lighting element of LGBI (£2.687 million) is combined with a £700,000 Council contribution to deliver works including street lighting column replacement, a contract which is progressing well on site.

124. The Council Fund budget of £1.682 million for Highway and Footpath reconstruction includes the following schemes: Rover Way (£550,000); Hadfield Road reconstruction & resurfacing (£360,000) and permanent patching (£500,000). Full spend is projected by the directorate on these schemes.
125. The Bridges and Structures budget of £2.091 million includes Penarth Road bridge for which a contract with a value of £547,000 was originally let, though this was later revised to £800,000 due to unforeseen works to expansion joints and bearing plinths. These, along with additional issues with the concrete exposed during works have delayed the contract by approximately 9 weeks. Work started on site 31 March and is due to complete in September. The other main scheme involves a joint agreement with network rail for Windsor Bridge for which the Council will make a contribution of 20% of the cost of works this year. The Street Lighting Energy Invest to Save budget of £1.9 million is amended following receipt of tenders to £1.575m. Estimated expenditure during 2014/15 is £400,000 at this stage, but this and potential savings are dependent on progress on site.

Traffic & Transportation

126. The Directorate should ensure all expenditure is managed within existing budgets, as there will be no scope to support an overspend position, as was the case in 2013/14.
127. The Asset Renewal allocation is to be spent on a range of junction, cycling, Telematics and safety improvements, with £395,000 of the total allocation of £1.134 million used to match fund local transport schemes and schemes carried over from last year.
128. The Directorate receives funding from Welsh Government (WG) for the Local Transport Fund (£1.940 million) and Road Safety Fund (£366,000). The Local Transport Fund supports bus priority and multi modal junction improvements, and the Road Safety Grant supports pedestrian improvements.
129. WG funding of £151,000 has also been approved under the 'Metro Phase 1' scheme to support preparatory works to extend the existing cycling infrastructure in strategic locations across the city.
130. The £2 million Transport Grant was awarded to the Council as part of the settlement with WG in relation to the Herbert Street Bridge for 2013/14. This scheme is unlikely to proceed in the near future, so this is shown as an under spend until clarification is received from WG as to future use.
131. The purpose of the WG Safe Routes in Communities grant (£405,000) is to improve the accessibility and safety of local routes in Caerau and Ely and Grangetown Primary Schools. Works programmed for 2014/15 include junction improvements, tabled and zebra crossings and signage.
132. Moving Traffic Offences enforcement (£390,000) is an Invest to Save scheme. Operational commencement however, is dependent on

ministerial approval which is anticipated during Summer 2014, but is reliant on WG process and is at risk of delay.

Capital Receipts

133. The 2014/15 Capital Programme included an assumption of £1 million for Non earmarked capital receipts, of which £810,000 has been received to date, including £500,000 for the sale of industrial units at Ipswich Road Industrial Estate.

Public Housing

134. Significant schemes within the Estate Regeneration and Area Improvement strategies budget of £3.450 million include the continuation of Trowbridge Mawr (£600,000) and Hodges Square (£475,000) together with the regeneration schemes mentioned in the 2014/15 HRA Business Plan: redevelopment of trees and lighting in Trenchard Drive, improvements to units in Edinburgh Court and upgrading of defensible space at South Morgan Place. An allocation of £240,000 is included for the conversion of a building at Meteor Street for which an Officer Decision report was recently reviewed.
135. External and Internal improvements to buildings includes £2.4million for central heating upgrades, £1million for roofs and £1million for reconfiguration of sheltered housing as well as £700,000 for modern door entry systems.
136. An ARBED Eco energy efficiency scheme is on site at Brynfedw, Pentwyn, being delivered by Melin Homes, utilising £745,000 WG grant and £65,000 HRA funds. The Energy efficiency allocation of £685,000 includes £500,000 towards a solar scheme at Trowbridge. A bid for additional funding to undertake further energy efficiency works has been submitted to WG.
137. At the report date, only circa £3.5million of the £17.845 million budget has been spent or committed, which represents 20% of the annual budget at a point 30% into the financial year. There is therefore a significant risk of additional slippage, and the directorate is reviewing options to progress some of the major procurements/schemes including opportunities to bring forward schemes. The directorate should ensure that procurement and contracts are in place to fully use Major Repairs Allowance (MRA) grant in 2014/15 as well as other grants and capital receipts made available.

Section 106 schemes

138. The table below shows the Section 106 and other contributions forecast to be spent at the time of setting the budget. This has been revised by directorates and is reflected in the new projection at Month 4:

	Budget	Projection at Month 4	Variance
	£000	£000	£000
Traffic & Transportation	1,243	738	(505)
Parks & Sport	1,359	855	(504)
Neighbourhood Regeneration	152	152	0
Hubs	313	109	(204)
Libraries	0	12	12
Planning	112	112	0
Economic Development	370	350	(20)
Business Development	24	24	0
Total	3,573	2,352	(1,221)

S106 & other contributions

139. The Traffic & Transportation S106 budget of £1.243 million is made up of over 70 individual contributions, ranging in value from £1,000 to £122,000. Monies are used for schemes including: public transport improvements; telematics; bus shelters and bus boarders, as well as being used within revenue for bus services. The projected outturn is revised at this stage to £738,000 to reflect the reprofiling of some schemes into future years, as the directorate concentrate this year on schemes which are externally funded, in order to avoid missing grant deadlines.
140. The capacity of the Parks directorate to develop schemes to utilise *Section 106 (S106) contributions* held for Public Open Space improvements has always been a significant concern, with projections initially made of projected spend not realised at outturn. The 2014/15 Capital Programme includes a budget of £1.359 million, with projected outturn of £855,000 – a variance of £504,000. However, expenditure at the report date is only circa £100,000. The Directorate should consider as a matter of urgency measures to address the resource implications in order to deliver planned schemes or consideration be given to prioritising S106 spend instead of Council funded schemes, which would allow re-prioritisation of resources in the short term.
141. The Neighbourhood Regeneration budget of £152,000 has been allocated to supplement Neighbourhood Renewal and Local Shopping Centre schemes.
142. The Hubs budget of £313,000 includes £109,000 for Splott Hub towards design and preparatory works, and £204,000 for St Mellons Hub, reported as slippage, as this scheme is planned to progress in 2015/16.
143. The Economic Development budget of £370,000 includes £350,000 for Llanrumney Hall.

Reasons for Recommendations

144. To consider the report and the actions therein that forms part of the financial monitoring process for 2014/15.

Legal Implications

145. It is a Council responsibility to set the budget and policy framework and to approve any changes there to or departures there from. It is an Executive responsibility to receive financial forecasts including the medium term financial strategy and for the monitoring of financial information.

Financial Implications

146. The overall revenue monitoring position indicates a potential overspend of £1.0 million when compared to the budget, with financial pressures evident in a number of directorates and significant overspends identified, particularly in relation to the Health and Social Care, Environment, Sport, Leisure & Culture and Education & Lifelong Learning directorates. These overspends result in a revenue monitoring position for directorates which identifies a projected overspend of £7.1 million. This is partly offset by the £4.0 million General contingency budget which was allocated to reflect the risk and planning status of the proposed savings for 2014/15 together with the overall quantum, which at £48.6 million was significantly higher than the level of savings required in previous budgets. The directorate overspends are also partly offset by savings on NDR refunds on Council properties and by a projected surplus on Council Tax.
147. The projected overspend represents a significant cause for concern and as detailed in the report the Chief Executive has implemented a number of management actions to reduce the level of spend across the Council. In addition the Cabinet Member for Corporate Services & Performance and the Corporate Director Resources have held challenge meetings with cabinet members and directors in those areas where significant overspends are reported and a series of further meetings are planned in order to review progress on the actions being taken.
148. The potential overspend includes a projected shortfall against the savings identified for each directorate as part of the 2014/15 budget. An overall shortfall of £4.963 million is currently anticipated against the £43.833 million directorate savings target with £24.139 million having been achieved to date and a further £14.731 million also anticipated to be achieved by the year end. The projected shortfall is reflected in the directorate monitoring positions although where possible shortfalls have been offset by savings in other budget areas. The July Cabinet meeting approved the Budget Strategy Report for 2015/16 and identified the significant financial challenges that the Council faces in the medium term. The projected under-achievement of identified savings in 2014/15 underlines the difficulties of achieving year on year savings across the Council.

149. The Council's General Balance at the start 2014/15 is £11.4 million and it should be noted that should the final outturn for the financial year still be in deficit then this amount would need to be drawn down from the general balance at the year end reducing the financial resilience of the Council. In recognition of this and the financial challenges in the medium term officers are reviewing the Council's balance sheet to consider the level of financial resilience that it affords.
150. The 2014/15 Capital Programme is £143.122 million of which £125.277 million is in respect of General Fund schemes and £17.845 million is in relation to the Council's Public Housing schemes. Against this, the projected outturn for 2014/15 is £102.731 million resulting in a total variance of £40.391 million.
151. The Programme, Projected Outturn and Projected Variance are shown below:

Capital	2014/15 Programme	2014/15 Projected Outturn	Projected Variance
	£M	£M	£M
General Fund	125.3	85.0	(40.3)
Public Housing	17.8	17.7	(0.1)
Total	143.1	102.7	(40.4)

152. Officers responsible for managing capital schemes are regularly reminded of the importance of effective profiling and reporting against schemes having regard to procurement timescales risks around adverse winter weather conditions.
153. The delay in spending S106 sums for Public Open Space as originally profiled remains a significant concern. Directorates, must address this issue immediately to ensure sums held are spent in timely manner and potentially are prioritised before spending other Council Capital programme allocations. Such allocations will be reviewed in the budget process for 2015/16
154. The Capital programme update above includes a number of schemes planned to be funded by external grant and Local Government Borrowing Initiative funding that have strict deadlines for expenditure having to have been incurred. It is essential that directorates ensure that no opportunities for utilisation of such funding is lost to the Council by ensuring appropriate resources are directed to these schemes and consideration of all the steps required to ensure contracts are in place to meet terms and conditions of such funding.

RECOMMENDATIONS

The Cabinet is recommended to:

1. Note the potential outturn position based on the first four months of the financial year.
2. Approve allocations totalling £1.542 million from the Specific Contingency Budget to the Children's Services and Environment Directorates as set out in this report.
3. Note the actions taken by the Council's Chief Executive to reduce the projected overspend for the financial year.
4. Reinforce the requirement for all directorates currently reporting overspends as identified in this report to put in place action plans to reduce their projected overspends. These will be considered on a monthly basis by the relevant Cabinet member for each portfolio in conjunction with the Cabinet Member for Corporate Services & Performance.

CHRISTINE SALTER

Corporate Director

12 September 2014

The following appendices are attached:

Appendix 1 – Revenue position

Appendix 2 – Budget Savings position

Appendix 3 – Capital Programme

APPENDIX 1

REVENUE 2014/2015

	CASH LIMIT BUDGETS			PROJECTED OUTTURN			VARIANCES		
	Gross Expenditure £000's	Income £000's	Net Expenditure £000's	Gross Expenditure £000's	Income £000's	Net Expenditure £000's	Gross Expenditure £000's	Income £000's	Net Expenditure £000's
Service Area									
Childrens Services	49,926	(4,135)	45,791	50,291	(4,135)	46,156	365	0	365
Communities, Housing & Customer Services	247,953	(205,448)	42,505	247,927	(205,728)	42,199	(26)	(280)	(306)
Corporate Management	23,267	(252)	23,015	23,211	(196)	23,015	(56)	56	0
County Clerk & Monitoring Officer	4,290	(175)	4,115	4,509	(394)	4,115	219	(219)	0
Economic Development	9,567	(8,937)	630	9,645	(8,893)	752	78	44	122
Education & Lifelong Learning	292,269	(62,795)	229,474	290,680	(60,477)	230,203	(1,589)	2,318	729
Environment	42,348	(15,930)	26,418	43,030	(15,373)	27,657	682	557	1,239
Health & Social Care	109,336	(14,272)	95,064	113,558	(14,519)	99,039	4,222	(247)	3,975
Resources	29,989	(9,834)	20,155	29,329	(9,077)	20,252	(660)	757	97
Sports, Leisure & Culture	45,642	(31,227)	14,415	46,658	(31,349)	15,309	1,016	(122)	894
Strategic Planning, Highways and Traffic & Transport	51,039	(21,185)	29,854	51,517	(21,663)	29,854	478	(478)	0
Capital Financing	39,477	(3,517)	35,960	39,291	(3,331)	35,960	(186)	186	0
General Contingency	4,000	0	4,000	0	0	0	(4,000)	0	(4,000)
Summary Revenue Account	13,642	0	13,642	13,642	0	13,642	0	0	0
Discretionary Rate Relief	250	0	250	250	0	250	0	0	0
Total	962,995	(377,707)	585,288	963,538	(375,135)	588,403	543	2,572	3,115
NDR refunds on Council properties	0	0	0	0	(300)	(300)	0	(300)	(300)
Council Tax Collection	0	0	0	0	(1,800)	(1,800)	0	(1,800)	(1,800)
Total	962,995	(377,707)	585,288	963,538	(377,235)	586,303	543	472	1,015

DIRECTORATE SAVINGS 2014/15**Month 4**

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Children's Services	7	150 Thornhill Road - The home has been closed for 18 months. The design of the home is not fit for purpose and it is unlikely to be able to offer the type of residential experience the Council would want for looked after children locally. Other projects such as the Social Impact Bond (SIB) and the Children's Services Accommodation Strategy are seeking to improve services for looked after children and achieve better outcomes. The proposal ensures the establishment at Crosslands Children's Home is fit for purpose.	772	732	732	40	Home closed and staff savings realised via VS and vacancy deletion. Some residual property costs may prevent realisation of full saving.
Children's Services	8	Out of Area Residential - Social Impact Bond (SIB) Project - The outcome of the SIB Feasibility study provides a robust business case that provides opportunities for significant savings to be achieved. Potential providers and investors have been identified as part of the study. The approaches that have been considered for the project have an evidence-base and have demonstrated success in other areas. The saving could be achieved alongside improving outcomes for this cohort of looked after children. The implementation of the project is subject to a procurement with the current proposal reflecting a part year saving.	122	0	122	0	Procurement process in place. Decision to specify payments by results contract rather than SIB should speed up process though savings unlikely before final quarter. Savings target shown as achievable as possible that any shortfall caused by tight timescale will be offset by additional savings from the proposal on line 9 below.
Children's Services	9	Review of external children's placements - The service is currently identifying children whose needs would be better met in placements in Cardiff with a view to planning for their return to the area. Any such moves would be subject to close consultation with each child, their birth family and partner agencies to ensure that prospective moves offer a better option for each child. Initial reviews of a relevant cohort suggests that there are children for whom this is already thought to be preferable and whose return could be moved on more effectively. This proposal would cover the period up until the introduction of a Social Impact Bond (SIB).	365	126	365	0	Project in place to identify LAC who can be stepped down from current out of county expensive placements. Based on work undertaken in quarter 4 of 2013/14 and in the first quarter of 2014/15 there have already been some successful step downs and there are positive signs the full year saving will be achieved.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Children's Services	10	Barnardo's Family Support Community Team - This is an externally commissioned service which forms part of Cardiff's range of family support services. The service was introduced more recently to provide a specific long term support service for parents who have been identified as having a mild to moderate learning difficulty. The purpose of the service is to improve the children's experience by being brought up in a supportive home over the longer term. Realising this saving would mean reverting to the level of service that existed previously for parents with additional needs in keeping with statutory obligations.	201	201	201	0	Saving achieved contract ended 31/3/2014.
Children's Services	11	Removal of Referral Order Case Manager Post - The Referral Order Case Manager carries out a range of tasks and works as part of a service which includes 4.5 posts; the rest of the service will absorb the shortfall. The post is currently vacant.	25	25	25	0	Loss of manager post via VS.
Children's Services	12	Removal of Case Management post - This OM1 post was intended to support the management and delivery of services for vulnerable children and their families. The post is vacant. A structural realignment is in progress and these duties have been reassigned within the restructure.	71	71	71	0	Post deleted.
Children's Services	13	Removal of post of CareFirst Project Manager - This grade 8 post is responsible for maintaining the CareFirst budget, contract relationship management, CareFirst training programme, co-ordination of work across directorates, process maps, flexible and mobile working initiatives (not yet implemented), system integration developments (not yet implemented), Electronic Document Management System (not yet implemented). The duties can be absorbed within existing resources.	45	0	40	5	Anticipated post will be deleted. Short delay in process.
Children's Services	14	Youth Offending Service (YOS) Business Support Budgets - Reduction to budgets including travel costs, printing and stationery, telephony, subsistence, postages and software budgets.	24	24	24	0	Relevant budgets adjusted.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Children's Services	15	Reduction in Business Support Staff - In total this proposal equates to a reduction of 3.4 FTE staff. 0.4 FTE, Grade 4 post currently provides support to the Business Planning process, Annual Council Reporting Framework (ACRF) and maintains Children's Services Corporate Intranet Service. The hours are currently vacant due to flexible retirement. The proposal also comprises deletion of 1 x Grade 4 and 1 x Grade 3 post which currently provide business support to 150 Thornhill Road. A further Grade 4 post was a job share - one partner has retired and the other is seconded elsewhere in the Council.	75	75	75	0	Relevant savings achieved via deletion of vacant posts and VS.
Children's Services	16	Reduction in Local Safeguarding Children Board (LSCB) Budget - the budget was established to fund two LSCB posts. The Executive Board of the LSCB has agreed a new funding formula for these posts involving agreed contributions from all partner agencies. This is an efficiency resulting from collaboration.	61	61	61	0	New funding formula agreed by LSCB board. Contributions from constituent board members will provide funding to cover costs releasing saving.
Children's Services	17	Removal of Placement Team Manager post - The functions of this post are already covered by interim arrangements. The deletion of this post will be made achievable by making these arrangements permanent however there may be a short term skills and knowledge gap in this area.	48	48	48	0	Post to be deleted.
Children's Services	18	Withdrawal of part funding for young carer's service - a family support service for young carers with high level needs who meet eligibility criteria is currently commissioned from Action for Children at cost of £79k. It is proposed that the service is not re-commissioned when the contract expires at the end of March 2014. Instead it is proposed that part of the funding is used to create a dedicated post that sits within Family Support to undertake assessments on Young Carers. It is proposed that a saving be made of £39k.	39	39	39	0	Commissioned service ended 31/3/2014

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Children's Services	19	Removal of Volunteer Co-ordinator post - the proposal relates to the withdrawal of the volunteer co-ordinator post. The post holder currently manages a volunteer support worker who has responsibility for recruiting, training and supporting a group of befriender volunteers. The post holder is also responsible for the recruitment, training and support of a small group of mentors who work with care leavers.	38	38	38	0	Post to be deleted.
Children's Services	20	Reduction in Staff Training and Development Posts - three x Grade 8 posts from the Social Care Staff Training and Development Centre. The proposal relates to the deletion of 1 x Children's Services Training Officer, 1 x Back Care Advisor and 1 x Practice Learning Opportunity Officer (social worker student placements). All three post holders have requested VS and wish to be released before April 2014. There is currently capacity within the team and the duties can be absorbed.	127	127	127	0	Various post deletions in Training and Development due to VS. Possible different posts will need to be re-classified as SCDWP grant funded to realise saving.
Children's Services	21	Family Group Conference Project - the Family Group Conference Service is commissioned externally from Tros Gynnal and it facilitates family group meetings (FGM) and the preparatory work required for these to take place. FGM is a method of engaging with families to support them to find a solution to addressing high level challenges they face. The project currently pays for up to 25 FGMs per year and the contract is in place until July 2014. If the saving is taken we would need to give early notice on the current contract. Children's Services will as now, continue to facilitate meetings between family members in order to explore best options although there may be some delays in terms of meeting-time availability.	40	40	40	0	Contract ended 31/3/2014

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Children's Services	22	Barnado's Family Support to Black & Minority Ethnic (BME) Families - Barnardo's provide a bespoke family support project for BME families of children in need/ children in need of protection. Current provision enables families to have an element of choice regarding whether they receive the services directly from Children's Services or from Barnardos, in future the provision will only be met internally.	50	50	50	0	Contract ended 31/3/2014
Children's Services	23	Reduction in investment in Independent Advocacy Service - currently Tros Gynnal provides the advocacy service which includes independent and confidential information, advice, advocacy, representation and support. Children's Services have a statutory duty to provide advocacy services for LAC (including care leavers) and children in need who wish to make a complaint. The current contract expires in July 2014. The saving will come from recommissioning the service in a more efficient way, without detriment to individual advocacy support to young people. There is a residual risk that we will not be able to support participation at the existing level.	25	25	25	0	New contract arrangements in place.
Children's Services	24	Withdrawal of After Adoption Commissioned Service - the After Adoption Contract provides a range of post adoption support service. If we did not provide these services we would fail in relation to our statutory responsibilities to adoption. In reality Cardiff has struggled to find sufficient adopters to attend SafeBase programmes and therefore its impact locally has been limited. Cardiff is currently collaborating with 3 other local authorities to develop a regional adoption service that will seek to improve many of the outcomes identified above. The regional work will include the development of a detailed model of service delivery and within this work there will be an opportunity to explore how adoption support can be more effectively and efficiently delivered in the future. However, there is likely to be a gap between the withdrawal of this service if the saving is accepted and the implementation of the new model for a regional adoption service. However, this can be managed by reconfiguring in house resources.	46	46	46	0	Contract ended 31/3/2014. In house adoption support service implemented.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Children's Services	25	Reduction in Operational Manager Support - The level and organisation of OM support will be subject to review with a view to rationalising and reducing capacity to support OMs and delivering the saving.	30	30	30	0	Relevant posts identified for deletion.
Children's Services	26	Removal of Family Assessment budget - the family assessment budget is used to fund children and their parents in residential assessment units. This is not a route favoured by the Court although assessments may be required if directed. There is a significant underspend in the current financial year.	205	205	205	0	Significant underspend achieved on the family assessment budget in 2013/14 as court directives for family assessment have significantly declined. No expenditure to date in 2014/15.
Children's Services	27	Funding of Paediatric social workers - these are fully funded by charitable organisations with no requirement for the current budget of £17k.	17	17	17	0	No requirement for budget in 2014/15.
Children's Services	28	Youth Offending Service Realignment - there are currently four teams and the proposal is to realign to three teams, reducing the number of managers from four to three.	51	0	51	0	Anticipated that necessary restructuring will take place.
Children's Services	29	Reduction in Carefirst expenditure - The CareFirst budget is showing a significant underspend in the current financial year.	100	100	100	0	Budget reduced reflecting underspends in recent years. Possible utilisation of carefirst fund should there be any significant one-off costs.
Children's Services	30	Reduction in Family Support posts - Withdrawal of 3 posts from one of the two family Support Community Teams that provide family support to families with longstanding and complex needs that meet the Children's Services eligibility criteria. Typically these are families where children are at risk of becoming Looked After (LAC) or are Looked After with a return home plan, children on the Child Protection Register (CPR) and families in the Public Law Outline (PLO).	78	78	78	0	Posts identified for deletion.
Children's Services		Total Children's Services	2,655	2,158	2,610	45	
Communities, Housing & Customer Services	36	Communities, Housing & Customer Services Directorate Restructure - Full restructure within the directorate. Savings will equate to approximately £317k.	317	317	317	0	This is a combination of VS and realignment of recharges to the HRA in line with the new senior management structure.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Communities, Housing & Customer Services	37	Council Grant Reductions 10% Reduction - Partnerships & Citizen Focus Grants (43k), Cardiff Gypsy & Traveller Project (£5k) Grants to Cease - Equality Development (£5k), Community Development Grant Scheme (7k) Split with Community Development, Co-operatives & Social Enterprise.	5	5	5	0	Spend to be reduced in line with proposal.
Communities, Housing & Customer Services	37	Council Grant Reductions 10% Reduction - Partnerships & Citizen Focus Grants (43k), Cardiff Gypsy & Traveller Project (£5k) Grants to Cease - Equality Development (£5k), Community Development Grant Scheme (7k) Split with Health, Housing & Wellbeing.	55	9	55	0	Budgets have been cut and spend will be monitored in line with reduced budget.
Communities, Housing & Customer Services	38	Deletion of Senior Business Officer - Post has been vacant for twelve months and duties are being covered by team. £21k of post relates to HRA.	13	13	13	0	Post deleted and savings achieved.
Communities, Housing & Customer Services	39	Transfer of Funding for Planner Post - It is proposed that one Planner Post (Grade 7) is funded from the Direct Revenue Funding element of the Neighbourhood Renewal Schemes Annual Capital Sum.	40	40	40	0	Budget realigned in line with the proposal and savings achieved.
Communities, Housing & Customer Services	40	Deletion of Development Assistant Post - it is proposed to delete the Development Assistant post within Housing Development (HD). The proposal is to pool the administration resource between HD & Disabled Facilities Service and to use the vacant HRA post to increase the Housing Revenue Account (HRA) recharge across the admin team to the equivalent of a grade 5. The pooling of administration resources will enable review of the level of administration posts within the team moving forward.	33	33	33	0	Post deleted, recharge to HRA adjusted and savings achieved.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Communities, Housing & Customer Services	41	Review Business Support within Housing Development and Assisted Living - Review business support within newly formed team. Potential to delete one FTE (50% General Fund).	13	13	13	0	Post deleted and savings achieved.
Communities, Housing & Customer Services	42	Removal of Improvement Officer Posts (Customer Services) - Deletion of a vacant Improvement officer post (Grade 3) and one occupied Improvement Officer Post which will be made possible through redeployment. The vacant post has been vacant for a number of months and any essential work relating to the post has been covered without significant impact.	49	49	49	0	Post deleted and savings achieved.
Communities, Housing & Customer Services	43	Reduction in C2C Opening Hours - 8.30am - 5pm (Mon - Fri) - C2C currently opens 8am-6pm Mon-Fri. Services include payment of council tax bills, parking enforcement calls, waste management and benefit enquiries, and repair reporting calls. It is proposed that these hours be reduced to 8.30am - 5pm in order to be able to release 2.5FTE and achieve further savings. C2C reduced hours in April 2013 (previously opened until 7pm and on Saturday mornings). Whilst this made call handling more challenging, C2C have not received a complaint in relation to the reduction in hours. Whilst reducing opening times will allow a reduction in FTE, it is not anticipated that this will lead to a reduction in call volumes. This will increase the difficulty of achieving service levels and is likely to mean increased wait times for customers. The impact of out of hours call handling services (e.g. for repair reporting calls) would also need to be considered.	58	58	58	0	Post deleted and savings achieved.
Communities, Housing & Customer Services	44	Deletion of Resource Supervisor (Complaints) - General Fund element (35%) - Deletion of Resource Supervisor post. As the post is 65% Housing Revenue Account (HRA) funded, only 35% of the total budget will form part of the savings proposals. Two posts cover House and Neighbourhood Renewals (HANR) complaints but one is sufficient to manage the workload.	8	8	8	0	Post deleted and savings achieved.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Communities, Housing & Customer Services	45	Increase external income - Community Alarm Services (CAS) - Increase external income through new contracts, increased service promotion and new products (Romad, Vega etc). A Marketing Officer is due to commence work shortly, to assist in increasing commercial activity with a view to increasing income streams. The service is currently submitting a tender for a telecare contract with a Housing Association valued at approximately £200k per annum. The saving proposal is less than this to enable some income to be retained for staff costs and to support expansion. CAS are also in discussions with a number of other Housing Associations and external agencies regarding handling of telecare / out of hours calls. Finally, CAS are looking to promote a new lone working product/system - Romad; targeted at clients suffering from dementia.	100		100	0	New tenders have been submitted for additional external contracts and achievability to be monitored. Currently considered achievable.
Communities, Housing & Customer Services	46	Community Building Review - The administrations commitment to join up local services within Community Hubs will continue to be rolled out with a focus on meeting local needs, making services more accessible and convenient and reducing the number of operational buildings. The aim is to provide Community Hubs in areas of identified need by reviewing the services and buildings currently in operational use and to join up face to face services in one, accessible location linked to more mobile provision in a wider range of community venues. This builds on the success of the pilot hubs and initiatives such as the Neighbourhood Librarian service taking library services out into schools and other venues to encourage literacy and reading. The experience of developing the hub concept so far has confirmed that the new method of delivery is popular and delivers savings. This saving is predicated on previous experience of general fund revenue savings associated with the Hub strategy with a focus	535		300	235	There will be a part year impact due to the timescales for related restructurings and completion of property moves and closures etc. Currently part year savings are estimated at £300,000. This includes the proposed East and West Hub developments. The full year impact for savings in relation to the East Hub is estimated at £235,000. The West Hub proposals are being finalised and other related proposals are in various stages of development. The impact of these will become clearer later in the financial year.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Communities, Housing & Customer Services	47	<p>Restructure of Policy, Partnerships and Citizen Focus service - A proposed restructure of the Policy, Partnership and Citizen Focus service has been developed which includes a saving of £466k. The new structure retains capacity for the statutory responsibilities which the Council has in relation to partnership working, production of the Single Integrated Plan, community safety and delivery of the Strategic Equality Plan but will require wider ownership of partnership working responsibilities by the rest of the organisation and responsible directorates to ensure we meet our statutory partnership and equality duties</p> <p>Through the restructure it is proposed that the existing service will be split into a number of teams to enable a stronger focus on the policy development of the organisation and ensure that the Council is able to effectively co-ordinate the policy capacity of the Council to help inform decision making; enable a team focussing on partnership working and collaboration and allow the alignment of the equalities function within the wider decision making</p>	466	231	370	96	There will be a part year impact of this target due to the timescale for consultation, interviews etc linked to the restructure. Some savings are realised due to the voluntary severance of several postholders effective end of 2013/14. It is currently anticipated that there could be savings in the region of £370,000 achieved in year with the full target achieved in 2015/16.
Communities, Housing & Customer Services	48	<p>Funding of Restorative Approaches Delivery Officer - Full funding for this post can be achieved from Families First Funding, releasing budgetary provision and providing a saving.</p>	24	24	24	0	Funding realigned and savings achieved.
Communities, Housing & Customer Services	49	<p>Reduction in Policy, Partnerships and Citizen Focus Project Budgets (Partnership initiatives) - Reduction in project budget.</p>	5	5	5	0	Savings achieved.
Communities, Housing & Customer Services	50	<p>Removal of Benefit Officers/Support Officers Vacant Hours - There are a number of benefits and support officer posts within the benefit service where the member of staff has reduced their hours and the remaining hours have not been filled for some time. It is proposed to delete these additional hours.</p>	54	54	54	0	Achieved through deletion of hours for a number of part time postholders previously with full time funding, offset by the loss of related Admin Subsidy grant. Achieved in full.

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Communities, Housing & Customer Services	51	Removal of Benefit Team Manager Posts - There are six team manager posts within the Benefit Service. This proposal would reduce the number to four. The service has been operating with five teams for some time with no issues and the level of experienced staff within the teams will allow for an increase in the size of the remaining four teams.	84	84	84	0	Posts deleted in line with the proposal and savings achieved in full.
Communities, Housing & Customer Services	52	Review of number of senior staff within the Benefit Teams - Replace Grade 5/6 benefit posts with lower graded temporary posts. Posts are either vacant or will be released through voluntary severance. Savings will be offset by the creation of four temporary grade 4 posts within the structure.	64	64	64	0	Posts deleted and temp posts created in line with the proposal. Net savings considered achievable in full.
Communities, Housing & Customer Services	53	Review of Support Team - 1) Delete Development Co-ordinator Post through Voluntary Severance - £37k 2) extend mentor role to include support and monitoring of housing staff and recharge 30% to the Housing Revenue Account, saving £50k.	87	87	87	0	Post deleted and realignment of recharge to HRA in line with the proposal. Saving achieved.
Communities, Housing & Customer Services	54	Removal of anti-social behaviour budget from Community Safety - Following the realignment of Community Safety within the directorate and the transfer of substance misuse to Health. This budget was initially retained but has not been required for 2013/14, and it is therefore proposed to delete.	87	87	87	0	No spend against this budget in 2013/14 and budget now cut in line with the proposal. Achieved.
Communities, Housing & Customer Services	55	Housing Strategy, Support and Lettings Spend to Save Budget - The spend to save budget was created for projects within Homelessness. However, this budget can be released as an earmarked reserve is available to assist with initiatives to manage the Council's homelessness duty.	87	15	87	0	Budget reduced and spend to be monitored. Currently considered achievable.
Communities, Housing & Customer Services	56	Customer Management Programme Review - Generate savings as a result of the Customer Management Programme.	50	0	50	0	To be achieved as part of the overall CHC restructure but remains to be identified currently.

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Communities, Housing & Customer Services	57	Removal of Housing and Neighbourhood Renewal (HANR) Outreach Worker post - Deletion of vacant post.	35	35	35	0	Posts deleted in line with the proposal and savings achieved in full.
Communities, Housing & Customer Services	58	Removal of Higher HUB Clerical Assistant post - Deletion of vacant post.	17	17	17	0	Posts deleted in line with the proposal and savings achieved in full.
Communities, Housing & Customer Services	59	Central Library - Changes to Service Delivery 1) Closure of Local Studies Dept within Library - Stock and material transferred to the Glamorgan Archives. Deletion of 3 posts. 2) Merge 2 Departments:- Leisure & Community Languages. Deletion of 1 post. 3) Closure of Reception Introduction of a concierge service – Currently up to 3 members of staff on reception at present. Plan to change to 1 with other Library staff providing cover where necessary. 4) Central Library - Re-modelling of Reader's Requests. Service-Integration of Readers Requests into specialist Departments rather than being dealt with by a dedicated post. 5) Central Library -Introduction of fixed Timetabling & closure of secondary help desks. Deletion of 4 posts relating to secondary help desks. Planned to maintain assistance through 1 main help desk on each floor. 6) Closure of Library 1 day per week, closure of additional floor and lease of 2 floors to generate income.	500		354	146	Part year impact estimated due to the timing of staff and union consultation, ringfencing, interviews and appeals processes. It is currently anticipated that the restructure will be finalised by the end of August, thus achieving 7 months part year savings. The target will be fully achieved in 2015/16.
Communities, Housing & Customer Services	60	Council Tax Reduction Scheme - a budget allocation exists in respect of the Council Tax Reduction Scheme which is in relation to the fixed funding provided by Welsh Government. This funding was supplemented by an additional amount in 2013/14 in recognition of caseload risk. The amount released recognises that current caseload remains at a lower level than anticipated. This position will continue to be carefully monitored.	100	17	100	0	Caseload was lower than anticipated in 2013/14 resulting in an underspend of £424,000. Spend to be monitored in 2014/15 but currently considered achievable.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Communities, Housing & Customer Services		Total Communities, Housing & Customer Services	2,886	1,265	2,409	477	
Corporate Management	1	Communications and Media Teams – Restructure of the Communications and Media Team.	320	312	312	8	All post holders relating to this staffing restructure have already left, with exception of one individual who has been placed in the redeployment pool from April. Three months cost of that individual has therefore been allocated in unachieved.
Corporate Management	2	Realign communications and media priorities - Realign priorities against an agreed strategy to reduce the communications and media budget	79	0	79	0	No savings have been achieved as yet but the mechanism is in place as communication projects are controlled by media and communications Division. The plan has been realigned to areas of priority within the council at the reduced budget level.
Corporate Management	3	Increase communications and media income targets - The directorate already generates income from these activities. This saving seeks to generate additional amounts from these areas.	60	0	30	30	Whilst the income budget has been increased, 2013/14 income levels are below the increased budget meaning achievement of this target will be challenging. However, the service area have advised that they anticipate that £30,000 of the proposed savings will be achieved by year end. This position will be closely monitored on a monthly basis.
Corporate Management	5	Capital Times - Capital Times reduce from 12 to 6 editions distributed each year. It would still continue to be published monthly online.	54	0	54	0	No savings have been achieved but if six issues are published instead of twelve then there will be savings achieved. Indications are that the level of saving accepted is achievable and is reported as such at this time.
Corporate Management	6	Deletion of Head of Cabinet Office	108	108	108	0	This post was never filled and has therefore been deleted.
Corporate Management	61	Contribution to the Glamorgan Archives Joint Committee - This proposal is to reduce Cardiff Council's contribution to the running costs of the Glamorgan Archives service. Cardiff currently contributes £245k which represents 32% of the total budget. The 2014/15 Glamorgan Archives budget which incorporates this saving has been recommended by the Joint Committee and the contributing authorities have been notified. This budget will be approved unless there are any objections from the contributing authorities by mid-March.	25	25	25	0	The Glamorgan Archives Service has reduced its budget by 10%, in line with this savings proposal. This saving is therefore achieved.

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Corporate Management	62	Subscriptions to Local Authority Associations - This proposal is to reduce the budget held for subscriptions to Local Authority Associations in line with the projected underspend for the 2013-14 financial year. Not all subscription rates are known for 2014-15 yet, however the Welsh Local Government Association (WLGA) have indicated a 5% reduction.	20	7	20	0	A £14k underspend was achieved in 2013/14 and, in conjunction with the anticipated reduction in subscription rates, this saving is expected to be achieved.
Corporate Management	63	Removal of Programme Support Officer post - The postholder has been seconded to the Business Change Programme for a number of years.	38	38	38	0	This post has been deleted and the post holder has taken VS, therefore, this saving is achieved.
Corporate Management	64	Corporate Initiatives - This proposal would see a reduction to the budget held for Corporate Initiatives. The result would be that the Council would have a reduced ability to react to opportunities during 2014-15.	804	0	804	0	The Corporate Initiatives budget has been reduced in line with this proposal, however approved initiatives for the year exceed the budget and will require funding from the Corporate Initiatives Reserve in 2014/15.
Corporate Management	65	Removal of Chief Operating Officer Post - Deletion of vacant post and secretarial support post	208	208	208	0	This post has been deleted and the post holder has left the authority meaning this saving is achieved.
Corporate Management	67	Council Grants Reduction Grants to Cease - Barnado's Young Fathers Project	13	13	13	0	This budget has been reduced and the grant recipient has been advised of the cessation of the grant.
Corporate Management	68	Realignment of Caseload demographic budget for Council Tax Reduction Scheme	400	400	400	0	This budget was not utilised during 2013/14 and, therefore, is not required going forward. Any issues relating to the CTRS will impact upon the Communities, Housing & Customer Services directorate.
Corporate Management		Total Corporate Management	2,129	1,111	2,091	38	
County Clerk & Monitoring Officer	31	Democratic Services (including Elections and Protocol office) . Restructure to delete vacant posts, accept voluntary severance (VS) applications and restructure management responsibilities, clerking fewer meetings and more efficient use of ICT.	183	183	183	0	Vacant posts have been deleted. Saving achieved.
County Clerk & Monitoring Officer	32	Scrutiny Services deletion of vacant posts - 2 x Principal Scrutiny Officer, 1 x Principal scrutiny support officer & 1 x Research engagement officer.	180	180	180	0	Vacant posts have been deleted. Saving achieved.

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County Clerk & Monitoring Officer	33	Additional Income Scrutiny - 1) Welsh Government has invited Scrutiny to bid for four bids to a currently unallocated Scrutiny Development Fund totalling £60k. 2) Charge the Centre for Public Scrutiny for rental of their premises in County Hall.	66	0	35	31	Only £50k income is expected instead of £60k from the WG. Scrutiny are expecting to incur £15k costs as a result of securing the £50k. Income of £6k from CFPS will not be achieved.
County Clerk & Monitoring Officer	34	Removal of Committee general expenditure budgets within Democratic Services and Scrutiny	16	2	6	10	No expenditure has occurred, although Scrutiny are expecting costs for translation throughout the year. Will monitor progress, £10k shortfall expected.
County Clerk & Monitoring Officer	35	Removal of Members refreshments and Yearbook budgets - This proposal includes the deletion of Members refreshments budgets and the budget for Yearbooks.	9	2	2	7	The budget for the yearbook has been cut and saving of £2k is expected to be achieved. The £7k budget for refreshments was also cut but continued spend against this heading has occurred and it is anticipated that this saving will not be achieved.
County Clerk & Monitoring Officer	66	Welsh Language Unit recharge to non-general fund areas The Welsh Language Unit provides a service for non-general fund areas and this saving reflects the full recovery of these amounts.	40	0	40	0	The income budget has been increased, however 2013/14 income levels are below the increased budget meaning achievement of this target will be challenging. However, the unit is proposing to increase its income in order to achieve the target. This budget will be monitored throughout the year.
County Clerk & Monitoring Officer		Total County Clerk & Monitoring Officer	494	367	446	48	
Economic Development	69	Project design & development change in post funding mechanism - Capitalisation of a post within the projects, design and development service area.	68	23	68	0	The change in funding mechanism has been agreed, although monitoring will be required throughout the year to ensure that this funding source remains viable.
Economic Development	70	Removal of Project Management Fees within Major Projects - Removal of the project management budget associated with the delivery of the International Sports Village as it is no longer required.	130	130	130	0	There was little spend against this budget during 2013/14 and there is no anticipated spend in 2014/15. Therefore, this saving can be listed as achieved.
Economic Development	71	Reduction in Major Projects staffing budget - Reduction in employee expenditure budget not currently allocated against a specific post.	30	10	30	0	This saving relates to surplus budget, however it was partly used for agency expenditure in 2013/14 and, therefore, needs to be monitored in case a similar requirement arises during 2014/15.
Economic Development	72	Reduction of Regeneration Initiatives project budget - A reduction of £100k from the Regeneration Initiatives project budget.	100	100	100	0	This budget was not used during 2013/14 and is not required during 2014/15. Saving is, therefore, achieved.

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Economic Development	73	Reduction of Small Medium Enterprises (SME) project budget - A £30k reduction in the budget allocated for SME project development.	30	10	30	0	This budget was half spent during 2013/14 and is not expected to be required during 2014/15. However, it will be necessary to monitor this saving throughout the year and, therefore, two months has been reported as achieved.
Economic Development	74	Funding of agency staffing costs through Super Connected Cities programme.	35	35	35	0	Post will now be funded from a capital grant and, therefore, this saving is achieved.
Economic Development	75	Vacancy provision - Increase vacancy provision in Economic Development. Split with Corporate Services & Performance.	4	0	4	0	At this early stage of the year it is not possible to state whether this saving will be achieved. However, there are already some vacancies arising and it is the directorate's view that this saving will be achieved.
Economic Development	75	Vacancy provision - Increase vacancy provision in Economic Development. Split with Economic Development & Partnerships.	6	0	6	0	At this early stage of the year it is not possible to state whether this saving will be achieved. However, there are already some vacancies arising and it is the directorate's view that this saving will be achieved.
Economic Development	76	Create OM2 post to remove agency staff - Economic Development - Creation of a new OM2 post to enable the removal of two agency staff, releasing a saving of £12k.	12	12	12	0	A Grade 10 post has been created instead of an OM2 post and, therefore, this saving has been achieved.
Economic Development	77	Removal of Property Surveyor Post - Retirement of existing post-holder and deletion of post within Strategic Estates.	21	21	21	0	The officer retired during 2013/14 and this saving has been achieved.
Economic Development	78	Staff Rationalisation in Strategic Estates - Deletion of two posts, a Porter and a Surveyor and reduction of 0.2 FTE of Management Support Officer post.	58	45	45	13	A service redesign involving two Asbestos Surveyors was completed at the end of May, meaning this saving is achieved. Whilst vacant porter's post was deleted, cover continues to be required to comply with Health & Safety requirements. A staffing reorganisation within the market is planned for later in the year which should ensure that this saving becomes achievable going forward. It is anticipated that savings will be found elsewhere within the Property division to compensate for the unachieved savings during 2014/15.
Economic Development	79	Miscellaneous savings within Strategic Estates - Tightened and more focussed monitoring on all operational budget headings to secure a range of minor efficiency savings.	6	0	6	0	This saving will depend upon expenditure levels during the year and cannot yet be reported as achieved. The budget has been adjusted and the directorate are committed to working within a reduced budget.
Economic Development	80	Reduction in Property Surveys Budget within Strategic Estates - To be achieved by reducing the frequency of property condition surveys from a three year to a four year cycle for appropriate buildings.	52	0	52	0	A revised programme of surveys has been implemented, however this saving will need to be monitored during the year and, therefore, cannot yet be reported as achieved.

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Economic Development	81	Vacancy Provision - Increase the vacancy provision within Strategic Estates.	9	0	9	0	The achievement of this saving will depend upon the levels of vacancies during the year and, therefore, cannot yet be reported as achieved. However, there are already a number of vacancies arising and the directorate are confident that it will be possible to achieve this saving.
Economic Development	82	Reduction in Strategic Estates Meter Reading Budget - Most of the Council's estate now benefits from automated meter reading with automated meters also being installed in the remaining sites.	23	0	23	0	This saving is dependant upon the level of usage throughout the year and, therefore, cannot yet be reported as achieved. The directorate are committed to achieving this saving, however there remains a risk of not achieving the saving in full.
Economic Development	83	Funding of Major Project's project management costs through capital.	128	0	128	0	The project management fees budget has been reduced and the intention is to charge these fees directly to capital schemes. This saving will need to be monitored to ensure this funding source remains viable. Therefore, the saving cannot yet be reported as achieved.
Economic Development	84	Increase in income - in respect of workshops / Cardiff Business Technology Centre (CBTC) and Business in Focus. Workshop income £30k, CBTC £40k Business in Focus £35k.	105	0	105	0	The achievement of this saving is reliant upon predominantly new income sources and will, therefore, need to be monitored throughout the year. There is a risk of non-achievement, however the directorate are committed to achieving this saving in full.
Economic Development	85	Remove Credit Union Contribution - discontinue this contribution to Credit Union Marketing activities.	12	12	12	0	The budget has been adjusted and the Credit Union have been notified accordingly.
Economic Development	86	Removal of Business Development Assistant post - Deletion of post in Economic Development to be achieved by Voluntary Severance.	22	22	22	0	The post holder took VS in 2013/14 and the post has been deleted.
Economic Development	87	Re-negotiate management fees with Cardiff Business Technology Centre - renegotiate fees to cover the full costs of the manager.	11	0	11	0	Revised fees have been agreed with CBTC2, however the income has not yet been received.
Economic Development	88	Elements of SME support to be delivered through the Cardiff Business Council	14	0	14	0	The budget has been adjusted, however this saving requires monitoring throughout the year, as this budget was overspent in 2013/14. However, the directorate are aware of and committed to working within the reduced budget.

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Economic Development	89	Strategic Estates additional income - 1) realisation of additional revenue income from rent reviews due on non operational property estates (£145k). 2) Additional minor sales of land below £10k = £20k. 3) Additional fee income arising from increasing fee charges on re-letting and rent reviews = £32k (Professional Charges)	197	0	197	0	This saving is reliant upon increased income levels and, therefore, it is too early in the year to be able to ascertain whether this has been achieved or will be achieved in full. However, the directorate are confident that this saving will be achieved.
Economic Development	90	Miscellaneous savings in Economic Development - reduction in various budget headings associated with supplies and services, tightening and more focussed monitoring on all operational budget headings to secure a range of minor efficiency savings.	26	0	26	0	This saving depends upon reduced expenditure levels and, therefore, needs to be monitored throughout the year. The directorate are aware of and committed to working within the reduced budget.
Economic Development	91	Charges to capital for Strategic Estates in relation to land disposals - Regulations allow the costs of disposal to be charged up to a value of 4% of the capital receipt.	75	0	75	0	This saving will depend upon the amount of disposals made during the year and, therefore, it is too early to be able to state whether this has been achieved. However, the directorate are committed to achieving this saving in full.
Economic Development	92	Reduction in staff costs in City Centre Management - Reduction in the number of staff employed to manage the city centre with more emphasis to be placed on the private sector taking on a bigger role through a public private partnership approach.	125	0	73	52	A new structure has been created and is in the process of being implemented. However, the £125k saving relates to a full year and, therefore, the original structure remains for the first 5 months of the year. Therefore, in 2014/15, the full saving will not be achieved.
Economic Development	93	Reduction in Night Time Economy Budget - This will involve a reduction to the Taxi Marshalling service.	50	0	50	0	A new structure has been established, however consultation has not yet been completed. Furthermore, this saving is dependent upon and will follow the City Centre Management restructure.
Economic Development	94	Reduction in staff costs in Tourism - Reduction in staff costs associated with the operation of the Tourist Information Centre	80	0	80	0	A new structure has been established and posts have been deleted.
Economic Development	95	Operation of Hayes Big Screen - Proposal to commercialise the Hayes Big Screen on St David's Hall.	55	55	55	0	The budget has been removed and the spend to date is zero. From July, the responsibility of this screen will transfer over to Digital Cardiff.
Economic Development	96	City Centre Buggies - reduced hours of operation - The proposal is to reduce the provision of mobility buggies to a core provision of 4 hours per day, reflecting the periods of highest demand.	25	8	25	0	The achievement of this saving will rely upon the reduced level of service being sufficient for the level of demand. This saving will, therefore, need to be monitored throughout the year.

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Economic Development	97	Events Park and Ride - the service current operates with a net subsidy of £37k. It is proposed to amend the operating model to ensure full recovery of the cost of the service. At Month 9 the service is projecting a surplus of £43k.	37	0	37	0	This saving is a potential risk because Pentwyn Park and Ride is now being run by a private operator and is a direct competitor to the Council's Events P&R. Costs will not reduce significantly, however it is likely that income will. The directorate are still committed to achieving the saving and operating within the budget.
Economic Development		Total Economic Development	1,546	483	1,481	65	
Education	98	Education other than at School (EOTAS) - The Education Service currently holds a budget to provide educational provision to pupils who have to be tutored outside of the school setting. In order to achieve this saving the directorate will work with schools and the admissions team to ensure excluded pupils are allocated an alternative school place promptly, thereby reducing the need for long term tuition and reducing the cost of tutors to the service. The directorate have introduced termly recoupment with schools and re-charging the actual cost of tuition. A robust mechanism of challenge has been introduced by the service area during the Fair Access Panel process which allocates tutors to pupils needing to use the tuition service. These initiatives will increase the income generated for the tuition provided. Tutors are employed on a temporary basis dependent on demand. The directorate will also work with Corporate Procurement to ensure more robust procurement arrangements for alternative education provision which will also contribute to achieving this saving target.	100	10	100	0	This saving needs to be monitored carefully during the year in order to ensure that costs associated with tuition are managed. This management will include discussions with schools in respect of off rolling children and ensuring that all children receive the required level of education. The service needs to continue to ensure that where applicable the full costs of tuition are recovered by the school. The uncertainty lies in the potential for the demand on this service to be at greater level than 2013/14
Education	99	Procurement framework for School Based Counselling - The Education service is currently undertaking a procurement process for a combined contract for face to face school based counselling service and on-line counselling services available to all pupils in maintained schools from the ages of eleven to nineteen. The combined contract value is £395k per annum plus central management costs of £45k. The implementation of the new contract with effect from 1/4/14 will result in a saving to the directorate. This is an externally contracted service therefore there will be no impact on staffing.	50	18	50	0	The procurement framework for this contract has been put in place and was in operation from 1 April. The full saving is dependant on the levels of activity being at the agreed tender level price. Therefore, the actual saving reflects the first two months activity only.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Education	100	Re-organisation of Casework Team - The role of the Casework Team is to manage the Council's statutory responsibilities in connection with pupils with Special Educational Needs (SEN). Casework Officers and Assistants are frontline staff responsible for explaining professional decisions to parents and managing the conflict and disagreement that can arise around this area of work. The team therefore has a critical role to play in the service aims to build capacity of schools and to promote early intervention. Delegation of resources to schools in 2012 has raised the threshold at which statements are needed. This is already leading to a slight fall in requests for statutory assessment, a decrease in the number of requests that result in statutory assessments, and an increase in the number of statutory assessments that do not result in a statement. As a result of these changes the team will be re-structured which will result in a saving on employee costs with effect from 1 April 2014 and the team reducing by two posts.	36	12	28	8	The proposal assumes that two posts will be reduced. One post has been reduced but work continues to be carried out in the case of the second post. The unachieved figure reflects the fact that one post has not been deleted as of 1 April 2014.
Education	101	Youth Service and Community Building Review - The £250k saving for 2014/15 will be achieved through the following actions: - Retention of open access provision but on the basis of one reduced evening of open access provision across Cardiff. - Application of formula funding of part time staff against each provision. - Removal of Assistant Community Education Officer grade. - Self financing Duke of Edinburgh with Free School Meals subsidy for young people. - 40 Voluntary severance applications taken into consideration. - Closure of Pentwyn Dome. - Reallocation of provision from Trowbridge. - Increase revenue income from building hire and use, agreed standardised pricing structure through directorate.	250	80	250	0	Some VS applications have been progressed and it is those that currently count against the saving achieved. Indications are such that this saving will be fully achieved but further VS applications will need to be supported for it to be achieved. The Dome has closed and the cost implications of any closure will be monitored.

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Education	102	Education Welfare Services - The significant increase in the level of additional resources delegated to secondary schools and the rationalisation of the central Education Welfare Service has contributed to the significant improvement in overall attendance in schools in the past two years with a 2.5% improvement at secondary school and 1.2% at primary secured since 2011. This saving will be achieved through a further rationalisation of the central team with the reduction of 1.5 FTE posts.	53	34	34	19	1.00 fte has taken Voluntary severance. A further reduction of 0.5fte has yet to be actioned. In mitigation, an additional amount of income from MEAG (Minority Ethnic Achievement Grant) has been identified for £35,000. This represents income from MEAG to cover 1.00 f.t.e. In light of other directorate budget savings not being achieved the directorate is advised to continue with the reduction of the 0.5fte.
Education	103	Admissions Team - Service capability and efficiency will be maintained at lower cost through a transfer of budget responsibility from the directorate's base budget to the SOP financial model and the Minority Ethnic Achievement Grant. The team will also continue to explore enhancement of the online admissions process and consideration being given to how this particular service could be aligned with the customer-facing activities of the Hubs.	65	0	65	0	This will be funded by a contribution from the SOP reserve but needs to be fully ratified by SOP Programme Panel.
Education	104	Safeguarding Team -The alignment of safeguarding with Children Services alongside a whole Council approach to children's safeguarding will lead to a reduction in the number of posts within the safeguarding team from three to two. Non specialist tasks will be delivered through the business support team.	40	0	23	17	Post not yet identified. The assumption is that this post will be released from Sept 2014 but is dependent on the service. There is an increasing risk that this will not be achieved.
Education	105	Clerking Services to School Governing bodies - the current charge made to school Governing Bodies for the provision of clerking services does not meet the actual charge incurred by the Service. This level of saving will be achieved through the charging of actual costs to schools for the provision of this service. Schools through their delegated budget can choose not to purchase this service from the Local Authority. At the moment 65 of the 130 schools in Cardiff purchase the service from the Local Authority.	90	0	90	0	It is unlikely that the saving will be made through the way originally proposed. It is likely that the existing arrangements for clerking meetings will continue until August before ending completely and therefore, no income will be generated from clerking after this date. There are a number of vacancies in the section which will be the alternative route for making the savings as agreed with the directorate.

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Education	106	Additional recharge in respect of education officer support for Schools Information Communication Technology - the team includes two members who provide advice, support and guidance to schools and deliver training in the area of ICT for Education. This training service is commissioned by the Central South Consortium and the Cardiff Education Service is reimbursed for the work undertaken. As a result of this there is increased income generated to support the team as a whole and sustain the level of staffing. Additional advice is provided to specific Schools Organisational Plan (SOP) projects regarding ICT needs which have in the past been commissioned from external consultants. A recharge will be made to the SOP budget for this service.	30	0	30	0	It is anticipated that the saving will be found as a result of generating the income through a charge to the Central South Consortium. This saving will need to be monitored
Education	107	Business Support Teams - County Hall, Mynachdy, Howardian - The work of the business support teams has been reviewed and increased use of technology has enabled efficiencies to be made. Members of the team have expressed an interest in Voluntary Severance enabling a reduction in staffing to correspond with this review.	93	70	93	0	2.00 f.t.e. have taken voluntary severance. A further 2.00 fte will take voluntary severance in June and July. There are 2.00 fte vacancies which will make up the saving requirement.

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Education	108	County Hall Nursery - The provision of a staff nursery at County Hall has been subsidised for the last four financial years. A combination of greater flexible working arrangements for staff, childcare vouchers and alternative providers has resulted in a significant decrease in the number of staff using this facility. This has meant that the subsidy being met by the Council has increased significantly. Taking this saving will mean that there will be no direct Council subsidy of the Nursery from the start of the 2014/15 financial year. The recent consultation regarding the proposal to close this facility, from the end of August 2014 identified a number of potential additional users, which combined with a potential reduction in staff numbers and an increase in fees could enable the nursery to run without a subsidy. This may mean a significant increase in the fee charged for users. Officers, therefore, have been asked to re-examine the business case for the Nursery facility and report back to Cabinet in June 2014 on the feasibility and sustainability of providing the nursery without subsidy. A final decision will be made on whether or not the nursery will have to be closed from 31 August 2014.	56	14	14	42	This saving will need to be carefully monitored. The Cabinet Report decision is that the Nursery will close on 31 October 2014. The ability to make the full saving is dependent on the reaction of customers to the closure. Any loss of income in the last few months could be more than offset by the opportunity to reduce costs thus increasing the level of saving currently anticipated.
Education	109	Childcare Strategy - rationalisation of business support and workforce development teams. The Childcare Development Team and Flying Start project are co-located in premises on the Eastmoors industrial estate. The Flying Start project, which is WG funded, is expanding significantly and will provide an opportunity for a greater contribution from the grant towards premises costs and towards the staff involved in workforce development activities. Included within the budget strategy for 13/14 was the rationalisation of the business support activity for childcare settings. Prior to this financial year the Council had contracted out this function to a number of different providers. Savings were achieved in 13/14 by centralising the function with the Childcare Development Team. It has been identified that further savings can be achieved and that this function can be reduced by 1 fte posts without a negative impact on the level of Service.	145	30	115	30	This saving needs to be monitored against activity. Indications from 2013/14 are that some level of saving will be achieved. The reduction in full time posts / spend has been delayed therefore alternative savings may need to be found. The current assumption is that £30,000 is unlikely to be achieved in 2014/15

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Education	110	NOVUS Project Manager - The NOVUS Project Manager is currently funded from revenue. However similar childcare posts in other local authorities in Wales are 100% funded by European Social Fund (ESF). Officers have discussed with Welsh European Funding Office (WEFO) to request the transfer of funding for this post to ESF and align with other local authorities. WEFO have agreed to this request.	42	14	42	0	This post is fully funded from the grant and its existence will be dependent on the WEFO view of Childcare grants such as NOVUS post September.
Education	111	Childcare Strategy - Deletion of Business Assistant post. This post currently provides support to Cardiff Childcare Strategy Unit. The work can be reallocated and absorbed into the workload of the Business Manager, Family Information Service and Cardiff Childcare Service Administration post.	22	15	15	7	This post has been deleted as of 30 June 2014. Therefore, a level of saving will not be achieved in respect of 2014/15
Education	112	Health and Safety - The service area will only deliver mandatory Health and Safety Training to schools to enable a reduction on this budget line.	50	0	50	0	Budget cut has been achieved in 14/15 though the Service Area will need to be monitored closely to ensure no overspend occurs.
Education	113	Delegation of Contract Cleaning -Schools are responsible for the cleaning of premises through their delegated budgets. Many schools have chosen either not to purchase the cleaning facility from the Council's Direct Service Unit or employ their own cleaners. This central budget subsidises the cost of cleaning over and above the income received by schools and other units and this proposal would move the budget into the schools' delegated budget.	450	450	450	0	Central Education Budgets have been reduced. Delegated Schools are funding this provision from 2014/ 15 Efficiency savings.
Education	114	Delegation of Primary School Meals Recharge - The Education service currently contributes £471k to schools from revenue funding for the following tasks: administrative services £163k; electricity £6.5k; gas £177k; NNDR £44k; water supplies £51.5k; refuse collection £24K and telephones £5k. This proposal will expect schools to meet the cost of these functions without any subsidy from the directorate. This would enable the directorate to make a saving.	471	471	471	0	Central Education Budgets have been reduced. Delegated Schools are funding this provision from 2014/ 15 Efficiency savings.

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Education	115	Delegation of Early Years Team - The Early Years Special Education Need (SEN) Team provides support and advice to schools dealing with children of Nursery age who are likely to have SEN. Through the facilitation of an SEN Early Years panel pupils are assisted with additional support and schools receive training and advice from the Team. This proposal would move the resources for the team into the schools' delegated budget.	132	132	132	0	Central Education Budgets have been reduced. Delegated Schools are funding this provision from 2014/ 15 Efficiency savings.
Education	116	Delegation of Equalities and Partnership Team - This team of five Partnership Inclusion Officers provide advice, support and challenge to schools on their Special Educational Need (SEN) practice. They also play a lead role in the cluster approach to managing SEN. Following on from the delegation of the SEN teams in 2013/2014 this team should also form part of the delegated schools responsibilities.	270	270	270	0	Central Education Budgets have been reduced. Delegated Schools are funding this provision from 2014/ 15 Efficiency savings.
Education	117	Delegation of Integrated Childrens Centre (ICC) Management Team - The Ely and Caerau Children Centre provides wrap around education and childcare to the West of the City. This integrated approach combines statutory Nursery provision and centrally and grant funded childcare facilities. The delegated functions are subject to the governance of a Governing Body but the other funded activities are not. This proposal would bring all the functions under the governance of the governing body.	221	221	221	0	Central Education Budgets have been reduced. Delegated Schools are funding this provision from 2014/ 15 Efficiency savings.

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Education	118	Education Management - During the 2013/14 financial year the Education services across Wales will see further changes to the range of functions provided through the regional consortia arrangements. From April 2014 Welsh Government (WG) will expect further Education services to be included in the consortium arrangements. Alongside this WG are expecting all local authorities to increase the levels of resources that are delegated directly to schools. Both of these will impact on the role and capacity needed to be retained by a local Education Service. Staff will be consulted on savings planned to be achieved through a rationalisation of Centrally Employed staff and including those staff employed through the business support function (See EDU 23).	424	200	247	177	The projected savings are based upon the restructure within Education being in place with effect from the 1st September 2014. There was a delay in the implementation of the restructure as a result of the timing of the Estyn Monitoring Visit. £200,000 savings have been realised by end of July 2014.
Education	119	Out of County SEN Placements - This significant budget is used to secure educational provision for pupils with statements of SEN who are educated outside of the City. This saving will be achieved through more robust procurement arrangements for new placements or placements under review.	400	50	200	200	This saving needs to be closely monitored. In respect of demand management and the costs within the system currently it is not unreasonable to assume that £200,000 will be achieved. The key challenge is in respect of the additional £200,000 which will need to be achieved through specific intervention on certain placements (new or existing). In addition, the proposed procurement framework is unlikely to have an impact until later in the year.
Education	120	Business Support - One Service - See EDU 21	300	0	100	200	The projected savings are based upon the restructure of business support being in place by the end of the calendar year. The business support restructure could not start until the management restructure has been completed which in itself was delayed due to the timing of the Estyn Monitoring visit.
Education	121	Delegation of Breakfast Initiative - Currently budgets are held centrally to facilitate the Welsh Government Breakfast Scheme initiative in Primary Schools. This proposal would move the responsibility of the scheme into the schools delegated budget.	863	863	863	0	Central Education Budgets have been reduced. Delegated Schools are funding this provision from 2014/ 15 Efficiency savings.
Education	122	Re-alignment of contribution to School Organisation financial Model - the capital charges requirements associated with the delivery of the existing proposals contained within the Schools Organisational Plan have been reviewed and the outcome is that this additional sum can be released as part of the savings proposals.	1,700	1700	1700	0	Anticipated to be achieved as it will be a reduction in the amount to be transferred to SOP Reserve.

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Education	123	Council Grants Reduction Grants to Cease - Mother Tongue Language Grants (8k), Cardiff and Vale School Sports Federation (9k), Youth & Community Grants (£44k), Festival Grants (£3k).	64	64	64	0	£14k of the £44k and £3k Festival Grants form part of Community Savings not Education. Other Grants have been cut from Central Education Budgets.
Education	124	Delegation of Education Solicitor and Energy Officer to Schools - The Council currently pays for an Education Solicitor and Energy Officer post, both of which are engaged for the use of schools. Under the proposal these amounts would be delegated to schools who may choose to employ directly or buy back the services delivered.	95	95	95	0	Although budgets have been delegated there may be a problem with the funding of the two posts if schools do not buy back into the service as the posts will still need to be funded. There are no indications that there is an issue at this time.
Education		Total Education	6,512	4,813	5,812	700	
Environment	125	Full Year Effect (FYE) of 2013/14 budget savings implementation - (1) Hayes public conveniences - FYE of closure - Conveniences closed on 30th June 2013 (£47k) (2) Cardiff Outdoors 1 - FYE of efficiencies achieved in 13/14 in Street Cleansing comprising the off hiring of 4 small mechs.(£50k) (3) Cardiff Outdoors FYE of efficiencies achieved in 13/14 in Street Cleansing including acceptance of VS's, deletion of vacant posts, restructure of the graffiti teams, green waste collections and street washing efficiencies.(£154k)(4) Waste Collections/Street Cleansing Management Restructure - FYE of restructure implemented in 2013/14. (£20k); (5) Bulky Collections - FYE of charging - charging implemented on 1st October 2013 (full year outcome dependent on uptake by the public) (£38k);(6) Waste transfer income - FYE - charging due to be implemented in January 2014. Full year outcome dependent on uptake by SME's. (£60k) .	369	271	271	98	Full year effect of action taken in 2013-14 has already realised £271k. The remaining is to be generated from increased income and this will need to be monitored throughout the year. There is likely to be a shortfall of £38k in Bulky Waste income due to the number of customers who are entitled to a 'free' service. A further shortfall of £60,000 is anticipated in Bessemer Close SME income as the service needs time to grow the business through marketing.

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Environment	126	<p>Further review street cleansing operations to streamline service provision which will include - 1) Redesign City Centre Cleansing (£70K), reviewing resources deployment to achieve efficiencies by prioritising according to footfall & demand. 2) Redesign the City Wide Cleansing Operation (£585k), it is intended to undertake a detailed review of current operations and type and number of resources used to implement revised schedules with a greater focus upon cleansing need including a review of weekend overtime operations and bank holiday catch up working. 3) Reduce the under utilised budget for out of hours fly-tipping service on the adopted highway (£50k).</p> <p>(This proposal has been amended. The proposal previously totalled £805k but has now been reduced to allow for the removal of savings related to events cleansing, cleansing of high speed routes and leaf cleansing operations).</p>	705	734	734	-29	This saving has over-achieved by £29k. The use of agency staff ceased in 2013-14 enabling a reduction of £522k. 3 vacant posts have been deleted saving £62k. Reduced out of hours flytipping budget £50k. Redesign of City Centre cleansing wef 1 June 2014 will save £48k . 2 posts to be deleted following postholders taking VS in June - £52k.
Environment	127	<p>Refuse Collection - Stop Black Bag Provision - Black Bags are currently provided to households in bag areas on an annual basis. Only a limited number of bags are provided and if residents require additional they have to purchase their own. Black bags are not currently provided to bin areas where residents already purchase their own bags. The proposal is that black bags are no longer provided to any resident, therefore the public buy their own. This would release £42,000 revenue. We will continue to provide green recycling bags and food waste liners for your recycling and food waste.</p>	42	42	42	0	No more black bags will be purchased.
Environment	128	<p>Trade Waste - Commercial residual collections efficiency - removal of round and associated resources (£72k) It has been identified that a residual commercial route has very low productivity and should be removed as the calls can be relocated to other existing rounds. Where vacancies exist redeployment will be offered within Waste Collection Services at the appropriate grade.</p>	72	69	69	3	Commercial operatives reduced by one team (3 FTE's). Shortfall of £3k mitigated by additional saving in line 129.

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Environment	129	Trade Waste - commercial recycling collections efficiency - Removal of round and associated resources (£79k.) It has been identified that a recycling commercial route has very low productivity and should be removed as the calls can be relocated to other existing rounds. Where vacancies exist redeployment will be offered within Waste Collection services at the appropriate grade .	79	82	82	-3	3 posts have been deleted following the postholders transfer to other vacant post, therefore, this saving is achieved. Over achievement of saving used to offset shortfall in the saving in line 128.
Environment	130	Recycling Waste Collection Services - Rebalancing collection routes - To optimise efficiency by changing round sizes and number of loaders in line with national standards and health and safety executive recommendations regarding single sided collections. These changes will not affect customer days of collection. Staff numbers affected are likely to be accommodated through Agency reductions. Should further savings be required then Voluntary Severance requests will be considered.	300	294	300	0	The rebalancing of the routes has enabled a reduction of 11 agency staff for each day. It is anticipated the remaining saving will be identified during the year.
Environment	131	Household Waste Recycling Centres (HWRC) Recharging/Service Level Agreements (SLA) - discussions with partner authorities are ongoing to establish SLA's in respect of non-Cardiff residents using the service. Data has been gathered from various sites where non Cardiff residents are frequent customers. Requires further data to be collected and then recharging mechanism to be agreed. The saving is related to the 7% of HWRC users that are from outside Cardiff. This could equate to over 2000t of waste from outside of Cardiff.	46	0	0	46	A WRAP survey was undertaken in May to evaluate the level of cross usage between authorities. Meetings are planned with the VOG and Newport Environment Directorates to discuss the outcome of the survey. If an agreement is not reached then consideration should be given to introducing a ban on all non Cardiff postcodes which will reduce subsequent processing/disposal costs.As a consequence any benefits (if any) are only likely to be for the last quarter. This saving target is therefore unlikely to be achieved.
Environment	132	HWRC Service Redesign - This proposal is for a site redesign - moving to 2 large sites. In doing so the operating method will change to allow for three staff on site at all times and opening hours will be changed to match customer demand, this remodel will focus heavily on customer interaction on site to educate, control and enforce higher recycling, reduced landfill tax and post sorting costs.	135	82	82	53	The saving is largely achieved through the loss of 3 posts through VS, savings on an increased diversion of residual waste to recycling skips and further savings following the closure of the Waungron Rd Depot on 27th April 2014. Further consideration is now being given to determine how the remaining £53k will be achieved. A pressure bid is now required to support the increased recycling costs.

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Environment	133	Reductions in Landfill expenditure - 1) Transfer station - repairs & maintenance budget underspent in 2012/13 and projected in 2013/14. (£44k) 2) operational savings - remove surplus budgets in landfill directives and transfer station (£60k). 3) Waste Disposal - staff restructure (£150k)	254	136	214	40	The saving has been partially achieved through a staff restructure leading up to the closure of the landfill site. Further reductions have been made against the Lamby Way Transfer Station and Landfill Directive budgets although these will need to be monitored throughout the year.
Environment	134	Recycling Processing Redesign -(1) - Operational Savings (£152k) Savings made up of: 1) Cessation of residual waste disposal at £94 per tonne, to be replaced with Energy from Waste treatment option of < £94 per tonne. Procurement commenced. 2) Waste skip movements through the roll on off service reduced from 4 bins to 1. 3) Materials Sales: 3a) Grade 1 - Paper was sold as loose now baled. Net effect is additional £20 per tonne to year end. 3b) Grade 2 - Paper sent for post sorting, decreased contamination levels have resulted in additional £5 per tonne income to year end. 4) Existing mobile plant on hire to be replaced by new procurement, result will be less damage costs being recharged by hire company. Reduction of 1 forklift.	152	130	152	0	This saving is largely achieved following the introduction of a new shift pattern but as there was a short delay in implementation the saving will not be fully realised until the following year. However consideration is being given to identify further opportunities to deliver this saving in full.
Environment	135	Enforcement redesign - Proposed refocus and redesign of the enforcement team with a reduction in the numbers. Those remaining will focus on direct enforcement activity with a view to maximising recovery of costs of enforcement and supporting the ward based cleansing teams to improve . Enhancement of the use of the authorised and trained Civil Enforcement Officers and key service delivery teams to issue fixed penalty notices.	200	209	209	-9	This saving also incorporated a broader saving of £500k against the SWM Grant. The full scheme produced savings of over £700k in order to mitigate the £500k in year grant cut and further £195k grant reduction in 2014/15. This saving is already fully achieved through the reduction of 17 posts although only 6 of these were revenue funded (others funded by the SWM Grant). Three of the postholders have taken VS during 2013-14, 1 transferred into the redeployment pool and 2 others were vacant.
Environment	136	Regulatory Services Voluntary Severances - Mitigated risk score takes account of the measures put into place by restructuring and improving technology built into each business case	126	126	126	0	This saving is fully achieved through the deletion of five posts through VS at the end of the previous financial year.

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Environment	137	Pest Control Restructure - Deletion of a pest control technician post and change in duties of pest control manager post to include both managerial and operational role. Part of the savings attributed to the deletion of the post may be offset by regrade of current scale 4 post to take up additional support duties currently undertaken by pest control manager.	30	30	30	0	A vacant post has been deleted, therefore, this saving is achieved.
Environment	138	Additional Pest control income generation - Pest Control has over-recovered on its income target in the previous 2 years. Income projections indicate this is likely to occur again this year and is sustainable.	25	5	25	0	New income target has been set and will be monitored during the year to determined its realisation. This is currently on target to be met.
Environment	139	Reduction of Operational Manager post.	50	50	50	0	This has been achieved through the VS of an Operational Manager in Trading Standard in January 2014, therefore, this saving is achieved.
Environment	140	Interventions Cardiff Outdoors - a review of administration / customer contacts in Environment , Bulky/Fly tipping, Regulatory , Pest control and cleansing (£100k).	100	44	44	56	This saving is partially achieved through the deltion of two posts - 1 vacant and 1 left on VS. A delay to the implementation of some initiatives is expected to result in a shortfall against the target.
Environment	141	Invest to Save Energy - Radyr Weir and Solar Panels at Lamby Way Radyr Weir and Solar Panels at Lamby Way are invest to save schemes already included in the existing Capital Programme. Radyr Weir - full year gross revenue is budgeted at £352k. Estimated date of operation end of November 2014. Gross in year saving £95k for 2014/15 of which £30k will be available after in year debt repayment. Solar panels on buildings at Lamby Way Gross in year saving 2014/15 £30k of which £10k will be available after in year debt repayment.	40	0	0	40	Delays have resulted in an extended implementation date. It is anticipated that this scheme will not generate any revenue in the current year and will therefore be unachieved.
Environment	142	Invest to save energy initiatives - Saving reliant on a capital bid for 2014/15 of £790k. In year gross Saving 14/15 £98k of which £22k will be available after in year debt repayment in respect of capital costs. Full year gross saving 15/16 is projected at £294k.	22	0	0	22	Delays have resulted in an extended implementation date. It is anticipated that this scheme will not generate any revenue in the current year and will therefore be unachieved.

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Environment	143	Review of City Analyst Laboratory - The City Analyst Laboratory is currently a subsidised service. The proposal is to explore revised operating models options to eradicate this subsidy. This review will include consideration of the development of a business model to operate the Laboratory on a more commercial basis without public subsidy where it will be required to cover its operational costs from the generation of income from external and internal clients.	106	0	26	80	The achievability of the saving is dependant on the outcome of the tender which is not expected until the end of June. The facility is still operating as normal so there is no saving to date. The delay in the procurement process is currently costing £20k per month. It is anticipated that an alternative delivery will not be in place until the summer resulting in a significant shortfall in the saving.
Environment	144	Savings on a reduction on Council wide energy bills - this saving will be achieved through on going validation of utility bills. It is currently considered that a 1.5% saving on energy bills could be achieved.	135	45	135	0	A proportion of the saving has already been identified and agreed with Western Power through lowering the capacity on meters on a range of properties. The directorate will continue to review the capacity and improve the validation of bills throughout the year and it envisaged the full saving will be achieved.
Environment	145	Restructuring Regulatory Services - Reduction in number of grade 9 and 8 officers across the Regulatory Services. This will impact mostly on the Food Safety Team which has the highest number of highly graded officers. This option protects the delivery of current services as the only other option is to delete significant number of posts. Posts affected are in the Food safety Team, the Health and safety Team, the Pollution Team In addition a post will be deleted from the Communicable Disease Team .	147	45	147	0	This saving is partially achieved through the deletion of one post on VS. Restructuring proposals in the Food & Health and Safety and Pollution Control sections have been developed, consultation completed and results in progress of being reviewed. Expected completion date for implementation is 30.06.14.
Environment	146	Enforcement Efficiencies - this proposal would result in increased litter enforcement activity and will generate increased income levels.	40	6	40	0	Increased income in April and May suggest this is on target to be fully achieved.
Environment	147	Waste Management Strategy, and Support post deletion - this is the deletion of a vacant post.	21	21	21	0	The funding for this vacant post has been removed, therefore the saving is achieved.
Environment	148	Reduction of overtime across the directorate - the proposal will target the reduction of overtime across the Environment Directorate. The reductions will be in respect of areas of non-contractual overtime. The overall Directorate budget for overtime is £1.4M and the proposal is considered achievable.	208	208	208	0	A working paper has been produced that details how this target will be met. However the achievement depends on the prompt acceptance and implementation of the changes being described

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Environment	149	Consumer Advice Services - Service employs 6 grade 7 FTE's - approximately costing £200k . The service is non-statutory but is a busy front line service with 2000 service requests per quarter. The proposal is to reduce by one FTE and redistribute the work load and work more efficiently. They provide assistance to consumers to help them resolve disputes and losses through legal assistance and advice. They deal with enquiries and complaints from consumers and help them obtain refunds, replacements and repairs and also work with business to help them improve their trading practices.	31	31	31	0	The saving is fully achieved as the post had been deleted following the VS of the postholder.
Environment		Total Environment	3,435	2,660	3,038	397	
Health & Social Care	150	Review of Mental Health Out of County Placements in residential care and re-commission - 7 service users have been consulted about moving from residential care to supported living within Cardiff. Care support would be provided to meet their needs in a model of accommodation with support in 2014/15. A support provider is being separately commissioned.	200	0	200	0	Proposal in place. Some delay in implementation, however it is anticipated that saving will be achieved through increased numbers stepping down.
Health & Social Care	151	Review Community Alcohol and Drug Team (CADT) Management structure - reduction of 1 management post	45	45	45	0	Achieved - VS and Post Deletion
Health & Social Care	152	Review all externally commissioned day care packages - for all service user groups. All care packages for individuals are regularly reviewed in line with our duty under the NHS & Community Care Act and any changes will be agreed to existing packages of day care where appropriate and to meet existing need. People will at the same time be offered Direct Payments to source different kinds of support, if this is right for them, to secure services which may not have been available when the day care package was originally sourced.	100	100	100	0	Specific targeted reductions in payments to learning disability related day care providers.

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Health & Social Care	153	Deliver Business Process Review in Assessment & Care Management (ACM) - In February 2014, we are commencing a review of how we deliver ACM services alongside health colleagues, in line with streamlined approaches to Unified Assessment as required by Welsh Government. This will ensure that we have one lead professional who has contact with customers and will improve service. Structure change will be necessary as we roll out unified assessment.	150	0	150	0	Anticipated that restructuring will identify relevant posts in remainder of year.
Health & Social Care	154	Review management staffing structure within Health & Social Care including commissioning, planning and business support - Savings will be achieved from a restructure which will also take account of applications for Voluntary Severance / Voluntary Early Retirement.	496	496	496	0	Relevant posts identified for deletion. (Vacancies and VS)
Health & Social Care	155	Review & Transfer the Internal Supported Living Services to external providers - The proposal is to consult upon and review the Internal Supported Living Service and consider transfer to the existing external providers (within the existing contracts) on a locality basis across Cardiff. Service Users will not have to move from their homes unless their care needs can no longer be met in a supported living environment. Any change for service users would only be if their needs could no longer be met within the existing service.	750	240	650	100	Posts to value of £240k identified for deletion. Proposals in place for further savings following discussions with Trade Unions. Possible however that full impact of savings may not be achieved in 2014/15 but will contribute to 2015/16 savings.
Health & Social Care	156	Hafod reconfiguration of contract - Full year effect of the termination of the contract with Hafod Care in relation to provision of residential care homes. Contract anticipated to end during 2013/14.	1,500	750	1000	500	Full year effect of 2013/14 closures will realise £750k. Delay in relation to the proposal to transfer the one remaining home in the care contract to Hafod care will lead to probable savings shortfall in 2014/15. Discussions are however ongoing with possible home transfer later in year. Part year saving therefore anticipated.
Health & Social Care	157	Review of commissioned services including residential and nursing care contracts - In conjunction with Commissioning & Procurement, a procurement exercise will be undertaken to seek block contracting conditions with current providers, providing longer term financial risk assurance for the Homes in exchange for their providing savings for the Council on the cost of beds.	500		500	0	New on-line commissioning process in place from 18th August 2014 which should encourage competition via mini tenders. No identified savings to date. Other block contracting arrangements also being explored.

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Health & Social Care	158	Council Grants Reduction 10% Reduction - Carer's Grant (£1k). Grants to Cease - Various Health & Social Care Grants (£71k).	72	72	72	0	Achieved - Relevant grant reductions identified.
Health & Social Care	159	Review contractual arrangements for Direct Payments Support Provider - Recommissioning and reviewing options are being considered to review the existing contractual arrangements in place for Direct Payments provider.	100		30	70	Ongoing discussion with Direct Payment Management provider. However, firm proposal for only £30k reduction to date.
Health & Social Care	160	Closer to Home Project - Learning Disabilities (LD) - Closer to Home is a project to support people to move from out of county residential accommodation, where appropriate to their needs, by finding housing solutions within Cardiff. In year one, we will work closely with service users, parents and carers to identify service users who could be accommodated appropriately in adapted supported accommodation. The project in years 2 and 3 will seek partnership options to develop purpose built core and cluster accommodation to meet the needs of service users with learning disabilities, challenging behaviours and complex needs. In order to deliver the project, we will work in partnership with Cardiff Housing Strategy and all housing partners. To achieve the identified savings the number of service users will be in the region of 14 individuals to return to Cardiff.	350		150	200	Proposals being developed and some specific step downs in care identified. Probable however that there will only be a part year impact in 2014/15 with the full achievement of the saving in subsequent years.
Health & Social Care	161	Review of spot contracting for domiciliary care - through work with Commissioning & Procurement to develop business opportunity to expand the current block framework provision for the next 12 months in order to reduce current usage of more expensive Spot contracts. There are currently 682 people with 713 spot contracts worth £7.8 million.	400		400	0	Detailed proposals in place for review of care packages. Also, proposals in place for implementation of new domiciliary care contract arrangements from Nov 2014 involving dynamic purchasing which may produce savings in relation to existing spot contracts.

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Health & Social Care	162	Subsidised Meals Service - there is a subsidy to both Meals on Wheels and the Meals served at Day Centres - the proposal is to increase the charge to individuals by £70p from £2.80 per 2-course meal to £3.50p, reducing the subsidy to existing service users in both services. The meals are still being subsidised as the overall cost is approximately £5.20 per meal. The Council does not have a statutory duty to subsidise meals.	50	50	50	0	MOW price increase implemented, however overall reduction in number of service users receiving meals has impacted on income levels. This has been offset by a reduction in staff and vehicle costs.
Health & Social Care	163	Increase to maximum charge for non-residential domiciliary care services - Welsh Government regulations determine the maximum charge a service user may be charged for domiciliary care. This has been set for £50 a week since April 2011. Welsh Government have confirmed that the maximum charge will increase in April 2014 to £55 per week and this will net additional income	120	175	175	-55	Higher than anticipated additional income from increase in weekly domiciliary care charge.
Health & Social Care	164	Review the provision of rehabilitation services for Community Alcohol and Drug Team (see HSC2) - Any future rehabilitation packages, following discharge from hospital will be funded by the NHS. Bench-marking with other local authorities will inform the policy and commissioning change.	200		200	0	Anticipated reduction in rehabilitation services in remainder of year.
Health & Social Care	165	Review and Re-commission Day Service for Older People - Llanedeyrn Day Centre closed in December 13, as part of the Maelfa Regeneration Scheme, but service continued to be provided to those people in need. Savings were realised for 13/14 with a full year effect of savings in 14/15. New models of service delivery will be developed during 14/15 and we will explore the integration of day services with the Council's Community Hub developments. People who need day opportunity services will continue to be supported.	200	200	200	0	Llanedeyrn day centre closed and savings being realised.

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Health & Social Care	166	Right-sizing domiciliary care package and review of lower level provision - A review team has been established to review packages of care for older people and those with physical disabilities that will ensure that services are appropriately provided in accordance with need. Often people need a package when they come to the service for support which diminishes over time and this process ensures we are not over-specifying service. People who need the same or even larger care packages will continue to have their needs provided for appropriately.	800	20	400	400	Detailed proposals in place for review of care packages. Also, proposals in place for implementation of new domiciliary care contract arrangements from Nov 2014 involving dynamic purchasing which may produce savings in relation to existing spot contracts. Some small savings evident from reviews undertaken on service users with learning disabilities. At this stage however it is difficult to predict with certainty that the full saving will be achieved in 2014/15.
Health & Social Care	167	Mobility Allowance Review - an exercise will take place to identify service users in receipt of Disability Living Allowance (mobility) and whether they are in the position to use this to fund their own transport in relation to social care provision.	20			20	Following a review of all cases it is unlikely that any significant saving will be achieved in 2014/15.
Health & Social Care	168	Reduction in stationery budgets - A reduction based on historic spend profiles.	10	10	10	0	Achieved - Stationery budgets reduced.
Health & Social Care	169	Review of Internal Day Services for people with Learning Disabilities - 132 service users currently use internal learning disability day services. We will continue to modernise the service based on an outcome-focussed model of "Services without walls" utilising opportunities within communities where attendance at a centre is not necessary for support to continue to be provided. Reviews of individual day service packages will be carried out under our duty to review services to meet needs and any changes to services proposed will be in line with current social policy and good practice	150	108	150	0	Some posts already identified for deletion. Further review being undertaken and anticipated further post savings will be identified.
Health & Social Care		Total Health & Social Care	6,213	2,266	4,978	1,235	

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Resources	170	Enterprise Architecture reduction in SAP Delivery External Spend - The £102k was earmarked to support the SAP delivery projects as a flexible budget for those deliverables that could not be capitalised. In line with the Council's policy on reducing external spend this budget can be offered up on the assumption that the sorts of specialist support that is required can be rolled into the capital projects delivering the SAP solutions.	102	34	102	0	The budget was reduced and it is anticipated that this saving will be met in full.
Resources	171	Removal of Business Change Manager post in Enterprise Architecture - Deletion of vacant post.	45	45	45	0	The budget was reduced and the saving has been achieved.
Resources	172	Removal of posts in Commissioning and Procurement - the Business as usual & Projects team was temporary for a period of 2 years. This proposal will include the deletion of an OM post through voluntary severance and deletion of a vacant Assistant Procurement Officer post. The proposal will also include the removal of a Grade 5 Cataloguing Officer post together with a Senior Category Manager.	188	167	167	21	The majority of savings have been achieved. However, a small element will be unachieved due to redeployment costs.
Resources	173	Reduction to the Category Team Supplies and Services Budget within Commissioning & Procurement - This will remove flexibility to bring in category specialists to support teams.	30	10	30	0	The budgets were reduced and it is anticipated that this saving will be achieved. The budgets will be closely monitored throughout the year.
Resources	174	Savings within Business Change Management - Ceasing spend on external advice and by undertaking a restructure to reduce both staff numbers and associated overheads. This will equate to approximately 12 FTEs. Currently the workforce is on secondments and fixed term contracts ending on the 31st March 2014. In addition this proposal includes the removal of funding for 2 FTE Business Change Support Accountant posts. As a result of this reduction in staff, there will be a significant impact on the amount of Project activity that can now be supported.	780	707	780	0	A saving of £707k has already been achieved. It is anticipated that the balance of £73k will also be achieved - this will be closely monitored throughout the year.
Resources	175	ICT. Termination of existing support or service contracts - This saving has been identified as achievable following a detailed analysis of existing contracts.	59	20	59	0	Achievable

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Resources	176	Reduction to the ICT Training budget - A £10k reduction in the training budget linked to the reduction in posts.	10	0	10	0	Achievable
Resources	177	ICT. Reduction of SAP Support contract budget - The existing SAP Support contract budget can be reduced following a review of the capabilities maintained in-house.	50	0	50	0	Achievable
Resources	178	Removal of posts within ICT - Deletion of 11 FTE posts within ICT. This will be achieved through a combination of voluntary severance , flexible retirement , deletion of vacant posts and a mini restructure . This will have service implications and this is reflected in the attached risk ratings.	460	240	460	0	A saving of £240K has already achieved and it is anticipated that the remainder will be achieved as VS processing continues.
Resources	179	Further opportunities for capitalisation of ICT Hardware / software expenditure - Links to Capital Programme bid.	341	114	341	0	Achievable
Resources	180	Exploitation of existing ICT development - Schools target setting system support & maintenance - opportunity to charge support, maintenance and hosting charge for schools target setting database to Joint Education Service (JES). The system had been developed by Cardiff for internal use.	6	6	6	0	Achieved
Resources	181	ICT reduction in software licence costs - This savings proposal is based on reductions in external licence spend as a result of reductions in employee numbers (for example the Microsoft Enterprise agreement, Citrix licences etc).	65	0	0	65	Employees were still in post when the licences had to be renewed and therefore the saving will not be achieved this year. The full year saving will be achieved in 2015/16.
Resources	182	Realignment of Business Support Posts in Business Administration - Two members of staff within the Business Support team have expressed an interest in Voluntary Severance. This has given the opportunity to review duties. A total of 4 posts can be deleted. In addition another member of staff has requested flexible retirement which has led to a further saving. The functions within these posts can be undertaken by existing staff.	100	74	87	13	3 posts have been deleted and the saving achieved. However, the full saving on the Grade 5 post is unlikely to be achieved.

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Resources	183	Income generation opportunities in respect of Central Transport Services (CTS) - Seek to maximise the external income potential from the Transport Operations Depot in Coleridge Road while continuing to maintain the Council's fleet of 850+ vehicles. The Council does not have the power to allow the depot to enter into competitive commercial activities and therefore the Council has approved the preparation of the business case to identify trading opportunities. Potential for an alternative model of service delivery.	120	0	20	100	CTS are currently considering how this will be achieved; but also included in the early work considered in connection with the Alternative Service Delivery Model in relation to infrastructure matters.
Resources	184	Facilities Management / Energy Management Plan - In conjunction with the Energy Management Team, Facilities Management is proposing an eight point action plan which aims to improve energy efficiency and reduce carbon emissions in the short, mid and long terms. It should be noted that some investment will be needed in order to maximise the long term financial benefits. Recommendations will be made at a later date as to whether the prioritised options should be funded on an Invest to save basis or through Salix loans. The loans will be repaid within a specified payback period.	15	0	15	0	Energy budgets within FM reduced accordingly. Energy budgets now to be given back to the service areas for closer monitoring and control through increased accountability by building occupants.
Resources	185	Facilities Management / CTS deletion of post - Deletion of vacant OM post within FM/CTS.	80	80	80	0	Post vacant since 2013/14. Post now deleted and saving achieved.
Resources	186	Facilities Management / CTS Systems Management - Review of the efficiency of processes across Facility management (FM) and Central Transport Service (CTS) using lean management techniques. The business process redesign will impact on the level of resources required.	100	33	100	0	Various initiatives are being considered by the service area. These will be closely monitored.

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Resources	187	Finance. Exchequer and Development Staff Savings - Staff savings within the Exchequer and Development section: Insurance: Grade 6 - Part Time - Voluntary severance (Also staff re-grade 4 to 5) £21k - £4k=£17k Administration - Grade 4 - Delete Vacant Post - (Also staff re-grade 6 -7 & 4-5) £25k - £9k= £16k Payments - Delete Vacant Post - (Remaining staff re-grade 5 to 6) £22k - £5K= £17k Payments - Reduce hours to term time (Already actioned) £5k. Deletion of additional post £19k.	74	74	74	0	Employee budgets were reduced accordingly and the saving has been achieved.
Resources	188	Finance - Payroll Staff Savings - Removal of a grade 10 post in the Pay Centre through Voluntary Severance. This will involve some realignment of duties and the risk rating reflects the nature of this essential service.	44	44	44	0	Budget was reduced - employee left on VS. Full saving was £50,000. Balance retained to fund realignment of duties
Resources	189	Finance Accountancy Services to carry out additional duties and charge to Pension Fund - Additional Recharge from Project and Technical Accountancy to the Pensions Section. A detailed review of the work undertaken has taken place and identified business process efficiencies, allowing these activities to be carried out by existing members of Finance and recharged to the Pension Fund. This has allowed the Council to support the application for Voluntary Severance of the Pensions Accountant who is charged directly to the Pension Fund.	45	45	45	0	Recharge income budget increased - additional duties will be carried out and recharged at year end.
Resources	190	Finance. Internal Audit - Staff Savings - Accept Voluntary Severance of a Grade 6 Investigator Post. Also accept the Voluntary Severance application from the Grade 10 Group Auditor and delete a vacant Grade 7 Senior Auditor post. In addition, the deletion of a Grade 9 post in the Quality & Review team.	169	169	169	0	Budgets reduced accordingly - 2 Vs and 2 vacant posts - Savings achieved

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Resources	191	Finance. Service Accountancy Staffing - Reduction of three posts through a combination of Voluntary Severance and deletion of vacant posts currently covered on a temporary basis together with a realignment to reflect adjustments to part time hours and additional grant funding. Also deletion of a vacant CIPFA Trainee post.	153	153	153	0	Budgets reduced accordingly - 2 Vs and 2 vacant posts - Savings achieved. Also income budget increased re additional recharge to families first to reflect increased support.
Resources	192	Finance Restructure - post savings arising from a management restructure within Finance.	139	0	139	0	A service review is in progress which will assist in focusing on where these savings will be achieved.
Resources	193	Finance. Revenues staffing savings -Deletion of a vacant Local Taxation Assistant post and part time vacant Cashiers post. -Deletion of an internal Bailiff post following approval of a Voluntary Severance application in July 2013. -Deletion of a vacant Council Tax Processor post -Deletion of Council Tax Apprentice post when vacant in September 2014 as a result of technology driven savings that will eliminate duplication of data capture. -Acceptance of a Voluntary Severance application from the Senior Inspector who has managed the team responsible for all property related inspections for Council Tax and Business Rates. - Acceptance of a Voluntary Severance application from a part time inspector.	157	157	157	0	Budgets reduced accordingly - relates to vacant posts and Vs- Savings achieved
Resources	194	Additional income within Revenues - This additional income will be achieved from three sources 1) Increase the internal charge made in respect of rating appeal work £33k. 2) Anticipated increase in Non-Domestic Rates grant of £20k. 3) Additional bailiff income as a result of a new fee structure to be introduced by the Ministry of Justice - implementation date expected to be 1 April 2014. It is expected that this will result in a £75 compliance fee and £235 enforcement fee.	82	27	82	0	Income budgets increased accordingly. The Directorate are confident that rating appeal income and NDR grant increase will be achieved. Whilst Bailiff income is expected to increase, it is too early to clarify as data is not yet available.

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Resources	195	Finance Revenues - Support application for Voluntary Severance (VS) from Senior Local Taxation Officer - As work progresses with automating procedures it should be possible to make further staffing savings out of the revenues budget. The timing of these will depend on the availability of ICT to progress with automating our on line forms and also the success of the initial Direct Debit form which is currently in development.	25	25	25	0	Budget reduced accordingly - Employee left on VS - saving achieved
Resources	196	Finance - Revenues staff savings as a result of technology efficiencies - Following introduction of a cheque scanning system the cashiering function is no longer necessary. This has made the processing of payments received through the post more efficient and enabled a reduction in FTE as a consequence.	28	0	28	0	This post has not yet been identified. It is assumed that the next vacant post will not be filled.
Resources	197	Finance - Revenues - Reduction in hours VAT Accountant - Reduction in hours of full time post to 4 days per week.	10	10	10	0	Budget reduced and 30 hours now worked.
Resources	198	Finance - Revenues - Reduction in Council Tax employee budget that is used to fund planned overtime to cover peaks of work. It is proposed to delete this budget.	21	7	21	0	Budget deleted - Assumed achieved though will closely monitor position in 14/15.
Resources	199	Local Financial Management (LFM) to generate additional income from Schools - a review of the LFM service has been undertaken to ensure that there is full cost recovery of the service to Schools.	85	85	85	0	This saving reflects an increased charge to schools to recover full cost of LFM.
Resources	200	HR People Services potential collaboration with the Vale Council - There are options in place to potentially collaborate with the Vale of Glamorgan Council on a number of HR activities which includes Occupational Health and other areas such as Learning & Development and HR Policy. In relation to Occupational Health we would need to increase the Occupational Health resources in Cardiff, and the Vale would buy in the services via a Service Level Agreement which would offset the additional costs and would create additional income.	20	0	10	10	HR are In discussion with the Vale on Occ Health , other areas have not progressed so have reduced expected saving

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Resources	201	HR People Services to increase external income in respect of Cardiff Works / Cardiff Supply - Cardiff Works would look to expand in order to generate additional business which it is estimated would generate a surplus of around £119,000. We would look to provide administration and clerical support to the Vale Council, and the Fire Service. Other local public sector organisations may join in the future. We would offer services such as administration and clerical support, supply teachers and psychometric testing.	119	0	119	0	HR will continue to explore external revenue generation opportunities, issues have been identified which need to be explored further, however the internal income should have sufficient surplus to cover this in full if required
Resources	202	HR People Services. Combining Payroll teams with HRPS - there is an opportunity to combine the payroll teams with HRPS to achieve efficiencies in service provision. This streamlining would achieve the proposed saving by reducing the communication requirement between teams .Further savings should be possible in future years with process review and technological service enhancement.	10	0	10	0	Details in the Resources delivery plan with timecsales
Resources	203	HR People Services. Share with the Fire Service an Occupational Health Physician post and an Admin post enabling a Voluntary Severance (VS) to be accepted - The Council currently provides Occupational Health Physician advice to Council staff. The Occupational Health unit is already shared with the Fire Service. Further options are available to share the Occupational Health physician post which will provide reduced sessional costs with savings of £40,000, by the purchase of full-time physician to be shared with the fire service in terms of costs and access. Additionally sharing administrative support will enable a VS to be accepted and save half of the post.	53	20	20	33	Part time rather than full time physician appointed and still exploring severance for this year
Resources	204	HR People Services. Voluntary severance - the proposal would be to accept the applications for Voluntary Severance from one service delivery advisor Recruit grade 4, Service Delivery Advisor Manage Grade 7 , Senior Service Delivery Lead Attendance - Grade 7 and People Services Coach - Grade 6 - 2x Grade 4 Advisers FPOC, 1x Grade 5 recruitment consultant and 1x Grade 8 Senior Equality Specialist.	253	253	253	0	All actioned & saving achieved.

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Resources	205	HR People Services. Mini restructure for Organisational Development (OD) / Learning & Development (L&D) function - As part of a mini restructure within the OD/L&D function, the proposal would result in the deletion of a grade 9 post. The current split of management function between the service delivery and L&D specialists needs to be	45	34	34	11	The majority of savings have been achieved. However, a small element will be unachieved due to redeployment costs.
Resources	206	HR People Services. From within Manage, Recruit and Develop teams - Delete a vacant Grade 4 post, a Grade 10 and a Grade 7 post . This proposal also includes one flexible retirement at Grade 7 - 50% reduction in hours.	127	114	114	13	All actioned taken but some redeployment costs incurred.
Resources	207	HR People Services. General savings - The proposed savings of £24k relate to the reduction in budget of a number of HR budget heads which includes Occupational Health & HR subscriptions, advertising, training, furniture, office equipment and refreshments.	24	8	24	0	Budgets have been reduced and will be closely monitored to ensure saving is achieved.
Resources	208	HR People Services. Realignment of reporting lines Job Evaluation / Reward team and reduction in Employee Relations team- Delete grade 9 manager post and realign management under the grade 10 . Additional Schools Organisational Plan HR support would remain in Employee Relations team. The four Grade 7 employee relations specialists will be reduced by one.	87	74	74	13	The majority of savings have been achieved. However, a small element will be unachieved due to redeployment costs.
Resources	209	HR People Services. Additional funding from Schools to cover cost of current HR service - the current funding for the HR service from schools is £384k. An analysis has been carried out of the actual FTEs supporting schools within the HR service and this represents 22.48 FTEs at a cost of £750k. The gap in funding from schools is £366k. This would be supported by a new SLA for schools which clearly sets out expected service levels and response times. Further detailed work is being progressed on both current and future provision.	366	366	366	0	Agreed and saving achieved

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Resources	210	HR People Services. Realignment of reporting lines for Contact team - Option is to delete Grade 9 as a result of a Voluntary Severance application and to delete a grade 6 coach post and align under one of the People Partner OM2s. This would be a deletion of both posts	82	82	82	0	Actioned & saving achieved.
Resources	211	HR People Services - support for alternative delivery mechanism. Additional funding in order to support high level HR advice in relation to alternative delivery mechanisms.	58	58	58	0	Fixed term funding secured to meet budget saving.
Resources	212	HR People Services. Realignment of reporting lines for Recruit & Cardiff Works - Delete one grade 9 and merge the current teams of Recruit and Cardiff Works. This proposal would also delete the grade 7 recruit team leader post.	88	88	88	0	Posts deleted and saving achieved.
Resources	213	Health and Safety potential joint working with Vale of Glamorgan Council - There is a proposal to explore the potential of some form of joint working on health and safety with the Vale. This would need to be subject of exploratory discussions with colleagues from the Vale and be congruent with the agreed priorities of both Councils	137	60	60	77	Employee budgets reduced by £60k as related to vacant posts. Further saving of £77k relates to savings in respect of joint venture, which is still to be confirmed.
Resources	214	Legal. Miscellaneous Budget-deletion of a miscellaneous budget within the Legal Property team	3	3	3	0	Misc budget cut. Saving achieved.
Resources	215	Legal Services Staffing Savings - 2 Grade 10 posts have been vacated within the Procurement team. Further savings will be achieved by the deletion of a vacant Grade 5 post and a Grade 10 post within the Legal Communities team.	181	181	181	0	Posts were vacated and deleted in 2013-14. Saving achieved.
Resources	216	Legal. Deletion of vacant post and Voluntary Severance (VS) in the administration team - delete Practice Manager post in the Administration team - Grade 9 and Voluntary Severance in the Administration team - Grade 5	71	71	71	0	Posts were vacated and deleted in 2013-14. Saving achieved.
Resources	217	Re-alignment of Legal Services budgets -additional recharge to enable full cost recovery of current staff costs.	18	18	18	0	Income realignment actioned to match corresponding expenditure budgets. Saving achieved.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Resources	218	Customer Relationship Management - a business case is being prepared to move forward the business process changes required to implement a Customer Relationship Management approach across the Council. It is envisaged that this change will bring in a part year effect in 2014/15 with further significant savings materialising in 2015/16. The saving identified relates to a decommissioning of IT which will be replaced with the new arrangements.	100	0	40	60	Linked to the progression of the CRM work which has been delayed pending project resources and technology solution.
Resources	219	Cardiff Academy - a reduction in the budget which delivers the Cardiff Academy Programme.	18	6	18	0	Achievable
Resources	4	Reduction in Staffing of the Records Centre, County Hall - Deletion of one FTE post.	15	15	15	0	Post cut. Saving achieved.
Resources		Total Resources	5,458	3777	5,042	416	
Sport, Leisure & Culture	220	Reduction of major classical concerts in the Welsh proms - Cutting the three major orchestral concerts in the Welsh Proms; leaving a last night of the Proms concert only. If any additional concerts are presented they will be on a zero cost basis to St David's Hall thus reducing the net financial support for the Proms by £30k to zero.	30	30	30	0	The budget to support the classical concerts has been reduced and is therefore fully achieved.
Sport, Leisure & Culture	221	Increase in St David's Hall income - Increase overall performance profitability of box office, which will include up to a 3% increase (£9.7k) in commercial hire fees.	40	0	40	0	It is anticipated this will be fully achieved but is dependant on the financial performance of the individual shows. This will need to be monitored throughout the year.
Sport, Leisure & Culture	222	Cessation of St David's Hall in house exhibition program - Replacement of the current exhibition programme in St David's Hall with longer term exhibitions, with occasional update/refresh, thereby reducing the staff resource required to hang and monitor the exhibitions. St David's Hall is not an ideal exhibition space and emphasis will be in developing Cardiff Contemporary, with city wide exhibitions.	50	50	50	0	The exhibitions budget has been removed so is therefore fully realised.
Sport, Leisure & Culture	223	Emergency Management Operations Income Generation - To generate additional income via charging for advice and guidance in relation to Control of Major Accidents & Hazards (COMAH)	25	6	25	0	This is anticipated to be fully achieved.
Sport, Leisure & Culture	224	Increase admission price for Cardiff Castle - The aim is to increase income through a £1 rise on the entrance fees at Cardiff Castle.	150	40	150	0	Prices were increased and revised income target set. Actual performance will be monitored monthly to determine the realisation of the saving. Figures for April and May are encouraging and it is therefore expected to be fully achieved.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Sport, Leisure & Culture	225	Community Asset transfer of Maes-y-coed Community centre - The facility is open only on weekdays and attracts 30,579 attendances annually (85 users per day). The directorate has been approached by a local community group about a Community Asset Transfer. The community group has stated that it would aim to provide similar sessions to those currently delivered.	80	27	18	62	This saving has been partially achieved through the deletion of a post following VS. The asset transfer is not likely to take place until Jan '15 therefore the full saving is unlikely to be achieved.
Sport, Leisure & Culture	226	Community Building Review. Splott Community Hub - At 30 years old Splott Pool is one of the oldest facilities in the Leisure stock and attracts fewer than 70,000 users per year (less than 200 users per day). It requires an annual subsidy of approx £325k (£4.63 per user). By comparison, Maindy has the lowest subsidy per user at £1.19. The building and associated plant is rapidly approaching the end of its useful life. The last property condition report completed in 2008 estimated that an investment of £80k was needed to key areas including the renewal of the boiler and heating distribution pipework. This is expected to have increased significantly since this date. A business case has been developed for Splott Community Hub and considered by Cabinet.	150	150	150	0	The Pool closed on 31st March. No budget now exists so the saving is fully realised.
Sport, Leisure & Culture	227	Reprogramming of space across all leisure centres and Community Halls - Complete a full programme review at all leisure centres and Community Halls to identify opportunities to maximise income generation. This will be achieved through the re-programming of high-income generating activities such as group fitness classes and through increased sales of active cards.	209	70	209	0	The revised income targets have been allocated to the various centres. The performance is being measured by the directorate but there has, to date, been no opportunity to review how much of this has been realised to date. It is anticipated to fully achieve its target.

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Sport, Leisure & Culture	228	Reprogramming of swimming provision - Cardiff currently provides significantly more free swimming than required through the funding agreement with Welsh Government. Reducing free swim by 50% and converting this pool time to paid lessons by 75 classes per week (servicing existing waiting list) with improved financial position will still provide substantially more free swim than the level required by Welsh Government. Additionally this proposal involves aligning the swim club charges to standard lesson rates, and increased external hire charges to match competitors.	320	50	160	160	The revised income targets have been allocated to the various centres. The performance is being measured by the directorate but determining the position is complicated as there is likely to be a direct link to increased memberships which are reporting an increase.
Sport, Leisure & Culture	229	Impact of new Student Card offer - Maindy Centre is situated in the central ward of the city and this saving will initially concentrate on income generation from this centre, as it attracts 80% of the total student attendances for leisure services. There are more than 6,000 student accommodation places within walking distance of Maindy centre and the aim is to introduce a student Direct Debit (DD) card that allows Cardiff Council to compete with the ever expanding number of budget gyms in the area. We currently have a student discount card but this is now not competitive when compared to other local facilities offering a similar service. We will introduce a 9 month contracted DD or the option of a one-off annual payment, whilst still retaining the current pay as you go student card.	80	27	80	0	The revised income targets have been allocated to the various centres. The performance is being measured by the directorate but there has, to date, been no opportunity to review how much of this has been realised to date. It is anticipated to fully achieve its target.
Sport, Leisure & Culture	230	Penylan Leisure Centre – revise pricing to reflect all other facilities - Penylan Library and community centre re-opened on the 7th May 2009 following a refurbishment of Roath community centre. A differential pricing structure for the gym and group fitness was implemented as a pilot to assess the differential pricing between community centres and leisure centres. Penylan as a refurbished facility is much larger than other community centres, and programmes provided are comparable to all other facilities, therefore equal pricing should apply.	25	25	25	0	A significant proportion of this saving had already been realised in 2013-14.

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Sport, Leisure & Culture	231	Catering remodelling in Llanishen Leisure Centre & Pentwyn Leisure Centre - the aim of this proposal is to eliminate the catering deficit at Pentwyn and Llanishen leisure centres by closing the under-used bar facilities and providing the service through the existing cafeteria facilities. This will increase the available space for physical activity within the centres and enable the maximisation of income generating potential.	160	75	100	60	A proportion of this saving has already been achieved following a reduction in staff who left on VS. A further £35k is anticipated to be achieved through increased income but this is likely to leave a shortfall of £60k.
Sport, Leisure & Culture	232	In year saving from Eastern Leisure Centre being closed for refurbishment; on re-opening of Eastern Leisure Centre, rationalise overall leisure provision - Plans for the refurbishment of the building have been developed with a view to commencing work in 2014. Whilst closed for refurbishment a saving will accrue to the service. A Leisure Facilities Strategy is being prepared to establish the overall size of the leisure offer required in the future, paving the way for future service rationalisation. Following completion of the refurbishment, the Council would need to identify base savings at the same level.	240	0	200	40	No savings have been achieved to date as the closure of the centre was not scheduled until September. A potential delay could impact on the full achievement of the saving in 2014/15.
Sport, Leisure & Culture	233	Reduce leisure subsidy to reflect income levels - The implementation of the Leisure income strategy in 2010, has led to a continued growth in income for the service area. This continued growth in income has now removed the deficit making it possible to reduce the subsidy.	250	250	250	0	This saving is fully realised as the reduced subsidy through increased income generation had already been realised in 2013-14.
Sport, Leisure & Culture	234	Outdoor activities team closure - The Cardiff Outdoor Activities Team (COAT) (which is an adventure activities act licensed provider) develops and provides opportunities for children and young people to take part in adventure activities. The ability for children to experience an outdoor adventure activity before the age of 12 will be reduced by the closure of this service. The COAT team are currently in receipt of a £50k, 4-year Families First grant for the provision of a Schools and NEET project.	120	0	80	40	The decision to opt for reduced opening hours rather than closing some of the facilities meant that all Play staff were affected. This has meant prolonged negotiations with staff and TU's over slotting and matching. This has inevitably created a delay and the saving is unlikely to be achieved in full. No specific savings have yet been realised but it is anticipated these will be in region of a third. This will be achieved from a staff restructure which will include the introduction of short term contracts and reduced agency staff costs.

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Sport, Leisure & Culture	235	Reduction in Management/Support Costs - A review of management and support roles across the directorate has identified opportunities to delete three posts, two of the post holders have applied for voluntary severance. Split with Environment.	68	68	68	0	This saving has been fully achieved following the deletion of two posts through VS.
Sport, Leisure & Culture	235	Reduction in Management/Support Costs - A review of management and support roles across the directorate has identified opportunities to delete three posts, two of the post holders have applied for voluntary severance. Split with Community Development, Co-operatives & Social Enterprise.	40	40	40	0	This saving has been fully achieved following the deletion of a Parks Contracts Manager's post following VS.
Sport, Leisure & Culture	236	Restructure Museum Budget - Delete vacant posts of Audience Engagement Officer and Research Officer at the Cardiff Story Museum	40	40	40	0	This saving has been fully achieved through the deletion of a post following VS.
Sport, Leisure & Culture	237	Secure concession to operate Lamby Way Catering - This operation is the least cost effective of the Council's catering operations and lends itself to being run independently of the Council as a concession, thereby removing the trading deficit and generating a concession income for the Council.	28	0	23	5	there was no interest shown following the invitation to tender. The directorate are planning to discuss the position with the Environment directorate to determine if they wish to take on the operation from a wellbeing position. Alternatively the facility will need to close. The shortfall reflects 4 months costs.
Sport, Leisure & Culture	238	Roath Park Conservatory -There is an opportunity to develop a new operating model for Roath Park Conservatory which generates in the region of 33,000 individual visits per year. Opportunities for third sector partnering along with the introduction / development of income streams are being explored in order to reduce expenditure and increase income. It is likely that there would be an impact on service users through the re-modelling of opening hours.	15	5	15	0	It is anticipated this saving/income generation will be fully achieved.
Sport, Leisure & Culture	239	Introduction of charges for car parking at Llandaff Fields and Pontcanna Fields - Introduction of car parking charges at Llandaff Fields and Pontcanna Fields Car Parks which have historically been free of charge. Car Park users would receive the first three hours free of charge and parking free from 6pm weekdays and on weekends to avoid any impact on clubs, parks users and visitors to the Llandaff cafe (leased by Cardiff Council).	40	0	0	40	No saving has been achieved to date due to the delay in ensuring the TRO's are in place and these are unlikely to be achieved this year.

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Sport, Leisure & Culture	240	End Staff Catering Subsidy - This saving will eliminate the staff catering subsidy in County & City Hall Canteens. This reduction has been anticipated in the Venues & Catering Restructure.	115	38	115	0	The removal of the subsidy was reflected in the budget and subject to delivery through greater efficiency. Performance will be monitored during the year.
Sport, Leisure & Culture	241	Additional income to parks - Additional mobile concessions (£20k), delete florist post from nursery (£20k.) Income from Heath Park Car Park (£40k.)	80	37	80	0	This saving has partially been achieved through the deletion of a vacant post and the generation of car park income which had already been realised in previous years. The potential concessions are currently being progressed and are expected to deliver the remaining saving.
Sport, Leisure & Culture	242	Parks Locking - The Council has, historically operated a park locking regime on a city wide basis and there are currently 18 Parks that form part of the regime:- Roath Park (including Pleasure Gardens), Parc Cefn Onn, Bute Park, Victoria Park, Thompsons Park, Fairwater Recreation Ground, Insole Court, Bishops Palace, Llandaff Fields Barrier, Plasturton Gardens, Grange Gardens, Trelai Park, Helen Street, Shelley Gardens, Waterloo Gardens, Mill Gardens, Roath Brook Gardens and Llywnfedw Gardens. Under this proposal the Council would reduce the number of parks falling under a locking regime to five:- Bute Park, Victoria Park, Parc Cefn Onn, Roath Park (including Pleasure Gardens) and Thompsons Park. A pilot scheme of trialling the non-locking of parks was implemented on 1/4/2013 affecting parks on a city wide basis and whereby eight parks were taken out of the locking regime. There has been no resultant adverse impact to date.	18	18	18	0	This saving has been achieved through the deletion of a post following VS.
Sport, Leisure & Culture	243	Sundry Reductions in Parks & Sport Budgets - Savings will include reduced expenditure on Royal Horticultural Society Flower Show, Cardiff in Bloom, and minor adjustment to other parks and sports budgets.	30	30	30	0	Savings achieved in line with the proposal.

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Sport, Leisure & Culture	244	Weed Control Contract - A change in the standard of weed control on the hard surfaces in all parks sites. The current cost relates to a standard based on performance specification. This proposal would reduce this standard of maintenance as the hard surfaces would only be treated on one occasion during the growing season of 2014/15. This excludes hard sports surfaces and play areas.	20	20	20	0	Savings have already been secured through a new contract
Sport, Leisure & Culture	245	Secure savings from Sport Cardiff & Active Communities through rationalisation and reduction in service - An opportunity exists to merge these functions, in doing so creating a sport and physical activity service. The saving will be achieved through FTE reductions. There are a number of key benefits that the re-structure of Sport Cardiff, Active Communities and Outdoor Sports Management could achieve that include: 1) cashable savings – the Active Community Officer roles can be absorbed within the six Neighbourhood Management Areas with a cashable saving of approximately £50k + on costs. An interest in voluntary severance has been expressed from the Assistant Outdoor Leisure Manager and two Games Attendants which will provide further savings depending on business case approval. It is envisaged that the new structure should also reduce the current spend on agency staff. Links to SLC43	50	39	50	0	This saving has partially been achieved through the deletion of a vacant post following VS. The remaining saving will be delivered through a further rationalisation of staff later in the year.
Sport, Leisure & Culture	246	Reduce Bowls Subsidy - Provide a lifeline for Bowls clubs by giving them time to move to a position in which the Council will not subsidise maintenance of greens, whilst encouraging clubs to share facilities. (This is an amended proposal. Previous proposals for Bowls totalled £65k but have now been replaced by this reduced proposal.)	15	15	15	0	The budget for bowls provision has been reduced.
Sport, Leisure & Culture	247	Boatstage Concession - There is an opportunity to invite expressions of interest for the operation of the Boatstage. The concession operating model removes the risk of low income due to poor weather for the Council. There is potential for the concession holder to invest in new boats, activities and infrastructure.	25	0	25	0	No savings have yet been achieved as the proposed concession arrangement is progressing. At this stage it is anticipated this will yield the full saving target.

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Sport, Leisure & Culture	248	Income Generation in venues & Catering - This will cover City Hall, Cardiff Castle and Commercial Catering. Catering have been able to generate income over and above their 2013/14 budget targets and in addition will continue to generate further income. The service will aim to increase income through targeted sales campaigns and adding new products e.g. high tea and Sunday lunch at the Mansion House.	210	70	210	0	Based on the 13-14 performance this saving should be achieved but it will need to be monitored during the year.
Sport, Leisure & Culture	249	Revision of the sailing programme at Cardiff Sailing Centre - This saving will be achieved by concentrating on higher income generating activities and combining sailing staff with other Cardiff Bay Water Activity Centres to share resources, particularly during the winter period when there is less sailing activities, thus reducing casual staff costs and increasing income.	25	17	25	0	This saving has partially been achieved following the deletion of a post following VS. The remaining saving will be delivered through reduced costs and increased income generation.
Sport, Leisure & Culture	250	Full year effect of Winter Wonderland and Cardiff Bay Beach - Full year effect of new operating model for Cardiff's Winter Wonderland ice-rink and Christmas fairground agreed as part of the 2013-14 budget process, plus income from Cardiff Bay Beach.	135	135	135	0	This saving has been fully achieved in line with the proposal.
Sport, Leisure & Culture	251	Events Restructure - Restructuring the Events team to reflect the current Event programme for the city.	100	100	100	0	This saving has been fully achieved by the deletion of two posts through VS.
Sport, Leisure & Culture	252	Re-design of the Parks Development Service - An opportunity exists to review and re-design the Parks Development service that includes the strategy, policy, planning, design, land management and playground management functions. It is anticipated that savings would be delivered through further technology efficiencies although alternative ways of delivering the service will be explored as part of the review.	50	18	50	0	Part of this saving has been achieved following the deletion of a post through VS. Further opportunities for VS are currently being considered but is considered to be fully achieved.
Sport, Leisure & Culture	253	Council Grant Reductions 10% Reduction - Artes Mundi Prize (£5k) Grants to Cease - Various Arts Grants (£136k). (This an amended proposal. The previous proposal totalled £221k but has now been replaced by this reduced proposal).	141	141	141	0	Relevant grant budget have been reduced.

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Sport, Leisure & Culture	254	Catering - New Operating Model - it is proposed to invite third parties to run some or all of the Council's commercial and staff catering and commercial catering business. Expressions of interest could be invited either for a single operator to run the entirety of the business, or, recognising the diversity of the business, invite expressions separately for staff catering, individual retail units (Norwegian Church & Castle), and event/function catering. From the experience of third party operation of catering outlets in Parks, it is anticipated that there would be strong market interest, with resulting financial return to the Council in excess of current surpluses generated.	150	23	70	80	Tender documents have been prepared in readiness to invite third party interests. Based on the information available a potential shortfall has been shown although this may need to be revised following a comprehensive review of the position.
Sport, Leisure & Culture	255	Community Building Review Play Service Rationalisation - All Play Centres to stay open, with savings being made through introducing shorter operating hours, whilst identifying a new delivery model for Children's Play. Maintain disability play at the current level, but reduce Welsh medium play in line with the overall savings level. Introduce Flying Start at Riverside and Adamsdown Play Centres. As a result grant funding of £90,000 to Menter Caerdydd for Welsh Medium Play will reduce by £6,220 to £83,780 in line with directorate savings levels. (This is an amended proposal. Previous proposals for Play services totalled £900k but these have now been replaced by this reduced proposal.)	200	0	50	150	The decision to opt for reduced opening hours rather than closing some of the facilities meant that all Play staff were affected. This has meant prolonged negotiations with staff and TU's over slotting and matching. This has inevitably created a delay and the saving is unlikely to be achieved in full. No specific savings have yet been realised but it is anticipated these will be in region of a third. This will be achieved from a staff restructure which will include the introduction of short term contracts and reduced agency staff costs.
Sport, Leisure & Culture	256	Cardiff Story Museum - Operating Model - Secure savings through introduction of a slimmer operating model with skeleton staff and static display, co-staffed with the Tourist Information Centre and through use of volunteers.	180	17	152	28	Part saving has been achieved following the deletion of a post following VS. It is anticipated to deliver the remaining saving through further staff reductions although redeployment costs and a potential shortfall in income generation is likely to result in the saving not being fully achieved this year.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Sport, Leisure & Culture	257	Remodel Sports Development - the Council's Sports Development programme is largely funded by Sport Wales through a Local Authority Partnership Agreement (LAPA). A small core team is financed through the General Fund, but with the majority of staff employed using Sport Wales funding. This proposal paved the way for the service to move to a commissioning model, with a small core team only employed by the Council to define outcomes to be delivered by other agencies through the LAPA funding, and then monitor delivery of these outcomes. It is anticipated that the service would be commissioned on a Neighbourhood basis.	115	0	115	0	The transfer to the MET is scheduled for July so no saving has yet been achieved but it is anticipated this will be fully met.
Sport, Leisure & Culture	258	Pontprennau Community Hall -The use of this building is to be reviewed and the service area budget will be reduced to zero. As mitigation, the Corporate Initiatives budget will fund any costs in 2014/15.	109	109	109	0	The saving has already been realised on the understanding that any delay to the transfer would be funded by Corporate Initiatives.
Sport, Leisure & Culture	259	Savings from Cultural Venues - Savings would be achieved through: (a) new management operator being secured for either St David's Hall or New Theatre, or both, (b) introduction of transaction fees payable on ticket prices (c) closing for short, most costly periods where net savings can be made (d) reduction in staffing	530	0	230	300	It has not been possible to assess if any of the savings have been achieved to date although they are expected to be achieved in full apart from the new management operator.
Sport, Leisure & Culture	260	Bereavement & Registration - Income budget re-alignment	150	100	150	0	A proportion of this saving has already been achieved following the generation of additional income in 2013-14. The remaining saving will be delivered through a staff restructure which is currently being finalised.
Sport, Leisure & Culture	261	Vegetation Management - the introduction of a functional approach to vegetation management would involve adjustment of maintenance regimes which would identify areas to be given minimal maintenance and focus resources on higher profile areas in terms of safety and visual amenity. Final proposals including impact on FTE numbers subject to progress of Cardiff Outdoors project.	100	100	100	0	The proposals have been implemented and are expected to be achieved in full. These will need to be monitored during the year.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Sport, Leisure & Culture	262	Heath Park Offices Staff Relocation - relocate staff currently operating from offices at Heath Park and offer building and associated dedicated parking for lease.	61	46	46	15	Because of the delay in transferring the Sports Development team to the Cardiff MET the offices remained occupied until 30th June. This will result in an under achievement of the savings this year.
Sport, Leisure & Culture	263	Channel View - Increased activity and income generation.	50	7	20	30	The revised income targets has been allocated. The performance is being measured by the directorate but there has, to date, been no opportunity to review how much of this has been realised to date. It is anticipated these will fall short of the target.
Sport, Leisure & Culture	264	Parks Service Savings - Increase income from HRA, from fees and charges, and from wider uses of the buildings estate in parks. Cease provision of hanging baskets in city centre and introduce changes to employment of Summer casuals.	265	148	205	60	A proportion of the savings have already been achieved. The remaining is expected to be realised throughout the year. Income from wider uses of building estate in parks may not reach anticipated level.
Sport, Leisure & Culture	265	Restructure of Management Posts with Sport, Leisure and Culture - a restructure of management posts within the directorate will be undertaken to achieve savings. Split with Community Development, Co-operatives & Social Enterprise.	26	26	26	0	This saving has been fully achieved following the arrangement to recharge a proportion of the Parks OM to the Cardiff Harbour Authority following the new management arrangements.
Sport, Leisure & Culture	265	Restructure of Management Posts with Sports Leisure and Culture - a restructure of management posts within the directorate will be undertaken to achieve savings. Split with Environment.	124	30	124	0	This saving has been partially achieved by recharging a proportion of the SLC management and support costs to the Cardiff Harbour Authority following the new management arrangements. The remaining saving is planned to come from the deletion of further posts following VS. Any shortfall in this saving will be made good corporately.
Sport, Leisure & Culture	266	Additional Posts Reductions - deletion of post at Norwegian Church and job share in events team.	55	55	55	0	This saving has been achieved following the deletion of two vacant posts and a further post redesignated on a lower grade.
Sport, Leisure & Culture		Total Sport, Leisure & Culture	5,289	2,292	4,219	1,070	
Strategic Planning, Highways & T&T	267	Telematics Service Redesign - Removal of Grade 10 post 3 days a week.	31	31	31	0	Post deleted and savings achieved in line with proposal.
Strategic Planning, Highways & T&T	268	Telematics - deletion of 2 vacant posts.	50	50	50	0	Posts deleted and savings achieved in line with proposal.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Strategic Planning, Highways & T&T	269	Telematics - Efficiency savings in tunnel maintenance - Reviewing the process of tunnel closures for maintenance. Currently every 6 weeks for 2 nights, reduce to every 6 weeks for 1 night	20	0	20	0	Trial carried out in 2013/14, process currently under review and saving considered achievable but will be subject to monitoring .
Strategic Planning, Highways & T&T	270	Telematics - Voluntary Severance (VS) - 2 no. Control Room Staff/ 1 no. Engineer - Integration of Community CCTV team with Transport Control room team to cover 2 posts being put forward for VS. Restructuring costs of CCTV team from Grade 3 to 5. Engineer post proposed for VS, duties will be covered by existing team.	117	117	117	0	Restructuring and posts deleted in line with proposal and savings achieved.
Strategic Planning, Highways & T&T	271	Telematics - Reduction in Call Out - Currently two officers on call every night of the year - reduction to one per night. Current estimated annual cost of call out £25k, budget £31k, reduce call out by half to £12.5k- saving £18k.	18	0	9	9	Proposal is linked to and will be achieved as part of the overall SPHTT restructure. It is currently considered to achieve a part year effect of £9,000 with a £9,000 shortfall.
Strategic Planning, Highways & T&T	272	Telematics - Removal of shift allowance for non CCTV staff - Removal of shift allowance for non CCTV staff. Shift allowance for Control Room Staff only £27,633 required	14	0	14	0	There is a 12 week notice period involved with this proposal but the £14,000 is considered achievable in the year as the part year impact.
Strategic Planning, Highways & T&T	273	Telematics combined use of plotter with Infrastructure Design - The shared use of the plotter will result in an overall reduction in cost.	10	10	10	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	274	Telematics - reduced Real Time Information (RTI) costs, buses upgraded to 4G - New bus shelter advertising contract to pay for 4G in buses and bus shelters, removal of existing radio based system including maintenance. RTI screens to be updated via capital / possibility supported by Section 106.	50	0	0	50	Potential delays in implementation of the new contract; currently considered there may be a £50,000 shortfall.
Strategic Planning, Highways & T&T	275	Telematics - Overtime realign based on current expenditure - Forecast overtime for 2013/14 IS £27k, realign budget to reflect this going forward.	16	16	16	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	276	Telematics -Drawdown of commuted sums to support existing assets - 1/20th of commuted sum total taken to support asset maintenance	95	95	95	0	Savings considered achievable in line with the proposal.
Strategic Planning, Highways & T&T	277	Additional charge to capital schemes in respect of Telematics design - Telematics staff to charge fees associated with capital schemes.	38	0	38	0	Savings considered achievable if staffing recharges are accurately recorded and coded to appropriate schemes. Will be subject to detailed monitoring with the service area.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Strategic Planning, Highways & T&T	278	Increased income for Traffic Regulation Orders - An Officer Decision Report is under consideration to increase Emergency Notices from £100.00 to £415.00 per Notice, and from £225.00 to £690.00 for Orders, excluding any advertising costs. Fee increase in line with other authorities.	137	10	77	60	A potential shortfall of £60,000 is identified based on income generated to date for chargeable road closures.
Strategic Planning, Highways & T&T	279	Telematics - reduce from 5 to 4 vehicles	3	3	3	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	280	School Crossing Patrol - reduce number of sites - Propose cuts only where alternative provision of 'safety' is in place. Report being prepared to ensure optimum use of school crossing patrol officers.	70	70	70	0	Budget reduced and savings considered achievable in line with the proposed reduced establishment due to the historic vacancy levels and the review of service requirements for site prioritisation.
Strategic Planning, Highways & T&T	281	Public Transport - countywide buses reduction in level of service provision - Withdraw Sunday and evening services on a number of services - 1/2 (City Centre to Minton Court) , 138 (Central station to Pentrych/Creigiau), 86 (Central station to Lisvane), 136 (City Centre to Pentyrch Creigiau). Combine bus services on 38/26c (City centre to Gwaelod y Garth/Gabalfa Circular).	71	71	71	0	Savings considered achievable in line with the proposal due to a reduction in service provision and an increase in the bus grant funding levels.
Strategic Planning, Highways & T&T	282	Public Transport - reduce frequency of Bay Car evening & early morning - Reduce frequency of service provision, early morning, evening and Sunday.	30	30	30	0	Reduction in frequency and savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	283	Public Transport Section 106 funding for bus operators - Increase Section 106 funding in respect of Bay car services. This funding will run out beginning of 2018/19.	75	75	75	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	284	Public Transport - change in bus shelter maintenance contract - No longer require maintenance budget as cost covered by new advertising contract.	56	56	56	0	Savings achieved in line with the proposal. New contract awarded March 14.
Strategic Planning, Highways & T&T	285	Public Transport - Reduce level of timetable changes to 4 per year - Reduce frequency of changes to bus timetables to 4 per year.	5	5	5	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	286	Public Transport - Deletion of vacant post	27	27	27	0	Post deleted and savings achieved in line with the proposal.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Strategic Planning, Highways & T&T	287	Training - reduce central transport training - Reduce Central Training Budget to statutory & essential training only.	10	10	10	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	288	Transport - Voluntary Severance (VS) and restructure of team - Post put forward for VS, the post deals with the procurement of goods and services for Traffic & Transport, and the operation of the time recharging system Profess.	22	22	22	0	Restructure and deletion of posts in line with the proposal and savings achieved.
Strategic Planning, Highways & T&T	289	Deletion of Assistant Director Post	108	108	108	0	Post deleted as part of the service senior management restructure and savings achieved.
Strategic Planning, Highways & T&T	290	Road safety - Reduction in education and equipment budget - Reduction in education and equipment budget, therefore more reliant on grant from South East Wales Transport Alliance.	6	6	6	0	Budget reduced and savings considered achievable.
Strategic Planning, Highways & T&T	291	Road safety - Removal of Central Transport Services costs for Display Vehicle - disposal of road safety display vehicle - therefore will no longer require maintenance.	6	6	6	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	292	Road safety - Voluntary Severance (VS) Safer Routes to school officer - Safer routes to school officer taking VS - post to be deleted.	16	16	16	0	Voluntary severance and savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	293	Transport Policy - reduce budget for cycle maps / cycle festival - Reduce the amount of support to the cycle festival and production of cycle maps.	3	3	3	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	294	Transport Policy deletion of post - Part funded by capital schemes.	21	21	21	0	Post deleted and savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	295	Transport Strategy additional income - 1) Increase income target for Section 278 - Realign income recharge in line with level of recharging 2013/14. 2) Increase income target for Section 38 - Assuring future income is received by authority, delay due to adoption. Actively pursuing unpaid Section 38 payments.	120	0	120	0	Savings currently considered achievable but will be subject to detailed monitoring with the service area to ensure accuracy of recharging and level of income recovery.
Strategic Planning, Highways & T&T	296	Transport Surveys - Voluntary Severance (VS) - Deletion of posts	34	34	34	0	Restructure and deletion of posts in line with the proposal and savings achieved.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Strategic Planning, Highways & T&T	297	Traffic & Transportation Infrastructure Design-realign budget to be self financing - Income target increased as budget should be self financing.	18	18	18	0	Budget reduced and savings considered achievable.
Strategic Planning, Highways & T&T	298	Infrastructure Design- reduction of Riverwalk maintenance - Budget for maintenance of Riverwalk bridge estimated saving £24k over next 3 year. £8k per annum.	8	8	8	0	Savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	299	Passenger transport retendering savings - a reduction in existing costs is expected following re-tendering of the contract which would start in September 2014.	117	0	117	0	Savings currently considered achievable. A phased implementation is planned with changes to taxi journeys first, potentially in Sept with further changes to buses then mini buses later in the year. Subject to monitoring in terms of timings and part year impact.
Strategic Planning, Highways & T&T	300	Passenger Transport - Voluntary Severance (VS) - Grade 4, work covered by amalgamation with public transport, Road Safety teams etc.	22	22	22	0	Voluntary severance and savings achieved in line with the proposal.
Strategic Planning, Highways & T&T	301	Passenger Transport - merging taxis for SEN, increased training for escorts/drivers - Optimise provision of transport for SEN, by merging taxis services and providing additional training and support strategies to staff.	50	0	50	0	Savings currently considered achievable. Escorts and driver training in progress. Will be subject to monitoring of the new arrangements and any increased service requirements.
Strategic Planning, Highways & T&T	302	Service redesign and integration of Transport and Highways services - including a full management restructure	250	100	180	70	Part year impact estimated due to the timing of staff and union consultation, ringfencing, interviews and appeals processes. Some voluntary severance has been achieved which will reduce the impact of the delays inherent in the process. Will be fully achieved in 2015/16.
Strategic Planning, Highways & T&T	303	Removal of Administrative posts in Development management - Deletion of vacant Secretary and Administrative Support posts.	74	32	44	30	Deletion of 2 vacant posts and VS for one Grade 3 but shortfall of £30,000 against this proposal.
Strategic Planning, Highways & T&T	304	Planning Assistants x 2 - Development Management - Delete two vacant posts	53	53	53	0	Posts deleted in line with the proposal and savings achieved.
Strategic Planning, Highways & T&T	305	Reduction in Strategic Planning revenue budget - This budget is used to support scoping reports linked to the Local Development Plan and its deletion will result in a workload review within the section.	47	8	47	0	Savings considered achievable but subject to monitoring and a workload review to be carried out within the service.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Strategic Planning, Highways & T&T	306	Development Management additional Planning Fee income - Increase the efficiency of planning application processing of major applications and thus increase fee income.	512	0	600	-88	This savings proposal does not relate to Planning Fee income only but has the following split: Pre planning application advice - £40,000, Street Work additional fees/charging - £160,000 and Development Management additional planning fee income - £312,000. Targets are currently considered achievable but will be subject to detailed monitoring.
Strategic Planning, Highways & T&T	307	Building Control Budget reduction - This proposal will be achieved by generating additional fee income in relation to fire risk assessments for schools and a minor restructuring within the service.	82	24	82	0	Restructuring achieved and additional income target considered achievable.
Strategic Planning, Highways & T&T	308	Reduction in Planning posts - posts have been identified across the Planning Service that will be deleted as part of this proposal.	256	150	188	68	Proposed voluntary severance of 7 posts over the next two months but currently considered to have a shortfall of £68,000 against this proposal.
Strategic Planning, Highways & T&T	309	Highways Maintenance Redesign Phase 2b - it is proposed to redesign the Highways Maintenance organisation structure to more clearly separate the asset management and operations functions. The restructure will also take into account the predicted reduction of defect repair work arising from the implementation of the new Highway Maintenance Policy. Additionally, following the establishment of the new Strategic Planning, Transportation and Highways Directorate, the restructure will build on synergies that exist between Highways and the Transportation and Planning Service to produce a more focused service delivery through improved strategic planning and asset management. Reduction in frontline operatives from 62 to 43. Reduction in staff vacant posts and Voluntary Severance requests.	693	500	590	103	The service redesign is underway and voluntary severance applications have been processed as well as deletion of vacant posts, achieving £500,000 to date. There are several unconfirmed potential additional voluntary severance proposals which could increase the overall saving but this will be dependent on leaving dates and will be subject to monitoring. Currently considered to achieve £590,000 in 2014/15 with a shortfall of £103,000.
Strategic Planning, Highways & T&T	310	Dimming of Street Lights - In February 2013, the Council approved an invest to save scheme for the dimming of street lights in residential areas. The scheme is to be implemented over 3 years with a total of approximately 24,000 street lights being dimmed. It is planned to complete the installation of dimming units on 8,000 street lighting units in 2013/14 with the result that savings will start to be made next year.	100	0	45	55	Anticipated saving of £45,000 with shortfall due to contract tendering process delays. Assumed start date now August/September with a shortfall of £55,000 in year.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Strategic Planning, Highways & T&T	311	Further capitalisation of highways works - A review of works undertaken has identified opportunities to capitalise further works. Currently, all minor works (i.e. non safety defects) and safety defects identified from inspections repairs are repaired either on a temporary or permanent basis depending upon the situation. However, there is a point when the permanent repair will be of a sufficient size for it to be considered a capital improvement and hence should be funded using the capital budget. Linked to Capital Programme bid.	350	0	350	0	Programme of minor works submitted and considered achievable but will be subject to detailed monitoring with the service area.
Strategic Planning, Highways & T&T	312	Reduction of External Spend - a review of budgets used for external spend has been undertaken and it is believed that some savings can be made against certain budgets as follows: asset management £25k; drainage repairs £25k; purchase of new street furniture £25k; street nameplates £25k, lining £20k, coring £6k, litter clearance £6k, footpath signing £6k, PROW maintenance £10k, gully & grass materials £20k.	168	140	168	0	Currently considered achievable but will be subject to detailed monitoring with the service area.
Strategic Planning, Highways & T&T	313	Reduction in Weed Spraying - Currently, under the Council's Grounds Maintenance Contract, the adopted highways are sprayed for weed control purposes 3 times a year. A saving could be made if the number of sprays was reduced to 2.	48	48	48	0	Budget reduced and savings to be achieved in line with the proposal.
Strategic Planning, Highways & T&T	314	Overtime Reductions -This saving would involve reducing overtime budgets for Highways Operations (Street Lighting, Drainage and Defect Repairs). Overtime would be carefully controlled so that it would only be approved for essential maintenance, income earning or emergencies.	150	25	150	0	Currently considered achievable but will be subject to detailed monitoring with the service area.
Strategic Planning, Highways & T&T	315	Business support efficiency savings - Change of model for business support where the embedded Technical Administration staff are line managed by the Administration Manager's post. In addition some process efficiencies and 'Lean' work to reduce the duplication of effort and the double handling of information will generate savings in work volumes.	150	29	75	75	Proposal linked to the overall SPHTT restructure and is considered to achieve a part year impact of £75,000 due to the timing of processes with trade union and staff consultation and ringfencing. Full year effect will be achieved in 2015/16.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Strategic Planning, Highways & T&T	316	Reduction in Winter Maintenance - salt principal and marginal routes only.	200	0	200	0	Service currently under review with the aim of prioritisation of routes - to be subject to Cabinet approval. Currently considered achievable but subject to approval and monitoring.
Strategic Planning, Highways & T&T	317	Streetlighting efficiencies through re-alignment of budgets - 1) Electricity on Bridges £30k 2) Lighting Maintenance - reduced demand related to removal of night scouting operation 3) Lighting Accident Repairs.	70	12	70	0	Currently considered achievable but will be subject to detailed monitoring with the service area.
Strategic Planning, Highways & T&T	318	Reduction in Tarmac and Paving repairs budget - reduction in external spend. The policy change in intervention levels will lead to a reduction in demand along with efficiency improvements through performance management.	250	0	250	0	Currently considered achievable but will be subject to detailed monitoring with the service area.
Strategic Planning, Highways & T&T	319	City Centre and Tree Pits - improvement works to be undertaken within Capital Programme.	105	18	105	0	Currently considered achievable but will be subject to detailed monitoring with the service area.
Strategic Planning, Highways & T&T	320	Reduction of electrical testing and structural surveys - re-prioritisation of surveys and testing.	20	20	20	0	Budget reduced and savings to be achieved in line with the proposal.
Strategic Planning, Highways & T&T	321	Reduction in permanent repairs - prioritisation of permanent repairs. The policy change in intervention levels will lead to a reduction in demand along with efficiency improvements through performance management.	150	25	150	0	Currently considered achievable but will be subject to detailed monitoring with the service area.
Strategic Planning, Highways & T&T	322	Reduction in external expenditure on culverts budgets - realignment of budget.	20	20	20	0	Budget reduced and savings to be achieved in line with the proposal.
Strategic Planning, Highways & T&T	323	Retender of Service (Cardiff East P&R) - Savings as a result of the re-tender of the service (Cardiff East Park & Ride). As a result of the re-tendering, the operation of this service no longer requires a Council subsidy.	550	550	550	0	Service retendered and Council subsidy considered no longer required.
Strategic Planning, Highways & T&T	324	Adjust Parking Tariffs: Adjust Parking charging and tariffs in Cardiff following an assessment of comparator cities.	354	0	354	0	Tariffs increased in line with the proposal and savings considered achievable but will be subject to detailed monitoring with the service area.
Strategic Planning, Highways & T&T	325	Pay and Display Butetown (Schooner Way) - generation of additional income through implementation of Pay and display parking on Schooner Way.	50	0	50	0	Savings considered achievable at this stage but will be subject to detailed monitoring with the service area as the proposal is fully developed and becomes operational.

Directorate	Number	DIRECTORATE SAVINGS 2014/15	Total Saving (£'000)	Savings already achieved (£'000)	Projected saving 2014/15 (£'000)	Savings unlikely to be achieved in 2014/15 (£'000)	Comments
Strategic Planning, Highways & T&T	326	Moving Traffic Offences - Ensure more efficient use of highway network and reduce congestion by introducing appropriate charging to discourage driving in bus lanes and similar offences.	365	0	365	0	Savings considered achievable at this stage but will be subject to detailed monitoring with the service area as the proposal is fully developed and becomes operational. Surveys currently being undertaken and procurement of related specialist equipment in progress. This is a part year impact as scheme considered to be operational with effect from August 14.
Strategic Planning, Highways & T&T	327	Operational Manager tier savings - following a review of work undertaken across the service.	240	210	210	30	Voluntary severance of two OM posts and funding realignment for a third. Overall shortfall of £30,000. To be reviewed as part of the overall SPHTT restructure which will achieve a part year impact as identified in the proposal on line 302.
Strategic Planning, Highways & T&T	328	Staff savings across Planning Enforcement - following a review of all work undertaken across the planning service.	39	30	30	9	Voluntary severance of one post but 0.75 FTE so a shortfall of £9,000 against this proposal.
Strategic Planning, Highways & T&T	329	Passenger Transport - withdrawal of non statutory school transport (countryride). This saving proposal relates to children who already use the country wide service and pay a fare as they are within walking distance of the school. The proposal seeks to ensure that the amount charged more closely reflects the cost of providing this service.	300	0	300	0	Detailed programme in place to withdraw non statutory secondary routes and some routes to be commercially operated. This is a part year impact which is currently considered achievable but will be subject to detailed monitoring as the year progresses.
Strategic Planning, Highways & T&T	330	Maintenance Reductions - Routine bridge maintenance (£25k), tunnel maintenance (£10k) , material spend (£30k) and additional income / staff recharge to external funding sources (£10k).	75	13	75	0	Budgets reduced and savings currently considered achievable.
Strategic Planning, Highways & T&T		Total Strategic Planning, Highways & T&T	7,216	2,947	6,744	472	
Grand Total		TOTAL SAVINGS	43,833	24,139	38,870	4,963	

<u>DIRECTORATE & SCHEME</u>	2014-15 Programme	2013-14 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2014-15 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<u>COMMUNITIES, HOUSING & CUSTOMER SERVICES</u>													
<u>Neighbourhood Regeneration</u>													
Neighbourhood Renewal schemes	772	0	0	0	132	904	904	0	0	0	0	0	0
Local Shopping Centre regeneration	383	198	0	0	0	581	581	0	0	0	0	0	0
Vibrant & Viable Places WG grant - Local Shoppng Centre Regeneration	0	0	0	0	111	111	111	0	0	0	0	0	0
Renewal Area environmental schemes	360	0	0	0	0	360	360	0	0	0	0	0	0
Alleygating	45	170	0	0	0	215	215	0	0	0	0	0	0
S106 schemes	77	0	0	0	0	77	77	0	0	0	0	0	0
Total Neighbourhood Regeneration	1,637	368	0	0	243	2,248	2,248	0	0	0	0	0	0
<u>Citizen Hubs</u>													
Hubs proposals - ongoing schemes	1,385	(12)	0	0	0	1,373	650	0	0	0	(723)	0	(723)
Ely/Caerau Hub Cymal Grant	100	0	0	0	(20)	80	80	0	0	0	0	0	0
Splott Hub (including £109K S106)	309	0	0	0	0	309	350	0	0	0	41	0	41
Maelfa Hub	(95)	580	0	0	0	485	340	0	0	0	(145)	0	(145)
Pentwyn Hub	550	0	0	0	0	550	0	0	0	0	(550)	0	(550)
St Mellons Hub S106	204	0	0	0	0	204	0	0	0	0	0	(204)	(204)
Grangetown Hub - Cymal Grant	0	0	0	0	80	80	80	0	0	0	0	0	0
Grangetown WG Vibrant & Viable grant	0	0	0	0	117	117	117	0	0	0	0	0	0
Total Citizen Hubs	2,453	568	0	0	177	3,198	1,617	0	0	0	(1,377)	(204)	(1,581)
<u>Libraries</u>													
Central library furniture	0	93	0	0	0	93	93	0	0	0	0	0	0
S106 schemes	0	0	0	0	12	12	12	0	0	0	0	0	0
Total Libraries	0	93	0	0	12	105	105	0	0	0	0	0	0
<u>Housing</u>													
Estate environmental improvements	225	(18)	0	0	0	207	207	0	0	0	0	0	0
Disabled Facilities Service	2,800	0	0	130	0	2,930	2,930	0	0	0	0	0	0
Discretionary Renovation grants	350	0	0	0	0	350	350	0	0	0	0	0	0
Group Repair Schemes	130	0	0	(130)	0	0	0	0	0	0	0	0	0
Renewal Area Schemes	405	263	0	0	0	668	668	0	0	0	0	0	0
Traveller Site refurbishment	0	0	0	0	59	59	59	0	0	0	0	0	0
Total Housing	3,910	245	0	0	59	4,214	4,214	0	0	0	0	0	0
<u>ECONOMIC DEVELOPMENT</u>													
<u>Economic Development</u>													
Urban broadband	9,216	1,380	0	0	(3,135)	7,461	7,295	0	(166)	0	0	0	(166)
Cardiff Capital Fund	24	0	0	0	168	192	192	0	0	0	0	0	0
Llanrumney Hall	350	0	0	0	0	350	350	0	0	0	0	0	0
Longcross Farm rebuild	0	633	0	50	0	683	808	125	0	0	0	0	125
S106 schemes	20	0	(20)	0	0	0	0	0	0	0	0	0	0
Total Economic Development	9,610	2,013	(20)	50	(2,967)	8,686	8,645	125	(166)	0	0	0	(41)

<u>DIRECTORATE & SCHEME</u>	2014-15 Programme	2013-14 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2014-15 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<u>City Development</u>													
Cardiff Enterprise Zone	5,300	(14,309)	17,000	0	0	7,991	1,375	0	0	0	(6,616)	0	(6,616)
<u>Property and Asset Management</u>													
Asset Renewal Buildings	130	0	0	(50)	0	80	80	0	0	0	0	0	0
Total Property and Asset Management	130	0	0	(50)	0	80	80	0	0	0	0	0	0
<u>EDUCATION & LIFELONG LEARNING</u>													
<u>Schools</u>													
Planning & Development													
Asset Renewal Buildings	2,963	0	0	41	0	3,004	3,004	0	0	0	0	0	0
Suitability and Sufficiency	500	0	0	0	0	500	500	0	0	0	0	0	0
Early Years - Flying Start	2,908	1,555	(1,321)	0	0	3,142	3,142	0	0	0	0	0	0
Whitchurch High School	1,700	0	0	0	0	1,700	1,700	0	0	0	0	0	0
Total Planning & Development	8,071	1,555	(1,321)	41	0	8,346	8,346	0	0	0	0	0	0
Other schemes													
Schools Wireless and ICT	634	0	0	0	566	1,200	350	0	0	(850)	0	0	(850)
Schools Energy Efficiency	0	11	0	0	0	11	11	0	0	0	0	0	0
Total Other schemes	634	11	0	0	566	1,211	361	0	0	(850)	0	0	(850)
Total Schools	8,705	1,566	(1,321)	41	566	9,557	8,707	0	0	(850)	0	0	(850)
<u>Schools Organisation Planning</u>													
SOP Other	3,714	0	0	0	0	3,714	7,920	949	0	3,257	0	0	4,206
21st Century Schools	38,874	3,719	(3,719)	0	0	38,874	16,865	1,594	0	(14,876)	0	(8,727)	(22,009)
Total Schools Organisation Planning	42,588	3,719	(3,719)	0	0	42,588	24,785	2,543	0	(11,619)	0	(8,727)	(17,803)
<u>ENVIRONMENT</u>													
<u>Waste Management & Recycling</u>													
Asset Renewal Buildings	50	0	0	0	0	50	50	0	0	0	0	0	0
Wedal Road Household Waste Recycling Centre	910	802	0	0	0	1,712	1,712	0	0	0	0	0	0
Waste Management and Collection Infrastructure	0	35	0	0	0	35	35	0	0	0	0	0	0
Materials Recyling Facility refurbishment	45	50	0	0	0	95	95	0	0	0	0	0	0
Total Waste Management & Recycling	1,005	887	0	0	0	1,892	1,892	0	0	0	0	0	0
<u>Energy Projects and Carbon Management</u>													
Greener Grangetown	1,650	0	0	0	0	1,650	100	0	0	0	0	(1,550)	(1,550)
Energy Retrofit of Buildings	790	0	0	0	0	790	150	0	0	(640)	0	0	(640)
Radyr Weir	2,200	111	(111)	0	0	2,200	150	0	0	(2,050)	0	0	(2,050)
Solar PV Renewable Energy Initiative	400	(1)	1	0	0	400	370	0	0	(30)	0	0	(30)
Carbon Reduction and Salix	0	258	0	0	0	258	258	0	0	0	0	0	0
Total Energy Projects and Carbon Management	5,040	368	(110)	0	0	5,298	1,028	0	0	(2,720)	0	(1,550)	(4,270)

<u>DIRECTORATE & SCHEME</u>	2014-15 Programme	2013-14 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2014-15 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<u>HEALTH & SOCIAL CARE</u>													
<u>Health & Social Care</u>													
Asset Renewal Buildings - Adults	70	0	0	0	0	70	70	0	0	0	0	0	0
Intermediate Care fund	1,292	0	0	0	0	1,292	1,292	0	0	0	0	0	0
Total Health & Social Care	1,389	0	0	0	0	1,389	1,389	0	0	0	0	0	0
<u>Childrens' Social Services</u>													
Childrens' Social Services Asset Renewal	27	0	0	0	0	27	27	0	0	0	0	0	0
<u>RESOURCES</u>													
<u>Technology</u>													
Modernising IT to improve Business Processes	1,178	1,655	0	0	0	2,833	1,653	0	0	0	(1,180)	0	(1,180)
ICT Refresh	400	0	0	0	0	400	400	0	0	0	0	0	0
Total Technology	1,578	1,655	0	0	0	3,233	2,053	0	0	0	(1,180)	0	(1,180)
<u>Facilities Management</u>													
Office Accomodation rationalisation	367	139	0	0	100	606	380	0	0	0	(226)	0	(226)
Asset Renewal Buildings	515	0	0	(41)	0	474	474	0	0	0	0	0	0
Asset Renewal Vehicle Replacement	250	0	0	0	0	250	250	0	0	0	0	0	0
Legionella	0	65	0	0	0	65	65	0	0	0	0	0	0
CCTV at Council sites	0	50	0	0	0	50	50	0	0	0	0	0	0
Total Facilities Management	1,132	254	0	(41)	100	1,445	1,219	0	0	0	(226)	0	(226)
<u>Corporate</u>													
Community Buildings	680	0	0	0	0	680	0	0	0	0	(680)	0	(680)
Cardiff Social Innovation Fund	70	0	0	0	0	70	70	0	0	0	0	0	0
Invest to Save annual allocation	462	0	0	0	0	462	462	0	0	0	0	0	0
Total Corporate	1,212	0	0	0	0	1,212	532	0	0	0	(680)	0	(680)
<u>SPORT, LEISURE & CULTURE</u>													
<u>Parks & Green Spaces</u>													
Asset Renewal Buildings	140	0	0	0	0	140	140	0	0	0	0	0	0
Asset Renewal Parks Infrastructure	140	(75)	0	0	0	65	65	0	0	0	0	0	0
Play Equipment	90	0	0	0	0	90	90	0	0	0	0	0	0
Flood Risk Prevention	100	0	0	0	0	100	100	0	0	0	0	0	0
Hywel Dda Public Open Space	0	130	0	0	0	130	130	0	0	0	0	0	0
Bishops Palace & Llandaff Belltower	90	17	0	0	0	107	107	0	0	0	0	0	0
Parc Cefn On	0	17	0	0	0	17	17	0	0	0	0	0	0
Bute Park Restoration	0	203	0	0	0	203	203	0	0	0	0	0	0
S106 schemes	1,359	0	0	0	0	1,359	855	0	0	0	0	(504)	(504)
Total Parks & Green Spaces	1,919	292	0	0	0	2,211	1,707	0	0	0	0	(504)	(504)
<u>Leisure</u>													

<u>DIRECTORATE & SCHEME</u>	2014-15 Programme	2013-14 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2014-15 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Asset Renewal Buildings	200	0	0	0	0	200	200	0	0	0	0	0	0
Insole Court Conservation	1,017	978	0	0	0	1,995	750	0	0	0	(145)	(1,100)	(1,245)
Eastern Leisure Centre refurbishment	1,365	1,174	0	0	0	2,539	1,039	0	0	0	(1,500)	0	(1,500)
Llanishen Leisure Centre reconfiguration	75	0	0	0	0	75	75	0	0	0	0	0	0
Pentwyn Leisure Centre reconfiguration	90	0	0	0	0	90	90	0	0	0	0	0	0
Maindy Trixter Bikes Invest to Save	38	0	0	0	0	38	38	0	0	0	0	0	0
Total Leisure	2,785	2,152	0	0	0	4,937	2,192	0	0	0	(1,645)	(1,100)	(2,745)
<u>Venues & Cultural Facilities</u>													
Asset Renewal Buildings	115	0	0	0	0	115	0	0	0	0	(115)	0	(115)
City Hall Carpets	80	0	0	0	0	80	80	0	0	0	0	0	0
Total Venues & Cultural Facilities	195	0	0	0	0	195	80	0	0	0	(115)	0	(115)
<u>Bereavement & Registration Services</u>													
Improvements funded by Bereavement reserve	525	304	(234)	0	0	595	595	0	0	0	0	0	0
Total Bereavement & Registration Services	525	304	(234)	0	0	595	595	0	0	0	0	0	0
<u>Harbour Authority</u>													
Harbour Asset Renewal	413	0	0	0	(81)	332	332	0	0	0	0	0	0
High Ropes Course at Cardiff International Whitewater	200	0	0	0	0	200	200	0	0	0	0	0	0
Total Harbour Authority	613	0	0	0	(81)	532	532	0	0	0	0	0	0
<u>STRATEGIC PLANNING, HIGHWAYS, TRAFFIC & TRANSPORTATION</u>													
<u>Strategic Planning</u>													
Heritage schemes	150	0	0	0	0	150	150	0	0	0	0	0	0
S106 schemes	112	0	0	0	0	112	112	0	0	0	0	0	0
Total Strategic Planning	262	0	0	0	0	262	262	0	0	0	0	0	0
<u>Highway Maintenance</u>													
Highway Improvements LGBI - Carriageway	2,825	1,405	0	0	0	4,230	4,230	0	0	0	0	0	0
Highway Improvements LGBI - Footway	488	393	0	0	0	881	881	0	0	0	0	0	0
Highway Improvements LGBI - Street lighting	1,350	1,337	0	0	0	2,687	2,687	0	0	0	0	0	0
Highway Improvements LGBI - Barrier replacement	98	74	0	0	0	172	172	0	0	0	0	0	0
Highway Improvements LGBI - Drainage	244	28	0	0	0	272	272	0	0	0	0	0	0
Highway Reconstruction	1,295	0	0	0	0	1,295	1,295	0	0	0	0	0	0
Footpath reconstruction	275	112	0	0	0	387	387	0	0	0	0	0	0
Footways Tree Pit remediation	100	0	0	0	0	100	100	0	0	0	0	0	0
Bridges & Structures	1,060	1,031	0	0	0	2,091	2,091	0	0	0	0	0	0
Street Lighting (New and replacement)	300	400	0	0	0	700	700	0	0	0	0	0	0
Street Lighting dimming Invest to Save	1,600	300	0	0	(325)	1,575	400	0	0	(1,175)	0	0	(1,175)
Rhiwbina Flood defence scheme	1,090	1,196	0	0	(1,023)	1,263	1,263	0	0	0	0	0	0
Total Highway Maintenance	10,725	6,276	0	0	(1,348)	15,653	14,478	0	0	(1,175)	0	0	(1,175)
<u>Traffic & Transportation</u>													
Asset Renewal Transport & Traffic Management	540	0	0	0	0	540	540	0	0	0	0	0	0
Cycling Development Asset Renewal	400	(133)	0	0	0	267	267	0	0	0	0	0	0
Local Transport Plan - Bus Corridors	990	0	0	0	(150)	840	840	0	0	0	0	0	0

<u>DIRECTORATE & SCHEME</u>	2014-15 Programme	2013-14 Slippage	Budget revision	Virements	Changes & New Approvals	Total 2014-15 Programme	Projected Outturn	(Underspend)/ Overspend GF	(Underspend)/ Overspend Other	Invest to Save slippage/SOP 'reserve'	Slippage GCF	Slippage Other	Total Variance
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Local Transport Fund -Strategic Cycle network	660	0	0	0	(535)	125	125	0	0	0	0	0	0
Local Transport Fund - Active Travel Mapping	0	0	0	0	38	38	38	0	0	0	0	0	0
Local Transport Fund -Walkable Neighbourhoods	25	0	0	0	(25)	0	0	0	0	0	0	0	0
Local Transport Fund -Preparatory works	310	0	0	0	627	937	937	0	0	0	0	0	0
Local Transport Fund - Rail development	20	0	0	0	(20)	0	0	0	0	0	0	0	0
Road Safety Grant - Highway Junction improvements	310	0	0	0	56	366	366	0	0	0	0	0	0
Metro Phase 1 Cycle schemes	0	0	0	0	151	151	151	0	0	0	0	0	0
Transport Grant	2,000	0	0	0	0	2,000	0	(2,000)	0	0	0	0	(2,000)
Safe Routes in Communities (WG)	400	0	0	0	5	405	405	0	0	0	0	0	0
Moving Offences enforcement equipment	390	(12)	12	0	0	390	390	0	0	0	0	0	0
Canton Pay & Display Invest to Save	100	0	0	0	0	100	100	0	0	0	0	0	0
Asset Renewal Telematics/Butetown Tunnel	330	(3)	0	0	0	327	327	0	0	0	0	0	0
S106 schemes	1,243	0	0	0	0	1,243	738	0	0	0	0	(505)	(505)
Total Traffic & Transportation	7,718	(148)	12	0	147	7,729	5,224	(2,000)	0	0	0	(505)	(2,505)
<u>TOTAL GENERAL FUND</u>	110,458	6,303	11,608	0	(3,092)	125,277	84,986	668	(166)	(16,364)	(11,839)	(12,590)	(40,291)
<u>PUBLIC HOUSING</u>													
Estate Regeneration and Area Improvement Strategies	3,450	0	0	0	0	3,450	3,450	0	0	0	0	0	0
External and Internal improvements to buildings	8,200	0	0	0	0	8,200	8,200	0	0	0	0	0	0
Energy schemes	1,500	0	0	0	0	1,500	1,500	0	0	0	0	0	0
ARBED ECO Bryn Fedw	65	0	0	0	745	810	810	0	0	0	0	0	0
Energy efficiency	685	0	0	0	0	685	685	0	0	0	0	0	0
Housing Partnerships Project	1,015	0	0	0	0	1,015	1,015	0	0	0	0	0	0
Disabled Facilities Service	1,675	0	0	0	0	1,675	1,675	0	0	0	0	0	0
Modernising IT to improve Business Processes	510	0	0	0	0	510	410	0	0	0	(100)	0	(100)
TOTAL PUBLIC HOUSING	17,100	0	0	0	745	17,845	17,745	0	0	0	(100)	0	(100)
TOTAL	127,558	6,303	11,608	0	(2,347)	143,122	102,731	668	(166)	(16,364)	(11,939)	(12,590)	(40,391)